

**NOTICE OF OPEN MEETING & VOTE TO  
CLOSE PART OF THE MEETING  
A G E N D A  
COUNCIL MEETING  
City of Moberly  
City Council Room – Moberly City Hall  
101 West Reed Street  
March 18, 2024  
6:00 PM**

**Posted:**

**Pledge of Allegiance**

**Roll Call**

**Approval of Agenda**

**Approval of Minutes**

**1.** Approval Of The City Council Meeting Minutes For March 4, and March 11, 2024.

**Recognition of Visitors**

**Communications, Requests, Informational Items**

**2.** A Request From Moberly Area Council Of The Arts For 4<sup>th</sup> Street Closure Between Rollins And Reed For The Phobia Film Festival On October 25-26, 2024.

**3.** A Request From Nikki Soendker To Host The Annual Unfinished Pieces 5K On April 13, 2024.

**4.** A Request From The Randolph County Health Department To Hang A Banner On The Rollins Street Overpass.

**Public Hearing and Receipt of Bids**

**5.** Receipt Of Bids For 2024 Reclamite And Restorative Street Improvements.

**6.** Receipt Of Bids For New Heater At Oakland Cemetery.

**7.** Receipt Of Bids For Lakeshore Projects.

**8.** Receipt Of Bids For East Canopy On The Depot Park Museum.

**Consent Agenda**

**9.** A Resolution Of The City Of Moberly, Missouri, Adopting A Nondiscrimination Policy To Supplement The 2019 City Of Moberly, Missouri Personnel Policies And Procedures Manual.

**10.** A Resolution Accepting Bids And Authorizing Contracting For The 2024 Street Improvement CRF And Reclamite Projects.

**11.** A Resolution Accepting The Bid Of Smith Heating & Cooling, And Authorizing The Purchase Of A Modine Hanging Heater For The Cemetery Department.

**12.** A Resolution Authorizing Participation In The Missouri Highway Safety Program And A Grant Application For DWI Enforcement.

**13.** A Resolution Authorizing The Purchase of Two Mowers For The Parks And Recreation Department.

**14.** A Resolution Accepting The Bid Of JT Holman Construction LLC And Authorizing Contracting For The Rothwell Park Lakeshore Project.

**15.** A Resolution Accepting The Bid Of And Authorizing Contracting With Professional Metal Fabricators, LLC For East Canopy Roofing Replacement Of The Depot Park Museum.

### **Ordinances & Resolutions**

- [16.](#) An Ordinance Accepting And Approving The Report Of The Director Of Community Development Relative To 824 West Coates Street Within The City Of Moberly Which Required Nuisance Abatement By The City Of Moberly Pursuant To Article I And Article II Of Chapter 26 Of The Moberly City Code, Certifying The Cost Of Abatement And Directing The City Clerk Pursuant To Section 26-2 And Section 26-6 To Cause A Special Tax Bill To Be Issued Thereon.
- [17.](#) An Ordinance Accepting Easements For The Urbandale Pillars.
- [18.](#) A Resolution Accepting The Bid Of Christensen Construction Company, Authorizing Rock Installation Of the Amphitheater Parking Lot And Ratifying The Acceptance Of The Proposal By The City Manager.
- [19.](#) A Resolution Appropriating Money Out Of The Treasury Of The City Of Moberly, Missouri.

### **Official Reports**

- [20.](#) Department Head Monthly Reports.

### **Anything Else to Come Before the Council**

- 21. Public Comments.

### **Adjournment**

- 22. Consideration Of A Motion To Adjourn To A Work Session Followed By A Closed Session To Discuss The Status Of Legal, Real Estate, Personnel, And Negotiated Contract Matters. §(610.021)(1)(2)(3)(12) RSMo.

The public is invited to attend the Council meeting in person or virtually by viewing the meeting live on the City of Moberly's Facebook Page. A link to the City's Channel may be found on our website [www.cityofmoberly.com](http://www.cityofmoberly.com). Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting by calling (660) 269.7652 or emailing [cityclerk@cityofmoberly.com](mailto:cityclerk@cityofmoberly.com).



# City of Moberly

## City Council Agenda Summary

Agenda Number: #1.  
Department: City Clerk  
Date: March 18, 2024

**Agenda Item:** Approval Of The City Council Meeting Minutes For March 4, and March 11, 2024.

**Summary:** Please find minutes from the last regular meeting on 3/04/2024, and the special meeting on 03/11/2024, in the packet for review.

**Recommended**

**Action:** Please approve the minutes for the permanent records of the City of Moberly.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

**ATTACHMENTS:**

<input type="checkbox"/> Memo	<input checked="" type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

**Roll Call**

**Aye**   **Nay**

**Mayor**

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

**Council Member**

M\_\_\_ S\_\_\_ **Lucas**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

Passed      Failed



**MINUTES OF THE  
CITY OF MOBERLY, MISSOURI  
CITY COUNCIL MEETING  
MARCH 4, 2024**

The Moberly City Council met in regular session at 6:00 p.m. in the City Hall Council Chambers, 101 West Reed Street, Moberly, MO, with Mayor Brubaker presiding.

All stood and recited the pledge of allegiance led by Mayor Brubaker.

Council Members answering the roll call were: Tim Brubaker, Brandon Lucas, Jerry Jeffrey, Austin Kyser and John Kimmons.

A motion was made by Kyser and seconded by Lucas to approve the agenda. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

A motion was made by Kimmons and seconded by Jeffrey to approve the minutes of the February 20, 2024, Council meeting as presented. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Requests were made for the following events:

A request was received from the Moberly Area Chamber of Commerce to hold its **2024 Christmas Festival and Parade** on December 6 and 7, 2024, and has asked the City to authorize the following in support thereof: (1) To lift the ban on public consumption of alcohol beginning Saturday, December 7, 2024, in downtown Moberly from 10:00 a.m. to 10:00 p.m.; (2) To make the indoor and outdoor space at the Fennel complex available beginning December 6, 2024, at 5:00 p.m. through Saturday, December 7, 2024, at 10:00 p.m.; (3) To use parking spaces in the 100 to 500 blocks of West Reed Street, North Clark Street, North Williams Street, and North 4th Street beginning Friday, December 6, 2024, at 5:00 p.m. through Saturday, December 7, 2024, until 10:00 p.m. for mobile food trucks, trailers and vendor parking; (4) To close Sturgeon Street between Coates Street and Rollins Street and use City Hall Parking Lot, Depot Parking Lot and the alley between City Hall and Moberly Parks and Recreation for parade staging on Saturday, December 7, 2024, from 6:00 a.m. to 4:00 p.m.; (5) To hang a "Season's Greetings" sign on the pedestrian bridge during the holiday season; and (6) Use Moberly Parks and Recreation parking lot from Friday, December 6, 2024, at 5:00 p.m. to Saturday, December 7, 2024, at 10:00 p.m.; (7) To hold the parade on December 7, 2024, starting at 3:00 p.m. beginning at Reed Street at Depot Park heading West and disbanding at Johnston Street. They also request to lift Section 6-5 of the City Code which prohibits public consumption of alcoholic beverages on public

spaces. City Staff recommends approval except that the availability of the indoor and outdoor spaces at the Fennel Complex may not be available in the event that the skating rink is in operation during that time.

A request was received from Kelly Pedigo with Safe Passage for approval to hold the annual **Taste of Missouri Wine Stroll** to benefit Safe Passage on August 24, 2024, from 3:00-8:00 p.m. and to permit public consumption of alcoholic beverages on the following public spaces: Sidewalks along Reed Street from Johnson Street to Clark Street; Sidewalks along 4th Street from Rollins Street to Reed Street; Sidewalks along Williams Street from Rollins Street to Reed Street; Sidewalks along Clark Street from Rollins Street to Reed Street (west side only); Sidewalks along Rollins Street from 4th Street to Clark Street (north side only); Municipal Auditorium parking lot; Alley west of Municipal Auditorium; and permission is requested to close the 200, 300, 400 and 500 Blocks of West Reed Street from 5:00 p.m. on August 23, 2024, to 11:00 p.m. on August 24, 2024, for event food vendors; and permission is requested to hang an event banner on the pedestrian walkway over Rollins Street; and lifting of Section 6-5 of the City Code which prohibits public consumption of alcoholic beverages on public spaces; and lifting Section 6-41 of the City Code which prohibits issuing licenses to sell alcohol at locations within 100 feet of a school or church unless authorized by the City Council.

A request was received from the Moberly Area Chamber of Commerce to close streets and parking lots and to prohibit parking for **Junk Junktion, the Gus Macker Basketball Tournament, the JROTC Patriot Car Show, the Good Vibrations Motorcycle Show** and a beer garden beginning on Saturday, September 14, until Sunday, September 15, 2024. The Chamber has sought permission to allow the public consumption of alcoholic beverages from 8:00 a.m. September 14, to 5:00 p.m. September 15, for persons wearing identifying wristbands at the following locations: (1) the 100, 200, 300, 400 and 500 blocks of Reed Street; (2) 4th Street from Rollins Street to Coates Street; (3) 5th Street from Rollins Street to Coates Street; (4) North Williams Street from Rollins Street to Coates Street; (5) the parking lot directly west of the Moberly Municipal Auditorium; (6) the 100, 200, 300, 400 and 500 blocks West Coates Street; (7) the Moberly Parks and Recreation parking lot; (8) Depot Park; City Hall Parking Lot; and (9) North Clark Street from Franklin Street to Rollins Street; and they request lifting Section 6-5 of the City Code to allow public consumption of alcoholic beverages on public spaces; and the Chamber has sought permission to place a tent in the Moberly Parks and Recreation parking lot for Gus Macker registration; and the participating organizations seek permission to hang Junk Junktion Banner(s) on the pedestrian bridge over Rollins Street; and the Chamber has sought permission to use 219 and 220 Reed Street as a Fire and Police Headquarters for the Gus Macker event on September 12 through September 14 and the Municipal Building Conference Room for Volunteer Hospitality from September 11 to September 17 and permission to use the Fennel building for basketball goal storage.

A request was received from the Moberly Rotary Club seeks to operate a carnival in downtown Moberly as part of the 18th Annual **Railroad Days** and close Sturgeon Street from Coates to Rollins, the east half of the 100 block of West Reed Street, the parking lot north of City Hall, the parking lot east of the 200 block of Sturgeon Street and the Moberly Municipal Building parking lot beginning June 9, 2024, at 8:00 a.m. and ending at 8:00 p.m. on June 16, 2024; and the request to operate a carnival has been reviewed by City Police and Fire officials who have found no public safety issues and pursuant to Section 12-354 of the Moberly City Code the City Council may permit the operation of such a carnival; and the Rotary Club requests to have Fiesta Bar & Grill operate a beer garden in an enclosed area at Depot Park, to advertise the event by hanging banners on the Rollins Street/Morley Street overpass beginning in May and to sponsor a donation-based fundraiser car show on June 15, 2024, in the Moberly Municipal Building parking lot and to block Clark Street adjacent to the parking lot from 9:00 a.m. to 1:30 p.m.

A motion was made by Kyser and seconded by Kimmons to approve the Christmas Festival, Taste of Missouri Wine Stroll, Junk Junktion, Gus Macker, JROTC Patriot Car Show, Good Vibrations Motorcycle Show, and Railroad Days requests. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Johnston Builders submitted a proposal for in-fill housing 1122 Concannon Street. A motion was made by Kimmons and seconded by Kyser to accept the proposal. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Mayor Brubaker asked to entertain any motion to remove an item from the Consent Agenda for discussion. Hearing none, Mayor Brubaker asked for a motion for the Consent Agenda to be read by City Clerk, Shannon Hance. Kyser made a motion for City Clerk, Shannon Hance, to read the Consent Agenda. Jeffrey seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

**BILL NO. R1602: "A RESOLUTION AUTHORIZING LIFTING PUBLIC CONSUMPTION, USE OF PUBLIC PARKING, USE OF THE FENNEL COMPLEX AND HANGING A BANNER IN SUPPORT OF THE CHAMBER OF COMMERCE 2024 CHRISTMAS FESTIVAL AND PARADE"**

**BILL NO. R1603: "A RESOLUTION AUTHORIZING SAFE PASSAGE TASTE OF MISSOURI WINE STROLL FOR AUGUST 24, 2024, ON PUBLIC SIDEWALKS, ALLEYS, AND PUBLIC GROUNDS AND WITHIN 100 FEET OF A SCHOOL OR CHURCH"**

**BILL NO. R1604: "A RESOLUTION AUTHORIZING CLOSING OF STREETS AND PARKING LOTS AND PUBLIC CONSUMPTION OF ALCOHOL FOR JUNK JUNKTION AND THE GUS MACKER BASKETBALL TOURNAMENT ON SEPTEMBER 14 AND 15, 2024"**

**BILL NO. R1605: "A RESOLUTION PERMITTING THE MOBERLY ROTARY CLUB TO LOCATE AND OPERATE A CARNIVAL IN DOWNTOWN MOBERLY FROM JUNE 12 TO JUNE 16, 2024, AND THE CLOSURE OF DOWNTOWN STREETS AND THE OPERATION OF A BEER GARDEN DURING THE EIGHTEENTH ANNUAL RAILROAD DAYS"**

**BILL NO. R1606: "A RESOLUTION OF THE CITY OF MOBERLY, MISSOURI, AUTHORIZING A GRANT APPLICATION TO THE ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM"**

**BILL NO. R1607: "A RESOLUTION RECOGNIZING OFFICIAL STREET NAMES TO BE INCLUDED IN THE SCHEDULE OF STREET NAMES"**

The Resolution Bills having previously been made available for public inspection were read by title one time. A motion was made by Lucas and seconded by Kimmons to adopt the Resolutions. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kyser introduced a bill for an ordinance entitled: **"AN ORDINANCE APPROVING A SECOND ADDENDUM TO INTERGOVERNMENTAL COOPERATION AGREEMENT FOR THE OPERATION OF A FARMERS' MARKET AT THE FENNEL COMPLEX; AND PROVIDING FURTHER AUTHORITY"** and moved that the bill be read two times by title for passage. Jeffrey seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Kyser seconded the motion. The presiding officer, having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Jeffrey introduced a bill for an ordinance entitled: **"AN ORDINANCE AUTHORIZING A COOPERATIVE AGREEMENT FOR INFILL DEVELOPMENT WITH JOHNSTON BUILDERS, LLC, A MISSOURI LIMITED LIABILITY COMPANY"** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion

the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Jeffrey moved that the bill be enacted into an ordinance. Kyser seconded the motion. The presiding officer, having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kimmons introduced **“A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI TO PAY EXPENSES DUE BETWEEN FEBRUARY 16, 2024 AND FEBRUARY 28, 2024, IN THE AMOUNT OF \$646,268.12”** and made a motion for it to be read. Lucas seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Jeffrey to adopt the Resolution. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Mayor Brubaker nominated Ross Dutton to the Fire Prevention Board of Appeals to fill the remainder of the vacant term expiring 2026, created by the resignation of Tom Hall. Jeffrey made a motion to appoint Ross Dutton to the Fire Prevention Board of Appeals. Lucas seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Mr. Kimmons asked about water pressure in certain areas. Staff will look into this.

Mayor Brubaker presented a proclamation to Harold Smith and designated March 10-16, 2024, as AmeriCorps Week in Moberly, and urged citizens to thank AmeriCorps Seniors volunteers for their service and to find their own ways to give back to their communities.

A motion was made by Kyser and seconded by Lucas to adjourn to a work session followed by a closed session to discuss the status of legal, personnel, and negotiated contract matters. §(610.021)(1)(2)(12) RSMo. Roll Call Vote: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

A closed session was held.

Mayor Brubaker reopened the meeting.

A motion was made by Kyser and seconded by Lucas to adjourn. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

### **Work Session**

#### **The Following Was Discussed At The Work Session:**

A Resolution Of The City Of Moberly, Missouri, Adopting A Nondiscrimination Policy To Supplement The 2019 City Of Moberly, Missouri Personnel Policies And Procedures Manual.

Special Tax Bill For Demolished Property At 522 S Williams St.

Special Tax Bill For Demolished Property At 824 W Coates St.

Receipt Of Bids For 2024 Reclamite And Restorative Street Improvements.

Acceptance Of A Temporary And Permanent Easement To Move The Urbandale Pillars.

Receipt Of Bids For A New Heater At The Oakland Cemetery Maintenance Building.

A Request From Nikki Soendker To Host The Annual Unfinished Pieces 5K On April 13, 2024.

Purchase Of Two Gravely Mowers For The Athletic Complex.

Receipt Of Bids For Rothwell Park Lakeshore Projects.

Receipt Of Bids For The Replacement Of The East Canopy Roofing Of The Depot Park Museum.

A Resolution Authorizing Participation In The Missouri Highway Safety Program And A Grant Application For DWI Enforcement.

A Request From Moberly Area Council Of The Arts For 4th Street Closure Between Rollins And Reed For The Phobia Film Festival On October 25-26, 2024.



**MINUTES OF THE  
CITY OF MOBERLY, MISSOURI  
CITY COUNCIL MEETING  
MARCH 11, 2024**

The Moberly City Council met in regular session at 12:00 p.m. in the City Hall Council Chambers, 101 West Reed Street, Moberly, MO, with Mayor Brubaker presiding.

All stood and recited the pledge of allegiance led by Mayor Brubaker.

Council Members answering the roll call were: Tim Brubaker, Brandon Lucas, Jerry Jeffrey, and Austin Kyser. Absent: John Kimmons.

A motion was made by Lucas and seconded by Kyser to approve the agenda. Ayes: Brubaker, Lucas, Jeffrey, and Kyser. Nays: none. Absent: Kimmons.

Kyser introduced a bill for an ordinance entitled: **“AN ORDINANCE ACCEPTING AND APPROVING THE REPORT OF THE DIRECTOR OF COMMUNITY DEVELOPMENT RELATIVE TO 522 SOUTH WILLIAMS STREET WITHIN THE CITY OF MOBERLY WHICH REQUIRED NUISANCE ABATEMENT BY THE CITY OF MOBERLY PURSUANT TO ARTICLE I AND ARTICLE II OF CHAPTER 26 OF THE MOBERLY CITY CODE, CERTIFYING THE COST OF ABATEMENT AND DIRECTING THE CITY CLERK PURSUANT TO SECTION 26-2 AND SECTION 26-6 TO CAUSE A SPECIAL TAX BILL TO BE ISSUED THEREON”** and moved that the bill be read two times by title for passage. Jeffrey seconded the motion, and upon said motion the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, and Kyser. Nays: none. Absent: Kimmons. The bill having previously been made available for public inspection was read by title two times. Kyser moved that the bill be enacted into an ordinance. Lucas seconded the motion. The presiding officer, having called for a vote on the motion, the vote was as follows: Roll Call: Ayes: Brubaker, Lucas, Jeffrey, and Kyser. Nays: none. Absent: Kimmons.

A motion was made by Kyser and seconded by Jeffrey to adjourn. Ayes: Brubaker, Lucas, Jeffrey, and Kyser. Nays: none. Absent: Kimmons.

City of Moberly  
City Council Agenda Summary

Agenda Number: \_\_\_\_\_  
Department: Police  
Date: March 18, 2024

Agenda Item: A Request From Moberly Area Council Of The Arts For 4<sup>th</sup> Street Closure Between Rollins And Reed For The Phobia Film Festival On October 25-26, 2024.

Summary: Moberly Area Council of the Arts requests permission to close 4<sup>th</sup> street between Rollins and Reed on beginning at 2:pm on October 25 through 10:30pm on October 26 in support of their Phobia Film Festival being held in the 4<sup>th</sup> Street theatre and the Little Dixie Library. Street closure is requested for vendors and food trucks. Contact person is Mark Fischer, 660-851-3395.

Recommended Action Approve the request.

Fund Name:

Account Number:

Available Budget \$:

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Brubaker</b>	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Lucas</b>	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ <b>Kimmons</b>	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Jeffrey</b>	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ <b>Kyser</b>	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed





**To the Moberly City Council:**

**We are requesting the closure of the street on 4th Street from Rollins to Reed from October 25th, 2024, at 2:00 PM – October 26th, 10:30 PM, for the event titled Phobia Film Festival. This will be the event's second year, and we expect approximately 150 to 250 attendees. We will utilize the 4th Street Theatre and the Library as venues for film viewings and the street for vendor and food truck service. Since these two businesses primarily use this street, we believe this closure will have little to no effect on other businesses in the area and positively impact tourism in Moberly. Last year, we screened 40 films from 8 different counties and hosted eight filmmakers from as far away as California. We brought in patrons from Iowa, Kansas, and Missouri and hope to expand this year. Don't hesitate to contact me with any questions or concerns at the numbers or emails below.**

**Regards,**

**Mark Fischer**

**Moberly Area Council on the Arts, Administrator**

**660-851-3395**

**admin@moberlyartscouncil.com**



# City of Moberly

## City Council Agenda Summary

Agenda Number: #3.

Department: Parks and Recreation

Date: March 18, 2024

**Agenda Item:** A Request From Nikki Soendker To Host The Annual Unfinished Pieces 5K On April 13, 2024.

**Summary:** Nikki Soendker is requesting to host the annual 5K for Unfinished Pieces, this is to raise funds for Autism Awareness. (See attached map for route). The event would start at 9:00 a.m. and begin at the Moberly Aquatic Center, 100 Rothwell Park Road, continuing down Rothwell Park Road all the way until it meets Park Drive and continuing to the old skate park. It then comes back along the same route to finish at the Aquatic Center.

### Recommended

**Action:** Please approve the request.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

### Roll Call

### Aye

### Nay

### Mayor

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

### Council Member

M\_\_\_ S\_\_\_ **Lucas**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

Passed      Failed

# Moberly!

City of

**Police Department**  
Troy Link  
Chief of Police  
223rd Session FBI Academy

300 N Clark Street  
Moberly, MO 65270  
Phone: 660-263-0346  
Fax: 660-263-8540

## Walk/Run Application Permit

Application Date: 2/27/24  
(Note: Application Date must be received by staff sixty (60) days prior to the event)

Requested Date of event: April 13, 2024

Purpose of event: Autism Awareness

Name of event director: Nikki Soendker

Contact phone, & Address of director: 660-998-5757

Approximate number of participants: 100

Route requested, Begin & End Time: Starting at the Aquatic

Center at 9AM, going continuing down  
Rothwell Park Road all the way until  
it meets Park Drive until the old skate  
park. It then comes back along the same  
route to finish.  
(Please include a map diagram showing start to finish)

Will the route/streets be marked? Yes: ☒ No: ☐

Will the organization furnish personnel to assist with the event?

Yes: ☒ No: ☐ If yes, how many?                     

Signature of applicant: Nicole Soendker

Approved: ☐ Declined: ☐

Authorizing Official: ☐ Date: ☐

Emergency services assistance to monitor traffic may be provided for a period of time up to one (1) hour after the race begins. For races occurring in Rothwell Park, please contact the Parks and Recreation office to obtain specific guidelines that only apply to races located inside the park.

❖ No permanent paint may be used on roads or of not more than 30 days may be used. Only spray chalk or temporary paint with a life

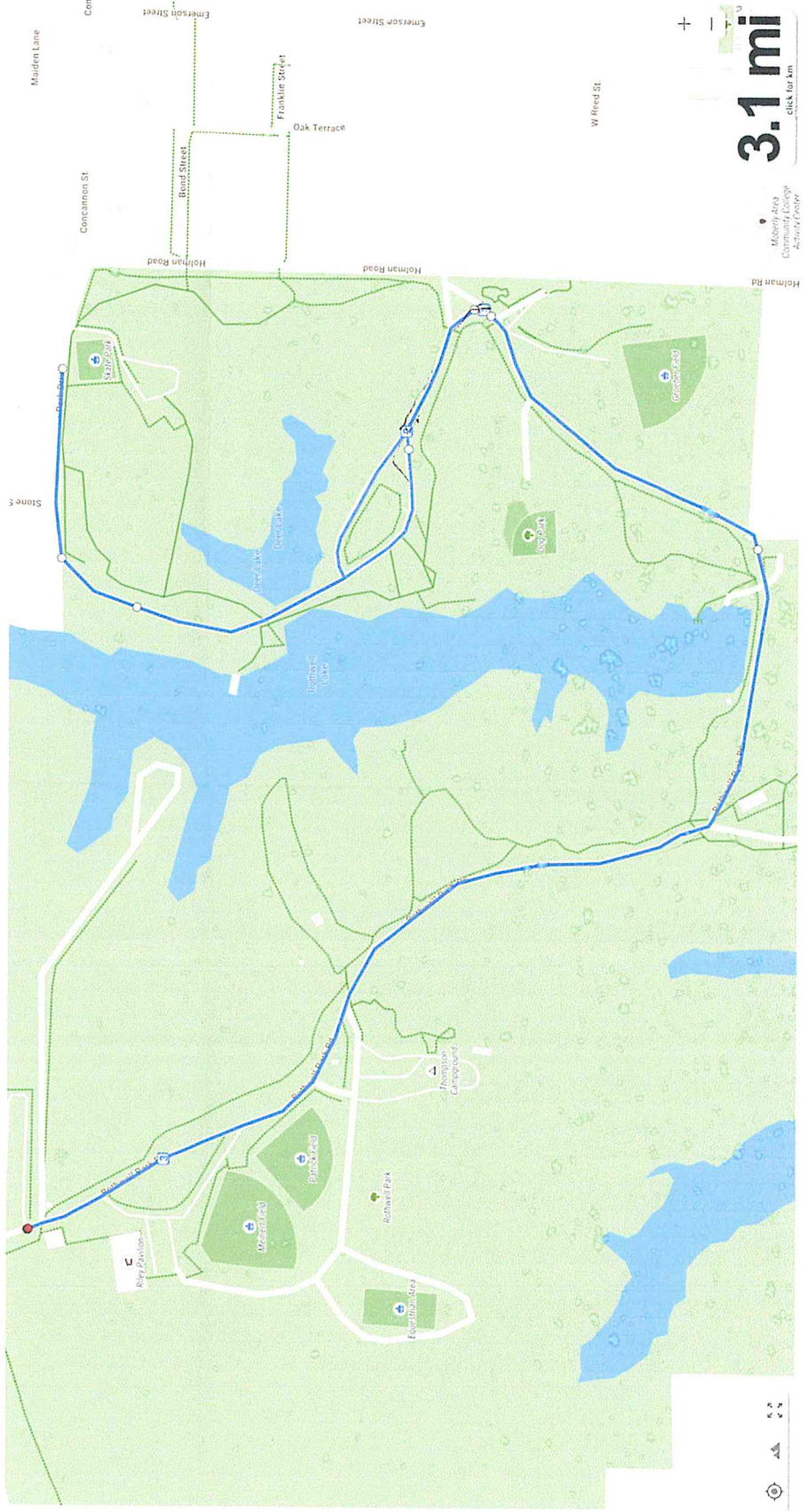


# UNFINISHED3D PIECES

## Unfinished Pieces 5K Run/Walk

Date: April 13, 2024  
Start/Finish: Moberly Aquatic Center  
100 Rothwell Park Road  
Moberly, MO 65270

Distance: 3.1 Miles  
Start Time: 9:00 am





# City of Moberly

## City Council Agenda Summary

Agenda Number: #4.

Department: Administration

Date: March 18, 2024

**Agenda Item:** A Request From The Randolph County Health Department To Hang A Banner On The Rollins Street Overpass.

**Summary:** The Randolph County Health Department would like to hang a banner on the Rollins Street overpass from May 15<sup>th</sup> to October 4<sup>th</sup> for the Farmers Market event. They have been made aware that several entities have made this same request, and they may have conflicts with keeping the banner up the whole time. They have supplied the necessary certificate of insurance.

**Recommended Action** Approve this request.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:**

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

### Roll Call

Aye    Nay

#### Mayor

M\_\_\_ S\_\_\_ **Brubaker**    \_\_\_    \_\_\_

#### Council Member

M\_\_\_ S\_\_\_ **Lucas**    \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**    \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Jeffrey**    \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Kyser**    \_\_\_    \_\_\_

Passed    Failed



*An Equal Opportunity Employer*

March 12, 2024

City of Moberly  
101 W. Reed St.  
Moberly, MO 65270

Dear Moberly City Council,

I am writing to formally propose the placement of a banner on the Rollins Street Bridge to promote the Randolph County Farmers Market, a vital community asset that unites local farmers, artisans, and residents. The presence of this banner will not only heighten market visibility but also foster community vibrancy and economic growth by attracting more visitors and supporting local businesses.

**Proposal Overview:**

- Banner Placement Period: May 15th to October 4<sup>th</sup> (First market is May 30<sup>th</sup>, Last market is October 3<sup>rd</sup>)
- Location: Rollins Street Bridge, a prominent and high-traffic area
- Purpose: To promote the Randolph County Farmers Market, encourage community engagement, and support local businesses

**Banner Specifications:**

- Dimensions: 25' x 4' tall
- Material: Weather-resistant vinyl
- Design: Eye-catching, colorful, and inclusive of the Randolph County Farmers Market logo and key information.

Thank you for your time and consideration. We look forward to the opportunity to enhance the visibility of the Randolph County Farmers Market and contribute to the continued growth of our community.

Sincerely,

*Kara Buntin*

**Kara Buntin**

Randolph County Farmers Market Manager  
Randolph County Health Department  
[buntenk@randolphcountyhealth.org](mailto:buntenk@randolphcountyhealth.org)  
660-263-6643 ext 212

1319 EAST HIGHWAY 24 • SUITE A • MOBERLY, MO • (660) 263-6643  
[www.randolphcountyhealth.org](http://www.randolphcountyhealth.org)

**\*\* AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER\*\***

All services are provided on a non-discriminatory basis without regard to race, color, religion, national origin, sex, handicap, or age.

# MOPERM STATEMENT OF COVERAGE

MEMBER AGENCY:	ADDITIONAL COVERED PARTY:
RANDOLPH COUNTY HEALTH DEPT 1319 E HWY 24 STE A MOBERLY MO 65270	CITY OF MOBERLY 101 W. REED ST. MOBERLY, MO 65270
Memorandum Coverage Period: 12:01 a.m. 1-1-2024 to 12:01 a.m. 1-1-2025	
Memorandum Number: 4030	Policy Number: LP-4030-202401

## GENERAL LIABILITY:

Injuries caused by the condition of a public entity's property as more fully described in Section 537.600.1(2), RSMo.

LIMIT: \$3,370,137 per occurrence

Coverage for claims against the **Member Agency** and its public officials and **employees** by reason of liability for damages resulting from **General Liability** (other than condition of property), **Employment Practices Liability**, **Law Enforcement Liability**, **Public Officials Errors and Omissions Liability**, and **Healthcare Malpractice Liability** as defined within the Memorandum of Coverage.

LIMIT: \$2,000,000 per occurrence

**Limit is not subject to an annual aggregate.**

Pursuant to paragraph III Who is a Covered Party?, subparagraph F. of the Liability Memorandum of Coverage, the Additional Covered Party is included as a Covered Party with respect to the written contract obligating coverage as is afforded by this agreement, but only with respect to the operations performed by or on behalf of the Member Agency or facilities used by the Member Agency.

Coverage does not extend to (1) any contract to transfer liability to the Member Agency for which the Member Agency would not otherwise have liability; or (2) any contract whereby the Member Agency agrees to indemnify or hold harmless the person or organization from liability.

Coverages are subject to Sections 537.700 to 537.755 RSMo, and to the terms and conditions of the Liability Memorandum of Coverage and the Declarations thereto issued to the Member Agency.

Section 537.755.2 RSMo, provides that no payment shall be made by MOPERM unless and until the benefits provided to pay the claim by any other applicable policy of liability insurance have been exhausted. This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the Memorandum of Coverage issued to the Member Agency referenced above. This certificate of insurance does not constitute a contract between MOPERM and the certificate holder. The issuance of this certificate to the certificate holder does NOT extend coverage to the certificate holder.

THE INTERESTED PARTY SHOWN ABOVE IS INCLUDED AS: Additional Covered Party

## DESCRIPTION:

As part of a downtown revitalization strategy, the City with the support of the District has acquired a fee interest in certain vacant commercial structures situated on real property located on Clark and Coates Streets in the City's downtown area and consisting of the Fennel Building, the former Pro Auto Building, and portions of a building and open area formerly servicing as J.T. Cross Lumberyard, all as depicted and legally described on the Exhibit A. attached to and incorporated by reference in this Agreement (collectively, the "Fennel Complex")

Should the above described memorandum be cancelled before the expiration date thereof, MOPERM will endeavor to mail written notice to the Interested Party shown above, but failure to mail such notice shall impose no obligation or liability of any kind upon MOPERM or its representatives. Issued by Missouri Public Entity Risk Management Fund (MOPERM). P.O. Box 7110, Jefferson City, MO 65102

By:

Date: 12-6-2023





**ADVERTISEMENT FOR BIDS**

The City of Moberly, Missouri is requesting bids for the **2024 Restorative (CRF) & Reclamite Project** for various Streets within the City of Moberly.

Specifications and bid documents are available from the Director of Public Works office at Moberly City Hall, 101 West Reed Street, Moberly, MO 65270.

Please have your sealed bids marked **“2024 CRF & Reclamite Project”** and to the office of the City Clerk at 101 W Reed St., Moberly, MO 65270 by **February 27, 2024 at 10:00 a.m.**

The City reserves the right to reject any or all bids. The City further reserves the right to waive any irregularities in any or all bids and reserves the right to determine which the most responsive, responsible bidder is and to reject or approve the bond. Work can begin immediately following approval, weather permitting.

SUBMITTED BY THOMAS E. SANDERS  
CITY OF MOBERLY  
DIRECTOR OF PUBLIC WORKS

**PUBLISH ONE TIMES IN THE: FRIDAY EDITION, FEBRUARY 16, 2024 EDITION**

2024 CRF & Reclamation Project

## Sign-In Sheet

Date: 2/27/2024, 10:00 AM

Company

City of Moberly

City of Maunabo

CITY OF MOBERLY

"BID OPENING"

Date: 2/27/24  
10:00 AM

CAM Reclamation  
Res. Notification  
St. Sweeping

\$ 1.<sup>05</sup> sq yd.  
.02 sq yd  
\$ .08 sq yd

Restoration (CRF)  
Res Not.  
St. Sweeping

\$ \$1.55 sq yd  
.02 sq yd  
\$ .16 sq yd

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

City of  
*Moberly!*

**BID SHEET**  
Bids due February 27, 2024 at 10:00am

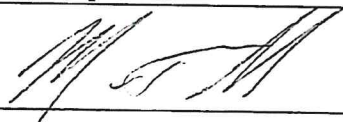
**Reclamite Seal**  
Est. sq. yd.  
100,000 sq. yd.

Unit Price \$ 1.05 (One dollar and five cents) /sq. yd.  
Resident Notifications: \$0.02/SY (Two cents /SY)  
Street Sweeping: \$0.08/SY (Eight cents /SY)

**Restorative Seal (CRF)**  
Est. sq. yd.  
25,000 sq. yd.

Unit Price \$ 1.55 (One dollar and fifty-five cents) /sq. yd.  
Resident Notifications: \$0.02/SY (Two cents /SY )  
Street Sweeping: \$0.16/SY (Sixteen cents /SY)

**Company Name:** Corrective Asphalt Materials

**Signature:**  \_\_\_\_\_

**Printed Name:** Marc Taillon, Member

**BID PROPOSAL**Project: 2024 Moberly Reclamite Project

Date: \_\_\_\_\_

Proposal of Corrective Asphalt Materials, LLC(hereinafter called "Bidder") a Illinois limited liability company corporation/partnership  
an individual doing business as \_\_\_\_\_To the City of Moberly, Missouri (hereinafter called "Owner").

Gentlemen:

The Bidder, in compliance with your invitation for bids for the construction of \_\_\_\_\_

Approximately 100,00 sq.yd. of reclamite seal having examined the plans and specifications with related documents and the site of the proposed work, and being familiarly with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the contract documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within 120 consecutive calendar days thereafter as stipulated in the specifications. Bidder further agrees to pay as liquidated damages, the sum of \$250.00 for each consecutive calendar day thereafter, Sundays and legal holidays only excepted. When temperatures are below MODOT specifications those days will not be counted against the 120 days.

The undersigned Bidder further agrees that if the Owner decided to extend or shorten this improvement, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, he will perform the work as altered, increased or decreased at the Contract Unit Price.

The undersigned agrees that the unit prices submitted herewith are for the purpose of obtaining a gross stipulated sum, and for use in computing the value of extras and deductions; that if there is a discrepancy between the gross stipulated sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices, the latter shall apply.

The undersigned declares that he understands that the quantities mentioned herein are approximately only and that they are subject to increase or decrease; that he will taken in full payment therefor the amount and summation of the actual quantities, as finally determined multiplied by the unit prices shown in the schedule of prices.

The above unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

Bidders understand that the Owner reserves 23 the right to reject any or all bids and to waive any informalities in the bidding.



The bidder agrees that this bid shall be good and may not be withdrawn for a period of 30 calendar days after the scheduled closing time for receiving bids and bids must be good through the end of summer.

Upon receipt of written notice of the acceptance of this bid, bidder will execute the formal contract attached within 10 days and deliver a Surety Bond or Bonds. The bid security attached in the sum of 5% of base bid (\$                    ) is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

Dated this 21st day of February, 20 24

Signature: \_\_\_\_\_

If an individual: \_\_\_\_\_

doing business as \_\_\_\_\_

If a Partnership: \_\_\_\_\_

By: [Signature], member of firm.

If a Corporation: Corrective Asphalt Materials, LLC

By: Marc Taillon Title: Member

ATTEST: [Signature] Phone: 618-254-3855

(CORPORATE SEAL)

City of

*Moberly!***BID SHEET**

Bids due February 27, 2024 at 10:00am

**Reclamite Seal**

Est. sq. yd.

100,000 sq. yd.Unit Price \$ 1.05 (One dollar and five cents) /sq. yd.

Resident Notifications: \$0.02/SY (Two cents /SY)

Street Sweeping: \$0.08/SY (Eight cents /SY)

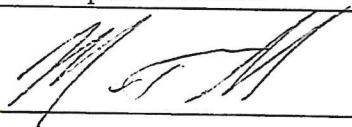

**Restorative Seal (CRF)**

Est. sq. yd.

25,000 sq. yd.Unit Price \$ 1.55 (One dollar and fifty-five cents) /sq. yd.

Resident Notifications: \$0.02/SY (Two cents /SY )

Street Sweeping: \$0.16/SY (Sixteen cents /SY)

Company Name: Corrective Asphalt MaterialsSignature: Printed Name: Marc Taillon, Member\*\* Please Note – Contact Tim Grimsley, Pub. V  Supt. to schedule/coordinate work.

**BID PROPOSAL**Project: 2024 Moberly Restorative Project

Date: \_\_\_\_\_

Proposal of Corrective Asphalt Materials, LLC(hereinafter called "Bidder") a Illinois Limited Liability Company corporation/partnership  
an individual doing business as \_\_\_\_\_To the City of Moberly, Missouri (hereinafter called "Owner").

Gentlemen:

The Bidder, in compliance with your invitation for bids for the construction of \_\_\_\_\_

Approximately 25,000 SqYd of Restorative Seal (CRF) having examined the plans and specifications with related documents and the site of the proposed work, and being familiarly with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the contract documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within 120 consecutive calendar days thereafter as stipulated in the specifications. Bidder further agrees to pay as liquidated damages, the sum of \$250.00 for each consecutive calendar day thereafter, Sundays and legal holidays only accepted. When temperatures are below MODOT specifications those days will not be counted against the 120 days.

The undersigned Bidder further agrees that if the Owner decided to extend or shorten this improvement, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, he will perform the work as altered, increased or decreased at the Contract Unit Price.

The undersigned agrees that the unit prices submitted herewith are for the purpose of obtaining a gross stipulated sum, and for use in computing the value of extras and deductions; that if there is a discrepancy between the gross stipulated sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices, the latter shall apply.

The undersigned declares that he understands that the quantities mentioned herein are approximately only and that they are subject to increase or decrease; that he will taken in full payment therefore the amount and summation of the actual quantities, as finally determined multiplied by the unit prices shown in the schedule of prices.

The above unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

Bidders understand that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.



The bidder agrees that this bid shall be good and may not be withdrawn for a period of 30 calendar days after the scheduled closing time for receiving bids and bids must be good through the end of summer.

Upon receipt of written notice of the acceptance of this bid, bidder will execute the formal contract attached within 10 days and deliver a Surety Bond or Bonds. The bid security attached in the sum of 5% of base bid (\$                    ) is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

Dated this 21st day of February, 20 24

Signature: \_\_\_\_\_

If an individual: \_\_\_\_\_

doing business as \_\_\_\_\_

If a Partnership: \_\_\_\_\_

By: [Signature], member of firm.

If a Corporation: Corrective Asphalt Materials, LLC

By: Marc Taillon Title: Member

ATTEST: [Signature] Phone: 618-254-3855

(CORPORATE SEAL)

Reclamite SY \$ 1.05  
Add for resident notification SY \$ .02  
Add for street sweeping SY \$ .08

CRF SY \$ 1.55  
Add for resident notification SY \$ .02  
Add for street sweeping SY \$ .16

**Cooperative Procurement Agreement Provision**

- 1. This section is optional, it will not affect bid award.
- 2. If the City of Moberly awards the bidder this proposed contract, would the bidder sell, under the terms of this contract to any municipality or county that is a political subdivision of the State of Missouri with the following terms and provisions?
  - a. Sales will be made in accordance with the prices, terms, and conditions of the Invitation for Bid and any subsequent term contract.
  - b. Reasonable provisions may be made for price due to geographical location of jurisdiction as agreed upon by the jurisdiction and bidder. Unit price adjustments will not exceed five percent of the bid prices.
  - c. There shall be no obligation under the cooperative procurement agreement for any jurisdiction to utilize the bid or contract unless they are specifically named in the Invitation for Bid as a joint bidder.
  - d. All sales to other jurisdictions will be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other contract administration will be the responsibility of the ordering jurisdiction.

YES   X        NO       

Signature:           7704

City of Moberly  
City Council Agenda Summary

Agenda Number: 

#6.

Department: Public Works

Date: March 18, 2024

**Agenda Item:** Receipt Of Bids For New Heater At Oakland Cemetery.

**Summary:** We received 5 bids for a new heater at Oakland Cemetery maintenance building.

**Recommended**

**Action:** Accept the low bid.

**Fund Name:**

Cemetery Building Maintenance

**Account Number:** 100.010.5300

**Available Budget \$:** 6,776.46

**ATTACHMENTS:**

- ☐ Memo

☐ Staff Report

☐ Correspondence

☒ Bid Tabulation

☐ P/C Recommendation

☐ P/C Minutes

☐ Application

☐ Citizen

☐ Consultant Report
- ☐ Council Minutes

☐ Proposed Ordinance

☐ Proposed Resolution

☐ Attorney's Report

☐ Petition

☐ Contract

☐ Budget Amendment

☐ Legal Notice

☐ Other\_\_\_\_\_

Roll Call      Aye      Nay

Mayor

M\_\_\_ S\_\_\_ Brubaker

Council Member

M\_\_\_ S\_\_\_ Lucas

M\_\_\_ S\_\_\_ Kimmons

M\_\_\_ S\_\_\_ Jeffrey

M\_\_\_ S\_\_\_ Kyser

Passed

Failed

Cemetery Heater Bid Tab

Smith Heating & Cooling	Moberly Refrigeration	Controlled Aire	Ingersoll Electric Proposal 1	Ingersoll Electric Proposal 2
250,000 BTU Hanging Heater	250,000 BTU Hanging Heater	250K Hanging Heater	250K BTU Heater	2-120K BTU Heaters
\$4,428.60	\$4,500.00	\$6,695.20	\$4,860.00	\$6,970.00

# SMITH Heating & Cooling

#6.

## "CARRIER" HEATING~AIR CONDITIONING~HEAT PUMPS

[www.smithheatingandcooling.com](http://www.smithheatingandcooling.com) [smithrefrige@sbcglobal.net](mailto:smithrefrige@sbcglobal.net) Serving Since 1951

Toll Free 1-888-819-5900 1-660-263-5944 Fax 1-660-263-5313 Como 1-573-814-0506

<u>NAME</u>	<u>PHONE</u>	<u>DATE</u>
City Of Moberly		02/06/24
<u>STREET</u>	<u>JOB LOCATION</u>	
Cemetery	Moberly, MO 65270	

We hereby submit specifications for installation of:

Modine Hanging Heater Model PDP250AE0130, 250,000 BTU, 80% AFUE

We would install this heater in the same location as the existing with minimal adaptations. Price includes all equipment, material, piping, electrical, and labor to complete. --\$4,428.60

**Warranty:** 1 year labor/2 years parts/10 years heat exchangers

Authorized Signature

Charles VanBoening

This proposal may be

withdrawn by us if not accepted within 15 days. Charles VanBoening

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed upon strikes, accidents, or delays beyond our control.

Acceptance of Proposal – The above prices and conditions are satisfactory and are hereby accepted. You are authorizing to do work as specified. Payment will be made as outlined above. Any legal fees incurred in collection payment will be the responsibility of the owner.

Date of Acceptance: \_\_\_\_\_ Signature: \_\_\_\_\_

*Moberly Refrigeration Heating & Cooling*  
*210 S. Morley*  
*Moberly MO. 65270*

Date

02-26-2024

Customer Name &amp; Address

City Of Moberly

Work Location

Oakland Cemetery  
Shop

Description

Qty

TOTAL

1—Sterling 11XF250A1N51110 250,000 BTU hanging heater  
 Hanging materials

Comments: This is an estimate to replace the old Sterling heater with a new Sterling heater and we will turn the heater to blow towards the end of the building.

**Terms & Conditions Payment Due Upon Completion Any Unpaid  
 Balance will accrue interest charges at a rate of 1.5% per month**

**Total \$**

4500.00

Customer Acceptance \_\_\_\_\_

Date \_\_\_\_\_

PO # \_\_\_\_\_



# CONTROLLED AIRE

## Heating & Air Conditioning

### Controlled Aire, LLC

1123 Gillan Road | Moberly, Missouri 65270  
 660-263-5620 | ControlledAire1@yahoo.com |  
<https://www.controlledairemo.com/>

#### RECIPIENT:

#### City Of Moberly Maintenance Shed

1501 East Rollins Street  
 Moberly, Missouri 65270

#### Estimate #422

Sent on

Feb 15, 2024

**Total**

**\$6,695.20**

Product/Service	Description	Total
Tube Heaters	HOT DAWG HANGING HEATER ptp250as0121sbac 250K UNIT HEATER	\$4,016.97
SWIVEL MOUNT KIT		\$442.07
Thermostat	HEAT ONLY 24V THERMOSTAT	\$112.18
Gas Lines	Bring Gas line up to code on the furnace	\$119.00
Electrical Parts	Bring Electrical up to code	\$129.00
Miscellanies Materials	Screws, Bolts, VENT PIPE,SCAFOLDING	\$182.12
City Permit	City Permit	\$20.00*
Freight	Shipping Charge	\$250.00*
Commercial Labor	Commercial Labor Rates	\$1,000.00*

**A deposit of \$3,347.60 will be required to begin.**

\* Non-taxable

This quote is for replacing the unit heater at the maint shop.  
 This is a HAWT DAWT unit 250K, LP gas, with a swivel mount to point to the front of the building for better air circulation in the shop. We will re plumb the gas line and re plumb the vent! As well as take the old hanging heater for scrap.

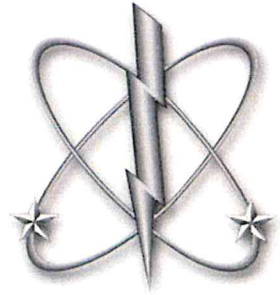
This quote is valid for the next 15 days, after which values may be subject to change.

We Maintain salvage rights on all equipment pulled out, if you would like to keep the old equipment an extra \$150 dollars will be added to your bid.

<b>Subtotal</b>	\$6,271.34
<b>Sales Tax (8.475%)</b>	\$423.86
<b>Total</b>	<b>\$6,695.20</b>

**Ingersoll Electric**1767 CR 2235  
Moberly, Mo. 65270

(660)-651-8683

**TO:**Tom Sanders  
Cemetery Maintenance Shop  
City of Moberly**JOB ESTIMATE**

## Proposal 1

**JOB DESCRIPTION**Install 250K BTU Propane Shop Heater  
Electrical and Gas supply updated to code**ITEMIZED ESTIMATE: TIME AND MATERIALS****AMOUNT**

Materials and Installation

\$4,860.00

**TOTAL ESTIMATED JOB COST****\$4,860.00**

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise. Estimate good for 30 days.

Willie Ingersoll

PREPARED BY

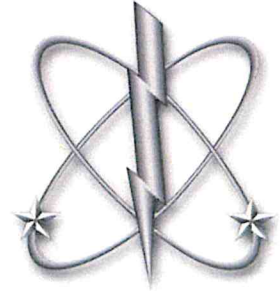
February 28, 2024

DATE



**Ingersoll Electric**1767 CR 2235  
Moberly, Mo. 65270

(660)-651-8683

**TO:**Tom Sanders  
Cemetery Maintenance Shop  
City of Moberly**JOB ESTIMATE****Proposal 2****JOB DESCRIPTION**

Install 2, 120k BTU 96%+ Btu Propane Furnaces

Electrical and Gas supply updated to code

Note: These would replace the existing 250K btu shop heater as an option for more energy efficiency. A new shop heater in proposal 1 is only 80%+.

Proposal 1 is only 80%+. It only produces approx. 200k Btu output whereas the 2 furnaces will produce approx. 230K Btu (approx. 15% more efficient)

**ITEMIZED ESTIMATE: TIME AND MATERIALS****AMOUNT**

Materials and Installation

\$6,970.00

**TOTAL ESTIMATED JOB COST****\$6,970.00**

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise. Estimate good for 30 days.

Willie Ingersoll

PREPARED BY

February 28, 2024

DATE

# City of Moberly

## City Council Agenda Summary

Agenda Number: #7.

Department: Parks and Recreation

Date: March 18, 2024

**Agenda Item:** Receipt Of Bids For Lakeshore Projects.

**Summary:** The lakeshore projects are a partnership between the City and Conservation with Conservation having committed 50% of engineering and construction costs up to \$54,989. We will max out that commitment and pay just over half of total expenses.

Advertisement was made and bids solicited with five bids being received (attached). The lowest bid was JT Holman Construction. Holman checked out with staff and the engineer in terms of documents and relevant experience. Bartlett & West has worked with Holman before on other projects. Their recommendation letter is attached. Furthermore, Holman previously was the subcontractor for Willis and constructed the boat ramp/access at Sugar Creek Lake in the 2010-time frame. That project was also a partnership with Conservation.

The base bid includes replacement of the boat ramp on Water Works Lake, replacement of the boat ramp on Rothwell Lake, construction of a boat dock between the Rothwell Lake ramp and dock, and construction of parking for vehicles and trucks/trailers where the westmost basketball court is next to the Rothwell Lake spillway.

We are anticipating late spring commencement with completion falling in the next budget year. Staff recommends approval of the low bid from JT Holman.

### Recommended

**Action:** Approve the Bids

**Fund Name:** Parks > Capital Improvements

**Account Number:** 115.041.5502

**Available Budget \$:** \$561,726.95

#### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other:

#### Roll Call

#### Aye

#### Nay

#### Mayor

M\_\_\_ S\_\_\_ **Brubaker**

#### Council Member

M\_\_\_ S\_\_\_ **Lucas**

M\_\_\_ S\_\_\_ **Kimmons**

M\_\_\_ S\_\_\_ **Jeffrey**

M\_\_\_ S\_\_\_ **Kyser**

Passed

Failed

ROTHWELL PARK BOAT RAMPS  
MOBERLY, MISSOURI

BID TABULATION  
FEBRUARY 15, 2024

Item	Description	Quantity	Unit	JT Holman Construction, LLC Macon, Missouri		Cannon General Contractors, Inc. Troy, Missouri		Tri-Smith Construction LLC Carrollton, Missouri		Rhad A. Baker Construction LLC Fulton, Missouri		Christensen Construction Co. Kingdom City, Missouri	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1.00	Project Start Up												
1.01	Mobilization	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 8,510.00	\$ 8,510.00	\$ 12,000.00	\$ 12,000.00	\$ 19,000.00	\$ 19,000.00	\$ 8,500.00	\$ 8,500.00
1.02	Bonding and Insurance	1	L.S.	\$ 2,300.00	\$ 2,300.00	\$ 9,775.00	\$ 9,775.00	\$ 15,415.00	\$ 15,415.00	\$ 3,500.00	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00
	Total Item 1.00:				\$ 17,300.00		\$ 18,285.00		\$ 27,415.00		\$ 22,500.00		\$ 11,000.00
2.00	Rothwell Lake Boat Ramp												
2.01	Clearing, Grubbing, Demolition, Removal and Disposals	1	L.S.	\$ 3,500.00	\$ 3,500.00	\$ 5,520.00	\$ 5,520.00	\$ 7,000.00	\$ 7,000.00	\$ 20,000.00	\$ 20,000.00	\$ 17,700.00	\$ 17,700.00
2.02	Silt Fence	300	L.F.	\$ 5.00	\$ 1,500.00	\$ 3.50	\$ 1,050.00	\$ 2.25	\$ 675.00	\$ 4.00	\$ 1,200.00	\$ 4.00	\$ 1,200.00
2.03	Boat Ramp - 6" Thick Concrete w/ #4 Rebar, Curbs & Toe Wall	1	L.S.	\$ 9,600.00	\$ 9,600.00	\$ 36,905.00	\$ 36,905.00	\$ 20,680.00	\$ 20,680.00	\$ 33,500.00	\$ 33,500.00	\$ 28,000.00	\$ 28,000.00
2.04	Boat Ramp - 6" Thick Aggregate Base Rock	110	S.Y.	\$ 31.00	\$ 3,410.00 *	\$ 9.20	\$ 1,012.00	\$ 20.00	\$ 2,200.00	\$ 18.00	\$ 1,980.00	\$ 25.00	\$ 2,750.00
2.05	Boat Ramp - 18" Thick Rip Rap	60	S.Y.	\$ 27.50	\$ 1,650.00	\$ 52.00	\$ 3,120.00	\$ 80.00	\$ 4,800.00	\$ 60.00	\$ 3,600.00	\$ 125.00	\$ 7,500.00
2.06	Boat Ramp Subgrade Stabilization - (8"-12" Rip Rap)	25	TON	\$ 65.00	\$ 1,625.00	\$ 52.00	\$ 1,300.00	\$ 90.00	\$ 2,250.00	\$ 100.00	\$ 2,500.00	\$ 130.00	\$ 3,250.00
2.07	6" Thick Concrete Pavement	343	S.Y.	\$ 54.00	\$ 18,522.00	\$ 135.00	\$ 46,305.00	\$ 155.00	\$ 53,165.00	\$ 80.00	\$ 27,440.00	\$ 115.00	\$ 39,445.00
2.08	4" Thick Aggregate Base Rock for Conc. Pavmt., Compacted	343	S.Y.	\$ 8.00	\$ 2,744.00	\$ 7.00	\$ 2,401.00	\$ 20.00	\$ 6,860.00	\$ 18.00	\$ 6,174.00	\$ 11.00	\$ 3,773.00
2.09	5' Wide, 6" Thick Concrete Sidewalk w/ #4 Rebar	62	S.Y.	\$ 54.00	\$ 3,348.00	\$ 149.50	\$ 9,269.00	\$ 147.10	\$ 9,120.20 *	\$ 140.00	\$ 8,680.00	\$ 202.00	\$ 12,524.00
2.10	Pavement Striping	1	L.S.	\$ 500.00	\$ 500.00	\$ 920.00	\$ 920.00	\$ 2,000.00	\$ 2,000.00	\$ 700.00	\$ 700.00	\$ 550.00	\$ 550.00
2.11	Handicap Signage	1	Ea.	\$ 550.00	\$ 550.00	\$ 575.00	\$ 575.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00
2.12	Wheel Stop	5	Ea.	\$ 150.00	\$ 750.00	\$ 144.00	\$ 720.00	\$ 125.00	\$ 625.00	\$ 300.00	\$ 1,500.00	\$ 500.00	\$ 2,500.00 *
2.13	Finish Grading, Seeding, and Mulching	1	L.S.	\$ 5,000.00	\$ 5,000.00	\$ 1,035.00	\$ 1,035.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00
	Total Item 2.00:				\$ 52,699.00 *		\$ 110,132.00		\$ 112,375.20 *		\$ 109,774.00		\$ 124,442.00 *
3.00	Water Works Lake Boat Ramp												
3.01	Clearing, Grubbing, Demolition, Removal and Disposals	1	L.S.	\$ 3,500.00	\$ 3,500.00	\$ 3,680.00	\$ 3,680.00	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,500.00	\$ 4,500.00
3.02	Boat Ramp - 6" Thick Concrete w/ #4 Rebar, Curbs & Toe Wall	1	L.S.	\$ 9,600.00	\$ 9,600.00	\$ 29,190.00	\$ 29,190.00	\$ 15,488.00	\$ 15,488.00	\$ 27,500.00	\$ 27,500.00	\$ 24,000.00	\$ 24,000.00
3.03	Boat Ramp - 6" Thick Aggregate Base Rock, Compacted	72	S.Y.	\$ 31.00	\$ 2,232.00	\$ 9.25	\$ 666.00	\$ 20.00	\$ 1,440.00	\$ 20.00	\$ 1,440.00	\$ 30.00	\$ 2,160.00
3.04	Boat Ramp - 18" Thick Rip Rap	50	S.Y.	\$ 15.00	\$ 750.00	\$ 52.00	\$ 2,600.00	\$ 80.00	\$ 4,000.00	\$ 65.00	\$ 3,250.00	\$ 125.00	\$ 6,250.00
3.05	Boat Ramp Subgrade Stabilization - (8"-12" Rip Rap)	20	TON	\$ 65.00	\$ 1,300.00	\$ 52.00	\$ 1,040.00	\$ 90.00	\$ 1,800.00	\$ 120.00	\$ 2,400.00	\$ 130.00	\$ 2,600.00
3.06	6" Thick Concrete Pavement (Transition Pvmt at Top of Ramp)	10	S.Y.	\$ 54.00	\$ 540.00	\$ 161.00	\$ 1,610.00	\$ 50.00	\$ 500.00	\$ 150.00	\$ 1,500.00	\$ 285.00	\$ 2,850.00
3.07	Finish Grading, Seeding, and Mulching	1	L.S.	\$ 5,000.00	\$ 5,000.00	\$ 865.00	\$ 865.00	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 2,500.00	\$ 2,500.00
	Total Item 3.00				\$ 22,922.00		\$ 39,651.00		\$ 30,228.00		\$ 46,890.00		\$ 44,860.00
Total Rothwell Park Boat Ramps - Item 1.00 to 3.00					\$ 92,921.00 *		\$ 168,068.00		\$ 170,018.20 *		\$ 179,164.00		\$ 180,302.00 *
4.00	Alternate #1 Concrete Spillway												
4.01	6" Thick Concrete Spillway w/ Removals, Rebar & Toe Walls	1	L.S.	\$ 28,292.00	\$ 28,292.00	\$ 24,510.00	\$ 24,510.00	\$ 25,000.00	\$ 25,000.00	\$ 28,500.00	\$ 28,500.00	\$ 32,450.00	\$ 32,450.00
Total Rothwell Park Boat Ramps w/ Alt. #1 - Item 1.00 to 4.00					\$ 121,213.00 *		\$ 192,578.00		\$ 195,018.20 *		\$ 207,664.00		\$ 212,752.00 *

# City of Moberly

## City Council Agenda Summary

Agenda Number: #8.  
Department: Parks and Recreation  
Date: March 18, 2024

**Agenda Item:** Receipt Of Bids For East Canopy On The Depot Park Museum.

**Summary:** The wood purlins and metal roofing of the east canopy roof on the back side of the Depot Park Museum is needing replaced. The wood is rotting and there are holes in the metal roofing.

An advertisement was made, and bidders directly solicited to. Two bids were received (attached). PMF is the low bid. PMF rebuilt Shelter 5 in Rothwell Park last year and were great to work with. Staff recommends approval of the low bidder.

**Recommended**

**Action:** Approve the Resolution

**Fund Name:** Parks > Capital Improvements

**Account Number:** 115.041.5502

**Available Budget \$:** \$561,726.95

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Brubaker</b>	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Lucas</b>	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ <b>Kimmons</b>	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Jeffrey</b>	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ <b>Kyser</b>	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other:		Passed	Failed

### **City Accepting Bids**

The City of Moberly, Missouri will receive sealed bids in City Hall, 101 West Reed Street, Moberly, MO 65270 until 2:00 p.m. on Tuesday February 27, 2024 for the Depot Park Museum east canopy roof replacement.

Specifications may be picked up from the Moberly Parks and Recreation office (200 N Clark St) or the City Clerk's office (101 West Reed St). Sealed bids should be marked "Depot Park Museum Canopy." The City of Moberly reserves the right to accept or reject any or all bids. For more information, call 660-269-8705 x2013.

CITY OF MOBERLY

“BID OPENING”

Depot Park  
Museum Canopy

Date: 2/27/2024, 2pm

PMF

\$ 22,524.59

\$

PCE

\$ 24,500

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

## CITY OF MOBERLY

Depot Park  
Museum Canopy

## “BID OPENING”

Date: 2/27/2024, 2 pm

PMF

\$ 22,524.59

\$

PCE

\$ 24,500

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

**\$**

# Proposal

No. F-0309

## Professional Metal Fabricators

7511 Liberty Road  
Jefferson City, MO 65101  
O (573) 634-1069  
C (573) 338-1086

## To: Moberly City Hall

101 West Reed Street  
Moberly, Mo. 65270

February 23, 2024

**Attention: Troy Bock**

**WE PROPOSE**, to furnish labor and materials for removal of the existing roofing, wooden purlins on the “Depot Park Museum Canopy” and Installation of new galvanized purlins, and metal roofing.

To Include the following:

- Labor for removal of existing metal roof, wooden purlins, and disposal of said materials.
- Labor and materials for installation of new 6” G90 finish, Grade 55 galvanized purlins on 3’-3” centers, eve strut, and U-Channels.
- Labor and materials for installation of new 26ga. Green, G-Rib metal panels and trim
- Equipment Rentals, Mileage, and Disposal Fees.
- Misc. Materials and supplies

This does not include:

- Electrical
- Modifying existing flashing where it meets the building

**NOT TO EXCEED Total: \$ 22,524.59**

This proposal has been put together as a BID, if for any unforeseen reason this amount needs to be adjusted, a change order will be made up and approved by all parties involved.

Progress Billings at the end of each month – Payment Terms: Net 30 days

Presented by:

**Bryan Hemmel**

ACCEPTANCE OF PROPOSAL

Signature\_\_\_\_\_

**PMF**  
BUILD • INSTALL • MAINTAIN




Depot Park Museum Canopy – Moberly, MO

PCE is pleased to provide all labor, material and equipment to complete this project in accordance with the City of Moberly request for quotations “Depot Park Museum Canopy” Document which PCE received on February, 13<sup>th</sup> 2024.

**Base Bid: \$24,500**

*Exclusions:*

- *Performance and payment bond*
- *Builders Risk Insurance*
- *Excludes moving owner equipment*
- *Excludes barricading*



CARSON REDMON, ASSISTANT PROJECT MANAGER

City of Moberly  
City Council Agenda Summary

Agenda Number: 

#9.

  
Department: Administration  
Date: March 18, 2024

**Agenda Item:** A Resolution Of The City Of Moberly, Missouri, Adopting A Nondiscrimination Policy To Supplement The 2019 City Of Moberly, Missouri Personnel Policies And Procedures Manual.

**Summary:** Our Personnel Policies & Procedures Manual does not currently have a general nondiscrimination policy statement. Recently a department head while applying for a federal grant was advised that we must have such a policy. The policy and resolution will update our manual to hopefully satisfy this grant application requirement.

**Recommended**  
**Action:** Please approve the Resolution.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

ATTACHMENTS:

- ☐ Memo

☐ Staff Report

☐ Correspondence

☐ Bid Tabulation

☐ P/C Recommendation

☐ P/C Minutes

☐ Application

☐ Citizen

☐ Consultant Report
- ☐ Council Minutes

☐ Proposed Ordinance

☒ Proposed Resolution

☐ Attorney's Report

☐ Petition

☐ Contract

☐ Budget Amendment

☐ Legal Notice

☐ Other

Roll Call      Aye      Nay

**Mayor**  
M\_\_ S\_\_ **Brubaker**      \_\_\_\_      \_\_\_\_

**Council Member**  
M\_\_ S\_\_ **Lucas**      \_\_\_\_      \_\_\_\_  
M\_\_ S\_\_ **Kimmons**      \_\_\_\_      \_\_\_\_  
M\_\_ S\_\_ **Jeffrey**      \_\_\_\_      \_\_\_\_  
M\_\_ S\_\_ **Kyser**      \_\_\_\_      \_\_\_\_

Passed      Failed

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY OF MOBERLY, MISSOURI, ADOPTING A NONDISCRIMINATION POLICY TO SUPPLEMENT THE 2019 CITY OF MOBERLY, MISSOURI PERSONNEL POLICIES AND PROCEDURES MANUAL.**

**WHEREAS**, it is the policy of the City of Moberly to comply with all state and federal laws and regulations applicable to employment; and

**WHEREAS**, to ensure that the stated City policy to not discriminate is adequately preserved and to assist with grant applications that require proof that the City complies with non-discrimination statements of policy the attached general non-discrimination policy is proposed by staff; and

**WHEREAS**, the existing Manual which was adopted as the *2019 City of Moberly, Missouri Personnel Policies and Procedures Manual* will be amended to include the general non-discrimination statement.

**NOW, THEREFORE, BE IT RESOLVED** this 18th day of March 2024, by the City of Moberly City Council that the attached statement of general non-discrimination be incorporated into the 2019 City of Moberly, Missouri Personnel Policies and Procedures Manual.

**BE IT FURTHER RESOLVED**, that the Supplement becomes effective upon passage.

\_\_\_\_\_  
Presiding Officer at Meeting

**DATE:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Shannon Hance, MRCC, City Clerk

MOBERLY PERSONNEL MANUAL  
PROPOSED REVISIONS TO SECTION I  
*DRAFT -- 2/15/2024*

## SECTION I: PERSONNEL POLICIES

### A. PURPOSE AND OBJECTIVES

The purpose of these policies is to establish a high degree of understanding, cooperation, efficiency, and unity among City employees which comes from a systematic application of good procedures in Human Resources administration, and to provide uniform policies for all employees, with all the benefits such a program insures and free of any unlawful discrimination without regard to race, sex, age, national origin, creed, disability, or political affiliation. It is not the purpose of this handbook to be or to create a contract of employment for any employee. City employees are employees at will and serve at the pleasure of the City Manager. This handbook may be changed unilaterally by the City as circumstances warrant.

The objectives of good Human Resources administration to be achieved by these policies are:

1. To promote and increase efficiency and economy among employees of the City of Moberly.
2. To provide fair and equal opportunity to all qualified citizens based on demonstrated merit and fitness as ascertained through fair and practical methods of selection.
3. To develop a program of recruitment, advancement, and tenure which will make City employment attractive as a career and encourage each employee to render the best service.
4. To establish and maintain a uniform plan of evaluation and compensation.
5. To establish and promote high morale among the employees by providing good working relationships, a uniform personnel policy, opportunity for advancement, and consideration for employee needs and desires.

### B. NONDISCRIMINATION POLICY STATEMENT

It is the general policy of the City to not exclude, deny benefits to, or otherwise discriminate against any person on the grounds of race, color, national origin, disability, age, sex, religion, or political affiliation in admission to, participation in, or receipt of the services and benefits under any of its programs and activities, or in employment.

This statement is to be construed in a manner consistent with civil rights laws, including without limitation the following:

- Title VI of the Civil Rights Act of 1964 (prohibiting discrimination on the basis of race, color, national origin under any program or activity receiving federal financial assistance);
- Title VII of the Civil Rights Act of 1964 (prohibiting discrimination in employment on the basis of race, color, religion, sex, or national origin);
- Section 504 of the Rehabilitation Act of 1973 and Title I of the Americans with Disabilities Act of 1990 (prohibiting discrimination on the basis of disability);
- Title IX of the Education Amendments Act of 1972 (prohibiting discrimination on the basis of sex under any education program or activity receiving Federal financial assistance);
- The Age Discrimination in Employment Act of 1967 and the Age Discrimination Act of 1975 (prohibiting discrimination on the basis of age); and

- U.S. Department of Homeland Security regulation 6 C.F.R. Part 19 (prohibiting discrimination based on religion in social service programs).

## **BC. HUMAN RESOURCES POLICY STATEMENT**

It is the policy of the City of Moberly to apply and foster a sound program of Human Resources management. The policies of this municipal government are as follows:

1. Employment and Placement
  - a) To fill all positions without undue delay, in accordance with job qualifications and requirements, and in a nondiscriminatory manner consistent with the City's policies without discrimination based on race, sex, color, creed, national origin, disability, age, or political affiliation.
  - b) To establish fair and equitable programs for the promotion, transfer, demotion, dismissal, and reassignment of personnel.
2. Job Description and Pay Administration
  - a) To establish and maintain job descriptions for every position with the descriptions maintained on file with the Human Resources Department.
  - b) To review position descriptions periodically and systematically with the employee to insure currency and accuracy.
  - c) To establish appropriate position standards and pay for each position.
  - d) To conduct area wage and salary surveys periodically to provide competitive wage and salary scales.
3. Employee Relations and Services
  - a) To develop a system of job performance standards and evaluations and inform each employee periodically and systematically of the status of his/her performance on the job.
  - b) To establish rules and standards governing employee conduct.
  - c) To administer a uniform leave program.
  - d) To provide employee grievance procedures.
  - e) To develop a handbook to inform employees of their responsibilities, rights, and privileges.
  - f) To provide and maintain a safe and healthful work environment.
4. Employee Development Training
  - a) To establish training standards and requirements for all positions.
  - b) To motivate and stimulate employees to achieve their highest potential usefulness.
5. Records
  - a) To establish and maintain comprehensive and uniform personnel records.
  - b) Medical records shall be kept in a confidential file separate from the employee's general personnel files.

## **CD. COVERAGE**

These Policies and Procedures shall cover all employees in the City service unless specifically exempt by this document, the City Code and/or the ordinances of the City, ~~without regard to race, religion, national origin, political affiliation, sex, age, or disability.~~

## **DE. ADMINISTRATION**

These policies shall be administered by the City Manager, or his designee, under the direction of the City Council and in conformity with City Code provisions and the ordinance establishing a personnel system.

**EF. ORGANIZATION**

The City Manager or his designee shall maintain an organizational chart, which shall be the basis for the assignment of positions within the City. Each department of the City shall develop an organizational chart which shall be presented to the City Manager for approval.

**FG. CHAIN OF COMMAND**

Section 78.610, RSMo., provides that the City Manager shall be the Administrative head of the City and shall exercise control over all departments and divisions and make all appointments other than for City Clerk, City Assessor, and City Treasurer. Therefore, all inquiries concerning the policies set forth herein shall be directed to the City Manager or his designee through an employee’s immediate supervisor. This manual includes a grievance procedure designed to respond to employees regarding City policies and directives.

City of Moberly  
City Council Agenda Summary

Agenda Number: 

#10.

  
Department: Public Works  
Date: March 18, 2024

**Agenda Item:** A Resolution Accepting Bids And Authorizing Contracting For The 2024 Street Improvement CRF And Reclamite Projects.

**Summary:** We advertised for bids on Reclamite and Restorative for the 2024 Street Improvements. We received 1 bid for Reclamite and Restorative. Attached are the advertisement and bid opening.

**Recommended**  
**Action:** Approve this resolution.

**Fund Name:** Transportation Trust

**Account Number:** 600.000.5502

**Available Budget \$:** 303,612.42

ATTACHMENTS:

- ☐ Memo

☐ Staff Report

☐ Correspondence

☐ Bid Tabulation

☐ P/C Recommendation

☐ P/C Minutes

☐ Application

☐ Citizen

☐ Consultant Report

☐ Council Minutes

☐ Proposed Ordinance

☒ Proposed Resolution

☐ Attorney's Report

☐ Petition

☐ Contract

☐ Budget Amendment

☐ Legal Notice

☐ Other \_\_\_\_\_

Roll Call      Aye      Nay

Mayor

M\_\_ S\_\_ Brubaker

Council Member

M\_\_ S\_\_ Lucas

M\_\_ S\_\_ Kimmons

M\_\_ S\_\_ Jeffrey

M\_\_ S\_\_ Kyser

Passed      Failed



BILL NO: \_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

A RESOLUTION ACCEPTING BIDS AND AUTHORIZING CONTRACTING FOR THE 2024 STREET IMPROVEMENT CRF AND RECLAMITE PROJECTS.

WHEREAS, bids were requested by publication in the Moberly Monitor-Index for the 2024 CRF and Reclamite materials for street improvements; and

WHEREAS, bids were opened as advertised with one responsive bidder being Corrective Asphalt Materials, LLC (“Corrective”); and

WHEREAS, City Staff recommends accepting the following bids as the lowest responsible bids:

CRF	Corrective Asphalt Materials	\$1.55 sq. yd.
Reclamite	Corrective Asphalt Materials	\$ 1.05 sq. yd.

WHEREAS, the estimated quantities for CRF and reclamite are set forth in attached exhibits which are incorporated herein.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby accepts the bids as recommended by City Staff and authorizes the City Manager to contract with Corrective for CRF and Reclamite materials for 2024.

RESOLVED this 18<sup>th</sup> day of March, 2024, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_

Presiding Officer at Meeting

ATTEST:

\_\_\_\_\_

Shannon Hance, MRCC, City Clerk

### ADVERTISEMENT FOR BIDS

The City of Moberly, Missouri is requesting bids for the **2024 Restorative (CRF) & Reclamite Project** for various Streets within the City of Moberly.

Specifications and bid documents are available from the Director of Public Works office at Moberly City Hall, 101 West Reed Street, Moberly, MO 65270.

Please have your sealed bids marked **“2024 CRF & Reclamite Project”** and to the office of the City Clerk at 101 W Reed St., Moberly, MO 65270 by **February 27, 2024 at 10:00 a.m.**

The City reserves the right to reject any or all bids. The City further reserves the right to waive any irregularities in any or all bids and reserves the right to determine which the most responsive, responsible bidder is and to reject or approve the bond. Work can begin immediately following approval, weather permitting.

SUBMITTED BY THOMAS E. SANDERS  
CITY OF MOBERLY  
DIRECTOR OF PUBLIC WORKS

**PUBLISH ONE TIMES IN THE: FRIDAY EDITION, FEBRUARY 16, 2024 EDITION**

CITY OF MOBERLY 2024 CRF & Reclamite Project

## "BID OPENING"

## Sign-In Sheet

Date: 2/27/2024, 10:00 AM

Name

Company

Shannon Hance

City of Moberly

Carla Beal

City of Mankato

CITY OF MOBERLY

"BID OPENING"

Date: 2/27/24  
10:00 AM

CAM Reclamation  
Res. Tractification  
St. Sweeping

\$ 1.<sup>05</sup> sq yd  
.02 sq yd  
\$ .08 sq yd

Restoration (CRF)  
Res. Tract.  
St. Sweeping

\$ \$1.55 sq yd  
.02 sq yd  
\$ .14 sq yd

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Reclamite SY \$ 1.05  
 Add for resident notification SY \$ .02  
 Add for street sweeping SY \$ .08

CRF SY \$ 1.55  
 Add for resident notification SY \$ .02  
 Add for street sweeping SY \$ .16

### Cooperative Procurement Agreement Provision

1. This section is optional, it will not affect bid award.
2. If the City of Moberly awards the bidder this proposed contract, would the bidder sell, under the terms of this contract to any municipality or county that is a political subdivision of the State of Missouri with the following terms and provisions?
  - a. Sales will be made in accordance with the prices, terms, and conditions of the Invitation for Bid and any subsequent term contract.
  - b. Reasonable provisions may be made for price due to geographical location of jurisdiction as agreed upon by the jurisdiction and bidder. Unit price adjustments will not exceed five percent of the bid prices.
  - c. There shall be no obligation under the cooperative procurement agreement for any jurisdiction to utilize the bid or contract unless they are specifically named in the Invitation for Bid as a joint bidder.
  - d. All sales to other jurisdictions will be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other contract administration will be the responsibility of the ordering jurisdiction.

YES X NO       

Signature:                     



City of  
*Moberly!*

## **BID SHEET**

Bids due February 27, 2024 at 10:00am

### **Reclamite Seal**

Est. sq. yd.

100,000 sq. yd.

Unit Price \$ 1.05 (One dollar and five cents) /sq. yd.

Resident Notifications: \$0.02/SY (Two cents /SY)

Street Sweeping: \$0.08/SY (Eight cents /SY)

### **Restorative Seal (CRF)**

Est. sq. yd.

25,000 sq. yd.

Unit Price \$ 1.55 (One dollar and fifty-five cents) /sq. yd.

Resident Notifications: \$0.02/SY (Two cents /SY )

Street Sweeping: \$0.16/SY (Sixteen cents /SY)

Company Name: Corrective Asphalt Materials

Signature: \_\_\_\_\_

Printed Name: Marc Taillon, Member



**BID PROPOSAL**Project: 2024 Moberly Reclamite Project

Date: \_\_\_\_\_

Proposal of Corrective Asphalt Materials, LLC(hereinafter called "Bidder") a Illinois limited liability company corporation/partnership  
an individual doing business as \_\_\_\_\_To the City of Moberly, Missouri (hereinafter called "Owner").

Gentlemen:

The Bidder, in compliance with your invitation for bids for the construction of \_\_\_\_\_

Approximately 100,00 sq.yd. of reclamite seal having examined the plans and specifications with related documents and the site of the proposed work, and being familiarly with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the contract documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within 120 consecutive calendar days thereafter as stipulated in the specifications. Bidder further agrees to pay as liquidated damages, the sum of \$250.00 for each consecutive calendar day thereafter, Sundays and legal holidays only excepted. When temperatures are below MODOT specifications those days will not be counted against the 120 days.

The undersigned Bidder further agrees that if the Owner decided to extend or shorten this improvement, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, he will perform the work as altered, increased or decreased at the Contract Unit Price.

The undersigned agrees that the unit prices submitted herewith are for the purpose of obtaining a gross stipulated sum, and for use in computing the value of extras and deductions; that if there is a discrepancy between the gross stipulated sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices, the latter shall apply.

The undersigned declares that he understands that the quantities mentioned herein are approximately only and that they are subject to increase or decrease; that he will taken in full payment therefor the amount and summation of the actual quantities, as finally determined multiplied by the unit prices shown in the schedule of prices.

The above unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

Bidders understand that the Owner reserves 56 the right to reject any or all bids and to waive any informalities in the bidding.



The bidder agrees that this bid shall be good and may not be withdrawn for a period of 30 calendar days after the scheduled closing time for receiving bids and bids must be good through the end of summer.

Upon receipt of written notice of the acceptance of this bid, bidder will execute the formal contract attached within 10 days and deliver a Surety Bond or Bonds. The bid security attached in the sum of 5% of base bid (\$                    ) is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

Dated this 21st day of February, 20 24

Signature: \_\_\_\_\_

If an individual: \_\_\_\_\_

doing business as \_\_\_\_\_

If a Partnership: \_\_\_\_\_

By: [Signature], member of firm.

If a Corporation: Corrective Asphalt Materials, LLC

By: Marc Taillon Title: Member

ATTEST: [Signature] Phone: 618-254-3855

(CORPORATE SEAL)

City of  
*Moberly!*

## **BID SHEET**

Bids due February 27, 2024 at 10:00am

### **Reclamite Seal**

Est. sq. yd.

100,000 sq. yd.

Unit Price \$ 1.05 (One dollar and five cents) /sq. yd.

Resident Notifications: \$0.02/SY (Two cents /SY)

Street Sweeping: \$0.08/SY (Eight cents /SY)

### **Restorative Seal (CRF)**

Est. sq. yd.

25,000 sq. yd.

Unit Price \$ 1.55 (One dollar and fifty-five cents) /sq. yd.

Resident Notifications: \$0.02/SY (Two cents /SY )

Street Sweeping: \$0.16/SY (Sixteen cents /SY)

Company Name: Corrective Asphalt Materials

Signature: \_\_\_\_\_

Printed Name: Marc Taillon, Member

\*\* Please Note – Contact Tim Grimsley, Pub. V Supt. to schedule/coordinate work.

**BID PROPOSAL**Project: 2024 Moberly Restorative Project

Date: \_\_\_\_\_

Proposal of Corrective Asphalt Materials, LLC(hereinafter called "Bidder") a Illinois Limited Liability Company corporation/partnership  
an individual doing business as \_\_\_\_\_To the City of Moberly, Missouri (hereinafter called "Owner").

Gentlemen:

The Bidder, in compliance with your invitation for bids for the construction of \_\_\_\_\_

Approximately 25,000 SqYd of Restorative Seal (CRF) having examined the plans and specifications with related documents and the site of the proposed work, and being familiarly with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the contract documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within 120 consecutive calendar days thereafter as stipulated in the specifications. Bidder further agrees to pay as liquidated damages, the sum of \$250.00 for each consecutive calendar day thereafter, Sundays and legal holidays only accepted. When temperatures are below MODOT specifications those days will not be counted against the 120 days.

The undersigned Bidder further agrees that if the Owner decided to extend or shorten this improvement, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, he will perform the work as altered, increased or decreased at the Contract Unit Price.

The undersigned agrees that the unit prices submitted herewith are for the purpose of obtaining a gross stipulated sum, and for use in computing the value of extras and deductions; that if there is a discrepancy between the gross stipulated sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices, the latter shall apply.

The undersigned declares that he understands that the quantities mentioned herein are approximately only and that they are subject to increase or decrease; that he will taken in full payment therefore the amount and summation of the actual quantities, as finally determined multiplied by the unit prices shown in the schedule of prices.

The above unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

Bidders understand that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 30 calendar days after the scheduled closing time for receiving bids and bids must be good through the end of summer.

Upon receipt of written notice of the acceptance of this bid, bidder will execute the formal contract attached within 10 days and deliver a Surety Bond or Bonds. The bid security attached in the sum of 5% of base bid (\$                    ) is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

Dated this 21st day of February, 20 24

Signature: \_\_\_\_\_

If an individual: \_\_\_\_\_

doing business as \_\_\_\_\_

If a Partnership: \_\_\_\_\_

By: [Signature], member of firm.

If a Corporation: Corrective Asphalt Materials, LLC

By: Marc Taillon Title: Member

ATTEST: [Signature] Phone: 618-254-3855

(CORPORATE SEAL)

# City of Moberly

## City Council Agenda Summary

Agenda Number: \_\_\_\_\_

#11.

Department: Public Works

Date: March 18, 2024

**Agenda Item:** A Resolution Accepting The Bid Of Smith Heating & Cooling, And Authorizing The Purchase Of A Modine Hanging Heater For The Cemetery Department.

**Summary:** We received 5 bids for a new heater at Oakland Cemetery maintenance building.

### Recommended

**Action:** Approve this resolution.

### Fund Name:

Cemetery Building Maintenance

**Account Number:** 100.010.5300

**Available Budget \$:** 6,776.46

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

### Roll Call

### Aye

### Nay

### Mayor

M\_\_\_ S\_\_\_ **Brubaker**

\_\_\_

\_\_\_

### Council Member

M\_\_\_ S\_\_\_ **Lucas**

\_\_\_

\_\_\_

M\_\_\_ S\_\_\_ **Kimmons**

\_\_\_

\_\_\_

M\_\_\_ S\_\_\_ **Jeffrey**

\_\_\_

\_\_\_

M\_\_\_ S\_\_\_ **Kyser**

\_\_\_

\_\_\_

Passed

Failed

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING THE BID OF SMITH HEATING & COOLING, AND AUTHORIZING THE PURCHASE OF A MODINE HANGING HEATER FOR THE CEMETERY DEPARTMENT.**

**WHEREAS**, City Staff requested bids for a hanging heater for use at the Oakland Cemetery maintenance building; and

**WHEREAS**, five bids were received with the lowest responsible bid coming from Smith Heating & Cooling, (“Smith”) Moberly location, in the amount of \$4,428.60 for a Modine Hanging Heater, Model PDP250AE0130, 250,000 BTU 80% AFUE; and

**WHEREAS**, City Staff recommend acceptance of the Smith bid and authorizing the purchase of a the hanging heater for use by the Cemetery department.

**THEREFORE**, the Moberly, Missouri, City Council accepts the bid of Smith and authorizes the City Manager or his designee to purchase the specified equipment for the price of \$4,428.60 and further authorizes the City Manager to take such other necessary action to carry out the intent of this Resolution.

**RESOLVED** this 18th day of March, 2024, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

\_\_\_\_\_  
Shannon Hance, MRCC, City Clerk



# SMITH Heating & Cooling

#11.

## "CARRIER" HEATING~AIR CONDITIONING~HEAT PUMPS

[www.smithheatingandcooling.com](http://www.smithheatingandcooling.com) [smithrefrige@sbcglobal.net](mailto:smithrefrige@sbcglobal.net) Serving Since 1951

Toll Free 1-888-819-5900 1-660-263-5944 Fax 1-660-263-5313 Como 1-573-814-0506

<u>NAME</u>	<u>PHONE</u>	<u>DATE</u>
City Of Moberly		02/06/24
<u>STREET</u>	<u>JOB LOCATION</u>	
Cemetery	Moberly, MO 65270	

We hereby submit specifications for installation of:

Modine Hanging Heater Model PDP250AE0130, 250,000 BTU, 80% AFUE

We would install this heater in the same location as the existing with minimal adaptations. Price includes all equipment, material, piping, electrical, and labor to complete. --\$4,428.60

**Warranty:** 1 year labor/2 years parts/10 years heat exchangers

Authorized Signature

Charles VanBoening

This proposal may be

withdrawn by us if not accepted within 15 days. Charles VanBoening

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed upon strikes, accidents, or delays beyond our control.

Acceptance of Proposal – The above prices and conditions are satisfactory and are hereby accepted. You are authorizing to do work as specified. Payment will be made as outlined above. Any legal fees incurred in collection payment will be the responsibility of the owner.

Date of Acceptance: \_\_\_\_\_ Signature: \_\_\_\_\_



## Cemetery Heater Bid Tab

Smith Heating & Cooling	Moberly Refrigeration	Controlled Aire	Ingersoll Electric Proposal 1	Ingersoll Electric Proposal 2
250,000 BTU Hanging Heater	250,000 BTU Hanging Heater	250K Hanging Heater	250K BTU Heater	2-120K BTU Heaters
\$4,428.60	\$4,500.00	\$6,695.20	\$4,860.00	\$6,970.00

# City of Moberly

## City Council Agenda Summary

**Agenda Number:** \_\_\_\_\_  
**Department:** Police  
**Date:** March 18, 2024

**Agenda Item:** A Resolution Authorizing Participation In The Missouri Highway Safety Program And A Grant Application For DWI Enforcement.

**Summary:** Each year the Moberly Police Department participates in the Missouri Department of Transportation Traffic Enforcement Program for DWI Saturation Enforcement. This MoDOT traffic enforcement program provides money to agencies to conduct special traffic enforcement activities within their jurisdictions. The application is for October 1, 2024, through September 30, 2025 and the application requires City Council authorization.

**Recommended Action** Please approve the Resolution.

**Fund Name:**

**Account Number:**

**Available Budget \$:**

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Brubaker</b>	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	<b>Council Member</b>		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ <b>Lucas</b>	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Kimmons</b>	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ <b>Jeffrey</b>	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Kyser</b>	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice		Passed	Failed
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____			

BILL NO: \_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

**A RESOLUTION AUTHORIZING PARTICIPATION IN THE MISSOURI HIGHWAY SAFETY PROGRAM AND A GRANT APPLICATION FOR DWI ENFORCEMENT.**

**WHEREAS**, the Missouri Department of Transportation, Highway Safety and Traffic Division, requests that the City of Moberly participate in the Missouri Highway Safety Program (the “Program”); and

**WHEREAS**, the Program includes a grant process to reduce traffic fatalities and injuries; and

**WHEREAS**, the Moberly Chief of Police has made application for grant funds to assist with DWI enforcement; and

**WHEREAS**, City staff requests that the City Council execute the attached City Council Authorization and authorize the attached grant application.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby authorizes participation in the Program and the application for DWI enforcement grant funds and the execution by all members of the Council of the City Council Authorization form.

**RESOLVED** this 18th day of March 2024, by the Council of the City of Moberly, Missouri.

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Presiding Officer at Meeting

**ATTEST:**

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Shannon Hance, MRCC, City Clerk



## CITY COUNCIL AUTHORIZATION

On \_\_\_\_\_, 20\_\_ the Council of \_\_\_\_\_  
\_\_\_\_\_ held a meeting and discussed the City's participation  
in Missouri's Highway Safety Program.

It is agreed by the Council that the City of \_\_\_\_\_  
will participate in Missouri's Highway Safety Program.

It is further agreed by the Council that the Chief of Police will investigate the  
financial assistance available under the Missouri Highway Safety Program for  
Traffic Enforcement and report back to the Council his/her recommendations.  
When funding through the Highway Safety Division is no longer available, the  
local government entity agrees to make a dedicated attempt to continue support  
for this traffic safety effort.

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member



Highway Safety and Traffic Division  
TRAFFIC ENFORCEMENT APPLICATION  
October 01, 2024 through September 30, 2025  
(Application due by March 01, 2024)

Highway Safety and Traffic Division  
P.O. Box 270  
830 MoDOT Drive  
Jefferson City, MO 65102

#12.

Agency: Moberly Police Dept. Agency ORI#: MO0880300  
Address: 300 N. Clark St. Federal Tax ID#: 4360023248  
DUNS #: ZFDYKNHMPTK9  
City: Moberly State: MO Zip: 65270-1520 County: Randolph  
Phone: 660-263-0346 Fax: 660-263-8540  
Contact: Corp. Willis Boggs Email: aboggs@moberlypd.com  
Jurisdiction: Rural Jurisdiction Population: 13974  
Targeted Population: Impaired Drivers

Project activity for which your agency is requesting funding:

Impaired Driving

Project Title: DWI Saturation Enforcement Requested Amount: \$3,750.00  
Brief Description: DWI Enforcement

Troy Link

Authorizing Official

Authorizing Official Signature

Chief of Police

Authorizing Official Title

## PROBLEM IDENTIFICATION

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Substance-impaired drivers contributed to 22% of Missouri's traffic crash fatalities during the past five years. Alcohol remains the primary contributor to substance-impaired driving crashes; however, the number of persons under the influence of prescription medications and/or illicit drugs has increased significantly over the past decade. With recreational marijuana now legal in Missouri, there are concerns this trend will continue.

Male drivers were more likely than females to be involved in substance-impaired driving crashes. During the past five years, males were responsible for 81.7% of substance-impaired driving fatalities. Ten percent of the children less than 15 years of age, who were killed in motor vehicle crashes over the last five years, were riding with a substance-impaired driver.

Depending on the jurisdiction, impaired driving offenses in Missouri are prosecuted differently. Prosecutors and judges may not always be aware of the severity of the impaired driving problem or how to best provide treatment for an offender.

During the FY2020-2022, there were 777 motor vehicle crashes inside the city limits of Moberly. Of those 777, 34 were alcohol related which is an increase from FY2019-2021.

During the FY2020-2022, the total number of vehicle crashes decreased with the total number of alcohol related traffic crashes increasing.

During the FY2020-2022, the total number of speed and HMV related crashes decreased.

During the FY2020-2022:

Missouri speed related traffic crashes:  
City of Moberly ranked 67th in state,

Missouri alcohol involved traffic crashes:  
City of Moberly ranked 41st in state.

Missouri alcohol and drugs involved traffic crashes:  
City of Moberly ranked 14th in state.

Missouri 21 and under driver alcohol and drug involved traffic crashes:  
City of Moberly ranked 15th in state.

Missouri 21 and under driver alcohol and drugs disabling involved traffic crashes:  
City of Moberly ranked 15th in state.

**GOALS/OBJECTIVES**

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**Core Performance Measure Goal:**

Based on a goal of 0 fatalities by 2030, Missouri is setting a five-year average alcohol-involved fatality target of 232.6 by December 31, 2026.

2. Reduce alcohol and drug related crashes by 1%.
3. Participate in the National Impaired Driving Crackdown campaign.
4. Develop and implement a DWI enforcement plan involving saturation patrols.

## PROJECT DESCRIPTION

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Moberly Police Officers will work 4 five hour shifts a month, from May through September on DWI saturation patrols. Officers will concentrate on high problem areas with DWI saturation.



## SUPPLEMENTAL INFORMATION

**Question****Answer****You must answer the following questions.**

- |  |     |
|--|-----|
| 1 Does your agency have and enforce an internal safety belt policy for all personnel?  | Yes |
| 2 Does your agency have and enforce a policy restricting cell phone use while driving?   | Yes |
| 3 Does your agency report racial profiling data annually?  | Yes |
| 4 Does your agency report to MOCARS?   | Yes |
| 5 Does your agency report MIBRS information annually?  | Yes |
| 6 Please explain any NO answer(s) to questions 1-5:  |     |
| 7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?   | No  |
| 8 Does your agency have adequate manpower to fully expend the funds requested in this application?   | Yes |
| 9 If NO, please explain.   |     |
| 10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?   | No  |
| 11 If YES, please explain.   |     |
| 12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?   | No  |
| 13 If YES, please explain.   |     |
| 14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why.<br>Our department experienced low staffing. The last two years, we have spent our balance.  |     |
| 15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?   | No  |
| 16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?   | No  |
| 17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the UEI number it provided belongs). |     |

**Please use the most current 12-months of data available for answering questions 18-23.  
INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT  
ACTIVITY.**

18 Total number of DWI violations written by your agency.	34
19 Total number of speeding citations written by your agency.	116
20 Total number of HMV citations written by your agency.	129
21 Total number of child safety/booster seat citations written by your agency.	2
22 Total number of safety belt citations written by your agency.	0
23 Total number of warnings issued.	1261

**Use the most current three years crash data from the Missouri State Highway Patrol (MSHP)  
or your internal record management system for questions 24-34.**

24 Total number of traffic crashes.	777
25 Total number of traffic crashes resulting in a fatality.	1
26 Total number of traffic crashes resulting in a serious injury.	14
27 Total number of speed-related traffic crashes.	90
28 Total number of speed-related traffic crashes resulting in a fatality.	0
29 Total number of speed-related traffic crashes resulting in a serious injury.	2
30 Total number of alcohol-related traffic crashes.	6
31 Total number of alcohol-related traffic crashes resulting in a fatality.	0
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	6
33 Total number of unbuckled fatalities.	0
34 Total number of unbuckled serious injuries.	1

**Enter your agency's information below.**

35 Total number of commissioned law enforcement officers.	24
36 Total number of commissioned patrol and traffic officers.	17
37 Total number of commissioned law enforcement officers available for overtime enforcement.	21
38 Total number of vehicles available for enforcement.	6

- 39 Total number of radars/lasers. 6
- 40 Total number of in-car video cameras. 5
- 41 Total number of PBTs and/or oral fluid testing devices. Please indicate the number of each type of instrument.  
3 PBTs.
- 42 Total number of Breath Instruments. 5

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

- 43 Identify primary enforcement locations.  
State highways and city streets.
- 44 Enter the number of enforcement periods your agency will conduct each month. 2
- 45 Enter the months in which enforcement will be conducted.  
May, June, July, August and September.
- 46 Enter the days of the week in which enforcement will be conducted.  
Friday and Saturday.
- 47 Enter the time of day in which enforcement will be conducted.  
9:00 pm to 2:00 am.
- 48 Enter the number of officers assigned during the enforcement period. 2
- 49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.  
No equipment or supplies needed.

## PROJECT EVALUATION

---

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and MOCARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract
6. Accomplishing the Objectives\* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
  - Programs (number and success of programs held compared to planned programs, evaluations if available)
  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
  - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
  - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects

Moberly Police Supervisors encourage pro-activity. Moberly Officers are trained to investigate DWI's and make arrest.

Sergeant Andy Boggs will directly oversee DWI saturation projects.

**ADDITIONAL FUNDING SOURCES**

---

No additional funding sources.

**BUDGET**

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
Personnel							
	Overtime and/or Fringe	Officer overtime to work funded DWI enforcement.	100	\$37.50	\$3,750.00	\$0.00	\$3,750.00
					\$3,750.00	\$0.00	\$3,750.00
Total Contract					\$3,750.00	\$0.00	\$3,750.00

## ATTACHMENTS

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<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
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# City of Moberly

## City Council Agenda Summary

Agenda Number: #13.

Department: Parks and Recreation

Date: March 18, 2024

**Agenda Item:** A Resolution Authorizing The Purchase of Two Mowers For The Parks And Recreation Department.

**Summary:** Because of the delayed timeline of the LWCF grant award for Kiwanis Park and the subsequent bid and approval process, the majority of the construction expenditure will occur in the next budget. Therefore, to ease budget constraints in the next budget year, we are looking to move some equipment purchases up to the current budget year starting with these two mowers for the Athletic Complex.

The Department mowers had originally been pushed back when the current budget was drafted to bring the budget closer to being balanced. This will allow for a timely replacement while easing the strain in the upcoming budget.

Staff has used Gravely mowers for many years. They are durable at the athletic complex where the terrain is primarily flat and the service is unmatched at Fehling in Salisbury.

The attached bids are from Sourcewell – a purchasing cooperative – so they come from a national, competitive process.

### Recommended

**Action:** Move forward to the March 18, 2024 meeting.

**Fund Name:** Parks > Capital Improvements

**Account Number:** 115.041.5502

**Available Budget \$:** \$561,726.95

#### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input checked="" type="checkbox"/> Other: <u>Cooperative Bid</u>

#### Roll Call

Aye

Nay

#### Mayor

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

#### Council Member

M\_\_\_ S\_\_\_ **Lucas**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

Passed      Failed



BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF TWO MOWERS FOR THE PARKS AND RECREATION DEPARTMENT.**

**WHEREAS**, the Parks and Recreation Department received a bid for two mowers through the Sourcewell cooperative contract with Ariens Company which is authorized by the city purchasing policy; and

**WHEREAS**, the bid is for one Gravely Pro-Turn 572 mower with a 72” deck in the amount of \$14,677.26 and one Gravely Pro-Turn 560 with a 60” deck in the amount of \$13,895.70; and

**WHEREAS**, the Parks and Recreation Department recommends acceptance of the Sourcewell bid and the purchase of two Gravely mowers in the total amount of \$28,572.96.

**THEREFORE**, the Moberly, Missouri, City Council accepts the bid of Sourcewell and authorizes the City Manager or his designee to purchase two Gravely mowers from Ariens Company for the sum of \$28,572.96.

**RESOLVED** this 18th day of March, 2024, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

\_\_\_\_\_  
Shannon Hance, MRCC, City Clerk

**P.O. Must be Written to Awarded Vendor:**

ARIENS COMPANY  
655 WEST RYAN STREET  
BRILLION, WI 54110  
<https://www.ariensco.com/>

DATE: February 27, 2024  
CONTRACT: Sourcewell Contract  
CONTRACT NO.: 031121-ACO  
CONTRACT PERIOD: April 30, 2021 - April 30, 2025  
TTN: 39-0135100

TO: Attn: Troy Bock  
Director  
Moberly Parks & Rec  
Phone: (660) 269-7613  
E-mail: [tbock@cityofmoberly.com](mailto:tbock@cityofmoberly.com)

REQUESTED DEALER: Fehling Small Engine, LLC

Sourcewell ID #: 64169



CONTACT NAME	CONTACT PHONE	P.O. SUBMITTAL
Tyler Walimaa	920-756-4665	<a href="mailto:TWALIMAA@ARIENSCO.COM">TWALIMAA@ARIENSCO.COM</a>

MODEL	DESCRIPTION	QTY	CONTRACT PRICE	LINE TOTAL
992530	Pro-Turn® 560 - 38.5 hp Kawasaki FX1000V EFI, w/60" 7 Gauge X-Factor® 3 deck, Parker HTG Transaxles, Ogura GT3.5, Air Ride Seat	1	\$ 13,895.70	\$ 13,895.70
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL				\$ 13,895.70
FREIGHT				\$0.00
TOTAL				\$ 13,895.70

THANK YOU FOR CONSIDERING A GRAVELY COMMERCIAL MOWER!

**P.O. Must be Written to Awarded Vendor:**

ARIENS COMPANY  
655 WEST RYAN STREET  
BRILLION, WI 54110  
<https://www.ariensco.com/>

DATE: February 27, 2024  
CONTRACT: Sourcewell Contract  
CONTRACT NO.: 031121-ACO  
CONTRACT PERIOD: April 30, 2021 - April 30, 2025  
TTN: 39-0135100

TO: Attn: Troy Bock  
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REQUESTED DEALER: Fehling Small Engine, LLC

Sourcewell ID #: 64169



CONTACT NAME	CONTACT PHONE	P.O. SUBMITTAL
Tyler Walimaa	920-756-4665	<a href="mailto:TWALIMAA@ARIENSCO.COM">TWALIMAA@ARIENSCO.COM</a>

MODEL	DESCRIPTION	QTY	CONTRACT PRICE	LINE TOTAL
992531	Pro-Turn® 572 - 38.5 hp Kawasaki FX1000V EFI, w/72" 7 Gauge X-Factor® 3 deck, Parker HTG Transaxles, Ogura GT3.5, Air Ride Seat	1	\$ 14,677.26	\$ 14,677.26
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL				\$ 14,677.26
FREIGHT				\$0.00
TOTAL				\$ 14,677.26

THANK YOU FOR CONSIDERING A GRAVELY COMMERCIAL MOWER!

# City of Moberly

## City Council Agenda Summary

Agenda Number: #14.  
Department: Parks and Recreation  
Date: March 18, 2024

**Agenda Item:** A Resolution Accepting The Bid Of JT Holman Construction LLC And Authorizing Contracting For The Rothwell Park Lakeshore Project.

**Summary:** The lakeshore projects are a partnership between the City and Conservation with Conservation having committed 50% of engineering and construction costs up to \$54,989. We will max out that commitment and pay just over half of total expenses.

Advertisement was made and bids solicited with five bids being received. The lowest bid was JT Holman Construction. Holman checked out with staff and the engineer in terms of documents and relevant experience. Bartlett & West has worked with Holman before on other projects. Their recommendation letter is attached. Furthermore, Holman previously was the subcontractor for Willis and constructed the boat ramp/access at Sugar Creek Lake in the 2010 time frame. That project was also a partnership with Conservation.

The base bid includes replacement of the boat ramp on Water Works Lake, replacement of the boat ramp on Rothwell Lake, construction of a boat dock between the Rothwell Lake ramp and dock, and construction of parking for vehicles and trucks/trailers where the westmost basketball court is next to the Rothwell Lake spillway.

We are anticipating late spring commencement with completion falling in the next budget year. Staff recommends approval of the low bid from JT Holman.

### Recommended

**Action:** Approve the Resolution.

**Fund Name:** Parks > Capital Improvements

**Account Number:** 115.041.5502

**Available Budget \$:** \$561,726.95

#### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other:

#### Roll Call

#### Aye

#### Nay

#### Mayor

M ☐ S ☐ **Brubaker**

#### Council Member

M ☐ S ☐ **Lucas**

M ☐ S ☐ **Kimmons**

M ☐ S ☐ **Jeffrey**

M ☐ S ☐ **Kyser**

Passed

Failed

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING THE BID OF JT HOLMAN CONSTRUCTION LLC  
AND AUTHORIZING CONTRACTING FOR THE ROTHWELL PARK LAKESHORE  
PROJECT.**

**WHEREAS**, City Staff advertised for bids to replace boat ramps on Water Works and Rothwell Lakes and construct a boat dock between the Rothwell Lake ramp and dock and construct a parking lot next to the Rothwell Lake spillway; and

**WHEREAS**, five bids were received with the lowest responsible bid of One Hundred Twenty-One Thousand Two Hundred and Thirteen Dollars (\$121,213.00) being received from JT Holman Construction, LLC (“Holman”); and

**WHEREAS**, this project is a partnership between the Missouri Department of Conservation and the City with the Department paying up to \$54,989.00 of engineering and construction costs; and

**WHEREAS**, City Staff are recommending that this bid be accepted.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby accepts the bid of Holman in the amount of \$121,213.00 and authorizes contracting for the project and further authorizes all other actions necessary to carry out the intent of this Resolution.

**RESOLVED** this 18th day of March, 2024, by the Council of the City of Moberly, Missouri.

---

Presiding Officer at Meeting

**ATTEST:**

---

Shannon Hance, MRCC, City Clerk

ROTHWELL PARK BOAT RAMPS  
MOBERLY, MISSOURI

BID TABULATION  
FEBRUARY 15, 2024

Item	Description	Quantity	Unit	JT Holman Construction, LLC Macon, Missouri		Cannon General Contractors, Inc. Troy, Missouri		Tri-Smith Construction LLC Carrollton, Missouri		Rhad A. Baker Construction LLC Fulton, Missouri		Christensen Construction Co. Kingdom City, Missouri	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1.00	Project Start Up												
1.01	Mobilization	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 8,510.00	\$ 8,510.00	\$ 12,000.00	\$ 12,000.00	\$ 19,000.00	\$ 19,000.00	\$ 8,500.00	\$ 8,500.00
1.02	Bonding and Insurance	1	L.S.	\$ 2,300.00	\$ 2,300.00	\$ 9,775.00	\$ 9,775.00	\$ 15,415.00	\$ 15,415.00	\$ 3,500.00	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00
	Total Item 1.00:				\$ 17,300.00		\$ 18,285.00		\$ 27,415.00		\$ 22,500.00		\$ 11,000.00
2.00	Rothwell Lake Boat Ramp												
2.01	Clearing, Grubbing, Demolition, Removal and Disposals	1	L.S.	\$ 3,500.00	\$ 3,500.00	\$ 5,520.00	\$ 5,520.00	\$ 7,000.00	\$ 7,000.00	\$ 20,000.00	\$ 20,000.00	\$ 17,700.00	\$ 17,700.00
2.02	Silt Fence	300	L.F.	\$ 5.00	\$ 1,500.00	\$ 3.50	\$ 1,050.00	\$ 2.25	\$ 675.00	\$ 4.00	\$ 1,200.00	\$ 4.00	\$ 1,200.00
2.03	Boat Ramp - 6" Thick Concrete w/ #4 Rebar, Curbs & Toe Wall	1	L.S.	\$ 9,600.00	\$ 9,600.00	\$ 36,905.00	\$ 36,905.00	\$ 20,680.00	\$ 20,680.00	\$ 33,500.00	\$ 33,500.00	\$ 28,000.00	\$ 28,000.00
2.04	Boat Ramp - 6" Thick Aggregate Base Rock	110	S.Y.	\$ 31.00	\$ 3,410.00 *	\$ 9.20	\$ 1,012.00	\$ 20.00	\$ 2,200.00	\$ 18.00	\$ 1,980.00	\$ 25.00	\$ 2,750.00
2.05	Boat Ramp - 18" Thick Rip Rap	60	S.Y.	\$ 27.50	\$ 1,650.00	\$ 52.00	\$ 3,120.00	\$ 80.00	\$ 4,800.00	\$ 60.00	\$ 3,600.00	\$ 125.00	\$ 7,500.00
2.06	Boat Ramp Subgrade Stabilization - (8"-12" Rip Rap)	25	TON	\$ 65.00	\$ 1,625.00	\$ 52.00	\$ 1,300.00	\$ 90.00	\$ 2,250.00	\$ 100.00	\$ 2,500.00	\$ 130.00	\$ 3,250.00
2.07	6" Thick Concrete Pavement	343	S.Y.	\$ 54.00	\$ 18,522.00	\$ 135.00	\$ 46,305.00	\$ 155.00	\$ 53,165.00	\$ 80.00	\$ 27,440.00	\$ 115.00	\$ 39,445.00
2.08	4" Thick Aggregate Base Rock for Conc. Pavmt., Compacted	343	S.Y.	\$ 8.00	\$ 2,744.00	\$ 7.00	\$ 2,401.00	\$ 20.00	\$ 6,860.00	\$ 18.00	\$ 6,174.00	\$ 11.00	\$ 3,773.00
2.09	5' Wide, 6" Thick Concrete Sidewalk w/ #4 Rebar	62	S.Y.	\$ 54.00	\$ 3,348.00	\$ 149.50	\$ 9,269.00	\$ 147.10	\$ 9,120.20 *	\$ 140.00	\$ 8,680.00	\$ 202.00	\$ 12,524.00
2.10	Pavement Striping	1	L.S.	\$ 500.00	\$ 500.00	\$ 920.00	\$ 920.00	\$ 2,000.00	\$ 2,000.00	\$ 700.00	\$ 700.00	\$ 550.00	\$ 550.00
2.11	Handicap Signage	1	Ea.	\$ 550.00	\$ 550.00	\$ 575.00	\$ 575.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00
2.12	Wheel Stop	5	Ea.	\$ 150.00	\$ 750.00	\$ 144.00	\$ 720.00	\$ 125.00	\$ 625.00	\$ 300.00	\$ 1,500.00	\$ 500.00	\$ 2,500.00 *
2.13	Finish Grading, Seeding, and Mulching	1	L.S.	\$ 5,000.00	\$ 5,000.00	\$ 1,035.00	\$ 1,035.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00
	Total Item 2.00:				\$ 52,699.00 *		\$ 110,132.00		\$ 112,375.20 *		\$ 109,774.00		\$ 124,442.00 *
3.00	Water Works Lake Boat Ramp												
3.01	Clearing, Grubbing, Demolition, Removal and Disposals	1	L.S.	\$ 3,500.00	\$ 3,500.00	\$ 3,680.00	\$ 3,680.00	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,500.00	\$ 4,500.00
3.02	Boat Ramp - 6" Thick Concrete w/ #4 Rebar, Curbs & Toe Wall	1	L.S.	\$ 9,600.00	\$ 9,600.00	\$ 29,190.00	\$ 29,190.00	\$ 15,488.00	\$ 15,488.00	\$ 27,500.00	\$ 27,500.00	\$ 24,000.00	\$ 24,000.00
3.03	Boat Ramp - 6" Thick Aggregate Base Rock, Compacted	72	S.Y.	\$ 31.00	\$ 2,232.00	\$ 9.25	\$ 666.00	\$ 20.00	\$ 1,440.00	\$ 20.00	\$ 1,440.00	\$ 30.00	\$ 2,160.00
3.04	Boat Ramp - 18" Thick Rip Rap	50	S.Y.	\$ 15.00	\$ 750.00	\$ 52.00	\$ 2,600.00	\$ 80.00	\$ 4,000.00	\$ 65.00	\$ 3,250.00	\$ 125.00	\$ 6,250.00
3.05	Boat Ramp Subgrade Stabilization - (8"-12" Rip Rap)	20	TON	\$ 65.00	\$ 1,300.00	\$ 52.00	\$ 1,040.00	\$ 90.00	\$ 1,800.00	\$ 120.00	\$ 2,400.00	\$ 130.00	\$ 2,600.00
3.06	6" Thick Concrete Pavement (Transition Pvmt at Top of Ramp)	10	S.Y.	\$ 54.00	\$ 540.00	\$ 161.00	\$ 1,610.00	\$ 50.00	\$ 500.00	\$ 150.00	\$ 1,500.00	\$ 285.00	\$ 2,850.00
3.07	Finish Grading, Seeding, and Mulching	1	L.S.	\$ 5,000.00	\$ 5,000.00	\$ 865.00	\$ 865.00	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 2,500.00	\$ 2,500.00
	Total Item 3.00				\$ 22,922.00		\$ 39,651.00		\$ 30,228.00		\$ 46,890.00		\$ 44,860.00
Total Rothwell Park Boat Ramps - Item 1.00 to 3.00					\$ 92,921.00 *		\$ 168,068.00		\$ 170,018.20 *		\$ 179,164.00		\$ 180,302.00 *
4.00	Alternate #1 Concrete Spillway												
4.01	6" Thick Concrete Spillway w/ Removals, Rebar & Toe Walls	1	L.S.	\$ 28,292.00	\$ 28,292.00	\$ 24,510.00	\$ 24,510.00	\$ 25,000.00	\$ 25,000.00	\$ 28,500.00	\$ 28,500.00	\$ 32,450.00	\$ 32,450.00
Total Rothwell Park Boat Ramps w/ Alt. #1 - Item 1.00 to 4.00					\$ 121,213.00 *		\$ 192,578.00		\$ 195,018.20 *		\$ 207,664.00		\$ 212,752.00 *

February 26, 2024

**VIA ELECTRONIC MAIL**

Mr. Troy Bock, Director  
Moberly Parks and Recreation  
200 N. Clark Street  
Moberly, MO 65270

Re: Rothwell Park Boat Ramps – Moberly, Missouri  
Recommendation of Award

Dear Mr. Bock:

The purpose of this letter is to provide an Engineer's Recommendation of Award for the Rothwell Park Boat Ramps that was bid on February 15, 2024, for the City of Moberly, Missouri. We have reviewed all the bids submitted and the lowest, responsible bidder was:

JT Holman Construction, LLC  
2016 Jims Road  
Macon, MO 63552  
Phone: (660) 385-7888  
Email: [jtholman@jtholman.com](mailto:jtholman@jtholman.com)  
Contact: James T. Holman, Owner/Operator

Rothwell Park Boat Ramps – Base Bid: \$92,921.00

Rothwell Park Boat Ramps – Base Bid + Alternate #1 (Spillway) \$121,213.00

Please find enclosed a copy of the bid tabulation and the submitted bid documents from JT Holman Construction, LLC for your reference.

Our firm is aware of JT Holman Construction, LLC and the various types of construction projects they have completed. It has been brought to our attention that JT Holman Construction, LLC has experience with lake boat ramps and they constructed the boat ramp at Sugar Creek Lake as a subcontractor for Willis Brothers Inc. We believe the contractor is well qualified to perform the work for the City of Moberly. We recommend the City of Moberly select and award the project to JT Holman Construction, LLC for the Base Bid + Alternate #1 (Spillway) in the amount of \$121,213.00.



Please present our Recommendation of Award at the next City of Moberly Council Meeting and have the Council review and select a contractor for the project. Should the City Council select JT Holman Construction, LLC for the project, enclosed is the Notice of Award form to be executed by the City of Moberly. If changes are required to the Notice of Award form, please notify us and we will edit the document as necessary. Once the Notice of Award has been executed, we will prepare the Contract Documents for the Contractor for execution, insurance, and bonding.

Please contact us if you have any questions or need further assistance.

Sincerely,  
Allstate Consultants LLC



Brian Harrington, PE, PTOE

Enclosures

Bid Tabulation – February 15, 2024

JT Holman Construction, LLC – Bid and Certifications, February 15, 2024

Notice of Award

Rothwell Park Boat Ramps – Moberly, Missouri

**BID**

Proposal of JT Holman Construction, LLC (hereinafter called "Bidder")

Organized and existing under the laws of the State of Missouri doing business as

( ) Individual ( ) Corporation ( ) Partnership ( ) Joint Venture ( ☒ ) Limited Liability Company  
(indicate as applicable). (S corp)

Address and Business Telephone Number of principal place of business in Missouri:

2016 Jims Rd Moberly, mo 63552; 660 385-7888

(If using a fictitious name, show this name above in addition to legal names)

To the \_\_\_\_\_ City of Moberly, Missouri \_\_\_\_\_ (hereinafter called "Owner").

In compliance with your Advertisement for Bids, Bidder hereby proposed to perform all work for the construction of:

Rothwell Park Boat Ramps – Moberly, Missouri

in the strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to its own organization, that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to the Bid with any other Bidder or with any competitor.

The bidder hereby agrees to commence work under this Contract on or before a date to be specified in the Notice to Proceed and to fully complete the Project within 150 consecutive calendar days thereafter. Bidder further agrees to pay liquidated damages, the sum of \$500.00 for each consecutive calendar day thereafter as provided in Section 15 of the General Conditions.

Bidder acknowledges receipt of the following addendum:

No. 1 Dated 2/8/24, 20 24

No. \_\_\_\_\_ Dated \_\_\_\_\_, 20 \_\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_, 20 \_\_\_\_\_

The Bidder agrees to perform all the work described in the Contract Documents for the following unit prices or lump sum:

(SEE FOLLOWING BID FORM)

**ROTHWELL PARK BOAT RAMPS  
MOBERLY, MISSOURI**

**BID FORM  
REVISED FEB. 8, 2024**

**ALL ITEMS MUST BE COMPLETED**


<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total Cost</u>
<b>1.00 Project Start Up</b>					
1.01 Mobilization		1	L.S.	\$ 15,000.	\$ 15,000.
1.02 Bonding and Insurance		1	L.S.	\$ 2,300	\$ 2,300.
				<b>Total Item 1.00:</b>	\$ 17,300.00
<b>2.00 Rothwell Lake Boat Ramp</b>					
2.01 Clearing, Grubbing, Demolition, Removal and Disposals		1	L.S.	\$ 3,500.	\$ 3,500
2.02 Silt Fence		300	L.F.	\$ 5.00.	\$ 1,500.
2.03 Boat Ramp - 6" Thick Concrete w/ #4 Rebar, Curbs & Toe Wall		1	L.S.	\$ 9,600.	\$ 9,600.
2.04 Boat Ramp - 6" Thick Aggregate Base Rock		110	S.Y.	\$ 31	\$ 3,400. 3,410.00*
2.05 Boat Ramp - 18" Thick Rip Rap		60	S.Y.	\$ 27.5	\$ 1,650.
2.06 Boat Ramp Subgrade Stabilization - (8"-12" RIP RAP)		25	TON	\$ 65.	\$ 1,625.
2.07 6" Thick Concrete Pavement		343	S.Y.	\$ 54.	\$ 18,522.
2.08 4" Thick Aggregate Base Rock for Conc. Pavmt., Compacted		343	S.Y.	\$ 8.	\$ 2,744.
2.09 5' Wide, 6" Thick Concrete Sidewalk w/ #4 Rebar		62	S.Y.	\$ 54.	\$ 3,348.
2.10 Pavement Striping		1	L.S.	\$ 500.	\$ 500.
2.11 Handicap Signage		1	Ea.	\$ 550.	\$ 550.
2.12 Wheel Stop		5	Ea.	\$ 150.	\$ 750.
2.13 Finish Grading, Seeding, and Mulching		1	L.S.	\$ 5,000	\$ 5,000.
				<b>Total Item 2.00:</b>	\$ 52,689.00 52,699.00 *
<b>3.00 Water Works Lake Boat Ramp</b>					
3.01 Clearing, Grubbing, Demolition, Removal and Disposals		1	L.S.	\$ 3,500.	\$ 3,500.
3.02 Boat Ramp - 6" Thick Concrete w/ #4 Rebar, Curbs & Toe Wall		1	L.S.	\$ 9,600	\$ 9,600
3.03 Boat Ramp - 6" Thick Aggregate Base Rock, Compacted		72	S.Y.	\$ 31.	\$ 2,232.
3.04 Boat Ramp - 18" Thick Rip Rap		50	S.Y.	\$ 15.	\$ 750.
3.05 Boat Ramp Subgrade Stabilization - (8"-12" RIP RAP)		20	TON	\$ 65.	\$ 1,300.
3.06 6" Thick Concrete Pavement (Transition Pvmnt at top of ramp)		10	S.Y.	\$ 54.	\$ 540.
3.07 Finish Grading, Seeding, and Mulching		1	L.S.	\$ 5,000.	\$ 5,000.
				<b>Total Item 3.00</b>	\$ 22,922.00
<b>Total Rothwell Park Boat Ramps - Item 1.00 to 3.00</b>					\$ 92,911.00 92,921.00 *
<b>4.00 Alternate #1 Concrete Spillway</b>					
4.01 6" Thick Concrete Spillway w/Removals, Rebar & Toe Walls		1	L.S.	\$	\$ 28,292.00
<b>Total Rothwell Park Boat Ramps with Alternate #1 - Item 1.00 to 4.00</b>					\$ 121,203.00 121,213.00 *

\* By Stephen Lin, Allstate Consultants LLC  
2-15-2024

Rothwell Park Boat Ramps – Moberly, Missouri

Respectfully submitted:

James T. Holman  
Print Name

  
Signature

Owner  
Title

2/15/2024  
Date

\_\_\_\_\_  
License Number (if applicable)

SEAL – (if Bid is by a corporation)

Name all partners or joint venture:

Address of each:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(NOTE: If the Bidder is doing business under a fictitious name, the Proposal shall be executed in the legal name of the individual, partners, joint venture, or corporation, with the legal address shown, and Registration of Fictitious Name filed with the Secretary of State, as required by Section 417.200 to 417.230, RS Mo. If the Bidder is a corporation not organized under the laws of Missouri, it shall procure a Certificate of Authority to do business in Missouri, as required by Section 351.570 and following, RS Mo. A certified copy of such Registration of Fictitious Name or Certificate of Authority to do Business in Missouri shall be filed with the Engineer.

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,

J.T. Holman General Construction & Excavating, LLC

as Principal,

Merchants National Bonding, Inc.

as Surety,

are hereby held and firmly bound unto City of Moberly as Owner,

in the penal sum of Five Percent of the Total Amount Bid------(5%)-----

for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns.

Signed, this 13th day of February, 2024,

The condition of the above obligation is such that whereas the principal has submitted to

City of Moberly

a certain

Bid, attached hereto and hereby made a part hereof to enter into a Contract in writing, for

Rothwell Park Boat Ramps – Moberly, Missouri

NOW, THEREFORE,

- a. If said Bid be rejected, or
- b. If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attachment hereto (properly completed in accordance with said Bid) and shall furnish a Bond for faithful performance of said contract, and for the payment of all persons performing labor furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its Bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bids; and said Surety does hereby waive notice of any such extension.

Rothwell Park Boat Ramps – Moberly, Missouri

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

J.T. Holman General Construction & Excavating, LLC

  
\_\_\_\_\_  
Principal (L.S.)

Merchants National Bonding, Inc.

Surety

By:

  
\_\_\_\_\_  
Cindy Bennett, Attorney-in-fact

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

#14.

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Anne Crowner; Bailey Beach; Ben Williams; Brian J Oestreich; Brian M Deimerly; Cameron M Burt ; Cindy Bennett; Colby D White; Craig E Hansen; D Gregory Stitts; Dione R Young; Donald E Appleby; Douglas Muth; Ginger Hoke; Grace Rasmussen; Graydon Dotson; Greg Krier; Jamie Gifford; Jay D Freiermuth; Jennifer Marino; Jessica Jean Rini; Jessie Allen; Joe Tiernan; John Cord; Joshua R Loftis; Kate Zanders; Keeton Welch; Lukas Schroder; Mark R DeWitt; Mark Sweigart; Mary Ashley Allen; Michelle R Gruis; Nathan Weaver; R C Bowman; Sara Huston; Sarah C Brown; Seth D Rooker; Ted Jorgensen; Tim McCulloh; Todd Bengford; W R Withrow

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of February, 2024.



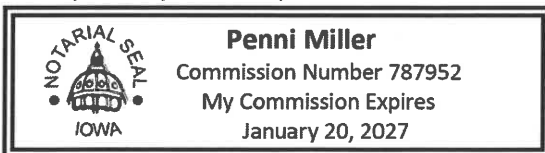
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

*Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 3rd day of February, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

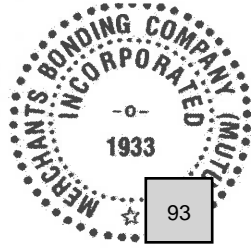


(Expiration of notary's commission does not invalidate this instrument)

*[Signature]*  
Notary Public

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 13th day of February, 2024.



*William Warner Jr.*  
Secretary



Rothwell Park Boat Ramps – Moberly, Missouri

**BIDDER QUALIFICATIONS****Project:**

Rothwell Park Boat Ramps – Moberly, Missouri

**Firm Name:**JT Holman General Construction & Excavating, LLC  
(Company Name)2016 Jims Rd Macon, Mo 63552  
(Address) (City, State, Zip Code)660 385 9888 660 385 1855 jtholman@jtholman.com  
(Phone Number) (Fax Number) (E-mail)

☐ Individual
 ☐ Partnership
 ☐ Joint Venture
 ☐ Corporation
 ☒ Limited Liability Co. (scorp)

**General Information:**

Federal ID Number: 141961499 Percent of work done by Contractor: 70%

Number of Permanent Employees: 25 Number of years in business: 20

Geographical limits of operation: 100 mi radius

If you have done business under a different name, please give name and location:

Has firm ever failed to complete a project or defaulted on a contract? If so, state where and why:

no

**Construction Capabilities:** (Check all that apply)

<input checked="" type="checkbox"/> General Contracting	<input type="checkbox"/> Carpentry	<input checked="" type="checkbox"/> Concrete
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Electrical	<input type="checkbox"/> HVAC
<input type="checkbox"/> Utilities	<input checked="" type="checkbox"/> Earthworks	<input type="checkbox"/> Paving
<input checked="" type="checkbox"/> Demolition	<input type="checkbox"/> Lead Abatement	<input type="checkbox"/> Asbestos Abatement
<input type="checkbox"/> Other: _____		

Rothwell Park Boat Ramps – Moberly, Missouri

**For Corporations Only:**

Federal ID Number: \_\_\_\_\_

Number of State(s) in which incorporated: \_\_\_\_\_

Date(s) of incorporation: \_\_\_\_\_

If not incorporated in Missouri:

1. Attach Certificate of Authority to do Business in Missouri

2. Certificate Number: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
President's Name

\_\_\_\_\_  
Vice-President's Name

\_\_\_\_\_  
Secretary's Name

\_\_\_\_\_  
Treasurer's Name

**For Partnerships Only:**

*LLC (scorp)*

Date of Organization: \_\_\_\_\_

Type of Partnership: ☐ General ☐ Limited ☐ Association

Names and Addresses of all partners: (use additional sheet if necessary)

1. \_\_\_\_\_  
(Name) (Address) (City, State, Zip Code)

2. \_\_\_\_\_  
(Name) (Address) (City, State, Zip Code)

**Date:**

Date this 16 day of February, 2024.

**Signatures:**

\_\_\_\_\_  
Bidder's Signature

\_\_\_\_\_  
Corporate Secretary's Signature and Seal

*James T Holman, owner*  
\_\_\_\_\_  
Typed or Printed Name of Signor

\_\_\_\_\_  
Partner/Joint Venture Signature

\_\_\_\_\_  
Typed or Printed Name of Signor

**ANTI-COLLUSION STATEMENT**

Project: Rothwell Park Boat Ramps – Moberly, Missouri

STATE OF Missouri

COUNTY OF Macon

JAMES T Holman Being first duly sworn,

deposes and says that he or she is owner

of JT Holman General Construction & Excavating LLC  
Title of Person Signing

\_\_\_\_\_  
Name of Bidder

that all statements made and facts set out in the proposal for the above project are true and correct; and that the Bidder (person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such bid or any contract which may result from its acceptance.

Affiant further certifies that Bidder is not financially interest in, or financially affiliated with, any other Bidder for the above project.

BY [Signature]

BY \_\_\_\_\_

BY \_\_\_\_\_

Sworn to before me this 20 day of February 20 24.

Kara J Cook  
Notary Public

My Commission Expires: August 2, 2025



**CERTIFICATION REGARDING DISBARMENT, SUSPENSIONS,  
AND OTHER RESPONSIBILITY MATTERS**

Project: Rothwell Park Boat Ramps – Moberly, Missouri

The President or authorized official of Bidder, under penalty of perjury under the laws of the United States, certifies that, except as noted below, the company or any person associated therewith in the capacity of owner, partner, director, officer, principal investigator, project director, manager, auditor, or any position involving the administration of federal, state, or public funds:

1. is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal, state, or public agency;
2. has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal, state, or public agency within the past 3 years;
3. does not have a proposed debarment pending; and
4. has not been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions, the Bidder shall list below:

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Exceptions will not necessarily result in denial of award, but will be considered in determining Bidder responsibility. For any exception noted, indicate below to whom it applies, initiating agency, and dates of action:

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Providing false information may result in criminal prosecution or administrative sanctions.

Authorized Representative's Signature

Printed Name

Title

Date

**AFFIDAVIT OF WORK AUTHORIZATION**

Project: Rothwell Park Boat Ramps – Moberly, Missouri

The Bidder/Contractor who meets the Section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now JAMES T HOLMAN (Name of Business Entity Authorized Representative) as owner (Position/Title) first being duly sworn on my oath, affirm JT Holman Construction (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo.

I also affirm that JT Holman Construction (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided to the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature]  
Authorized Representative's Signature  
owner  
Title

JAMES T HOLMAN  
Printed Name  
2/20/24  
Date

jtholman@jtholman.com  
E-Mail Address

Subscribed and sworn to before me this 20 day of February, 20 24.  
I am commissioned as a notary public within the County of macon,  
State of MISSOURI, and my commission expires on August 2, 2025.

Kara J Cook  
Signature of Notary

2/20/24  
Date

KARA J COOK  
NOTARY PUBLIC - NOTARY SEAL  
STATE OF MISSOURI  
MY COMMISSION EXPIRES AUGUST 2, 2025  
MACON COUNTY  
COMMISSION #17541473





**APPLICANT AFFIDAVIT FOR PUBLIC BENEFIT UNDER SECTION 208.009**

(a separate affidavit is required for each applicant)

STATE OF Missouri )  
COUNTY OF Macon ) ss

On this 20 day of February, 20 24, before me appeared the Affiant James T Holman, personally know to me or proved to me on the basis of satisfactory evident to be the person whose name is subscribed to this instrument, who being by me duly sworn by me, deposed as follows:

My name is James T Holman, and I am of sound mind, capable of making this affidavit, and I personally certify the facts herein stated, as required by Section 208.009, RSMo, for failure to provide affirmative proof of lawful presence in the United States of America in order to receive a public benefit from the City of Moberly, Missouri ("the public body"):

I am the Owner of JT Holman Construction which is applying  
(Position/Title) (Business Entity Name)  
for a public contract administered or provided by the public body in Missouri.

I am classified by the United States of America as: (check the applicable box)

☒ a United States citizen                      ☐ an alien lawfully admitted for permanent residence.

I am aware that Missouri law provides that any person who obtains any public benefit by means of a willfully false statement or representation, or by willful concealment or failure to report any fact or event required to be reported, or by other fraudulent device, shall be guilty of a crime of stealing pursuant to Section 570.030, RSMo, which is a Class C felony for stolen public benefits valued between \$500 and \$25,000 (punishable by a term of imprisonment not to exceed 7 years and/or a fine not more than \$5,000 – Section 558.011 and 560.011, RSMo), and is a Class B felony for stolen public benefits valued at \$25,000 or more (punishable by a term of imprisonment not less than 5 years and not to exceed 15 years – Section 558.011, RSMo).

I recognize that, upon proper submission of this sworn affidavit, I will only be eligible for temporary public benefits until such time as my lawful presence in the United States is determined, or as otherwise provided by Section 208.009, RSMo.

I understand that Missouri law requires the above public body to provide assistance in obtaining appropriate documentation to prove citizenship or lawful presence in the United States, and I agree to submit any requests for such assistance to the above public body in writing.

I acknowledge that I am signing this affidavit under oath and as a free act and deed and not under duress.

[Signature]  
Affiant's Signature                      14-1901499  
Social Security No. or Tax I.D. Number

Subscribed and sworn to before me this 20 day of February, 20 24.

My commission expires: August 2, 2024  
Notary Public Kara J Cook

KARA J COOK  
NOTARY PUBLIC - NOTARY SEAL  
STATE OF MISSOURI  
MY COMMISSION EXPIRES AUGUST 2, 2025  
MACON COUNTY  
COMMISSION #17541473

Rothwell Park Boat Ramps – Moberly, Missouri

**AFFIDAVIT OF WORK SAFETY COMPLIANCE**Project: Rothwell Park Boat Ramps – Moberly, Missouri

The Bidder/Contractor shall comply with Section 292.675, RSMo and must complete and return the following Affidavit of Work Safety Compliance.

Comes now James T Holman (Name of Business Entity Authorized Representative) as Owner (Position/Title) first being duly sworn on my oath, affirm JT Holman Construction (Business Entity Name) has verified the completion of a 10-hour construction safety program with respect to the employees working in connection with the contracted services in accordance with Section 292.675, RSMo.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 292.675, RSMo.)


 Authorized Representative's Signature

JAMES T HOLMAN  
 Printed Name

Owner  
 Title

2/20/24  
 Date

jholman@jholman.com  
 E-Mail Address

 Subscribed and sworn to before me this 20 day of February, 2024.

 I am commissioned as a notary public within the County of macon,

 State of Missouri, and my commission expires on August 2, 2025.

Kara J Cook  
 Signature of Notary

2/20/24  
 Date

KARA J COOK  
 NOTARY PUBLIC - NOTARY SEAL  
 STATE OF MISSOURI  
 MY COMMISSION EXPIRES AUGUST 2, 2025  
 MACON COUNTY  
 COMMISSION #17541473



Rothwell Park Boat Ramps – Moberly, Missouri


**CERTIFICATION REGARDING ISRAEL**Project: Rothwell Park Boat Ramps – Moberly, Missouri

The Bidder/Contractor shall comply with Section 34.600, RSMo and must complete and return the following Certification. Does not apply to contracts totaling less than \$100,000 or fewer than 10 employees.

I JAMES T HOLMAN (name)  
 am the Owner (title)  
 of JT Holman General Construction & Excavating, LLC (company)  
 a LLC (S corp)  
 ( Corporation / Partnership / Sole Proprietorship / Limited Liability Company )

and am competent and authorized to make the following statement and attest to its truthfulness:

Initial for Certification

 I hereby certify that the company is not currently engaged in and shall not, for the duration of the contract, engage in boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, in accordance with the terms and conditions set forth in 34.600 RSMo., et.seq.

Or:

Initial One or Both for Certification:

☐ Contract totaling less than \$100,000.00.

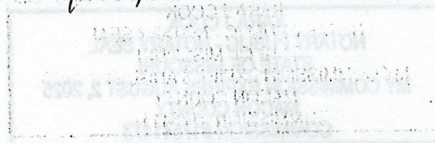
☐ The business employs less than 10 people.

  
 Authorized Representative's Signature

Owner  
 Title

JAMES T HOLMAN  
 Printed Name

2/20/24  
 Date





## ADDENDUM NO. 1

---

**Rothwell Park Boat Ramps  
Moberly, Missouri  
February 8, 2024**

Dear Plan Holder:

Please read the following addendum carefully and make certain your bid proposal reflects the following information. Please acknowledge by completing the information at the end of this document and submitting this Addendum with the bid proposal.

1. Revised Bid Form: Please find attached the revised bid form dated February 8, 2024. Discard previous bid form and utilize the attached bid form for this proposal.
2. Disposal Site: Excess clean fill and broken concrete may be disposed on city property at the pole barn location near the ball fields at 2004 West Hwy 24 (approximately 1.9 miles by road from the site).
3. Normal Pool Elevations:
  - a. Rothwell Lake Normal Pool Elevation is approximately 813.5
  - b. Waterworks Lake Normal Pool Elevation is approximately 809.6
4. Rothwell Lake Lowering: Rothwell Lake may be lowered no more than 2' below normal pool to facilitate construction of the spillway. Any lowering of the lake level must be accomplished without excavation or other modification to the dam or spillway. No additional payment will be made for this work and is considered incidental to the bid.
5. Push Slab Lengths: We anticipate that the Rothwell Lake Ramp will have a 40' Push Slab and the Water Works Lake will have a 30' Push Slab. These lengths may be adjusted with the permission of the Owner and Engineer if site conditions at the time of construction warrant adjustment.
6. Bull Float Availability: The Missouri Department of Conservation has a Bull Float available for the finish of the concrete ramps. This Float is typically stored in Kirksville, Mo. The use of this Float can be coordinated with Bob Ewigman (660-973-3755).
7. Concrete Testing: Allstate Consultants has been contracted by the owner to provide concrete testing. Contractor shall coordinate with Don Fischer (cell-573-999-5548) at Allstate Consultants (office-573-875-8799) and provide 48 hours notice prior to concrete placement.
8. Compaction Testing: The contractor shall provide a loaded tandem axle dump to proof roll subgrades of the parking lot prior to base rock placement. Proof rolls shall be coordinated with the owner.

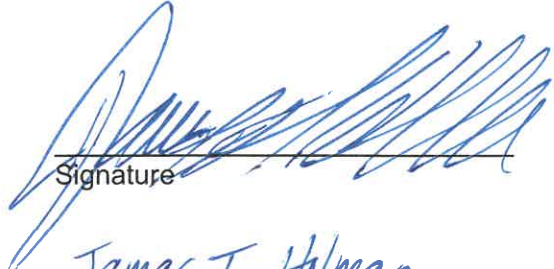
9. CAD Files: CAD files are available upon request.
10. Aggregate Base Rock: Aggregate Base Rock under the Concrete Boat Ramps and Concrete Pavements shall be Type 1 Aggregate Base Rock.
11. Stabilization Rock under Boat Ramps: The bid form has been modified to add a bid item for Subgrade Stabilization Rock under the 6" Thick Base Rock Aggregate layer for both Rothwell and Water Works Boat Ramps. This Stabilization Rock shall be 8"-12" Rip Rap. The estimated tonnage is based on a 12" layer under the push portion of the ramp. This quantity will be adjusted based on the required field conditions.
12. Protection of Existing Asphalt: Contractor shall make reasonable efforts to protect the existing asphalt surface during the boat ramp construction and specifically during the slab push.
13. Bid Form: 6" of  $\frac{3}{4}$ " Aggregate Surfacing has been removed from both Rothwell Lake and Water Works bid items.
14. Bid Form: 6" Thick Concrete has been added to the Water Works Lake Boat Ramp to allow for transition pavement repair at the top of the ramp.

This addendum will be incorporated into the bid information and contract documents.

Acknowledge of Receipt

JT Holman Construction, LLC  
Bidder

2/14/24  
Date

  
Signature  
James T. Holman  
Printed Signature

# City of Moberly

## City Council Agenda Summary

Agenda Number: #15.  
Department: Parks and Recreation  
Date: March 18, 2024

**Agenda Item:** A Resolution Accepting The Bid Of And Authorizing Contracting With Professional Metal Fabricators, LLC For East Canopy Roofing Replacement Of The Depot Park Museum.

**Summary:** The wood purlins and metal roofing of the east canopy roof off the back side of the Depot Park Museum is needing replaced. The wood is rotting and there are holes in the metal roofing.

Advertisement was made and bidders directly solicited to. PMF is the low bid. PMF rebuild Shelter 5 in Rothwell Park last year and were great to work with. Staff recommends approval of the low bidder.

### Recommended

**Action:** Approve the Resolution

**Fund Name:** Parks > Capital Improvements

**Account Number:** 115.041.5502

**Available Budget \$:** \$561,726.95

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Brubaker</b>	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution			
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Lucas</b>	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ <b>Kimmons</b>	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Jeffrey</b>	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ <b>Kyser</b>	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other:		Passed	Failed

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING THE BID OF AND AUTHORIZING CONTRACTING WITH PROFESSIONAL METAL FABRICATORS, LLC FOR EAST CANOPY ROOFING REPLACEMENT OF THE DEPOT PARK MUSEUM.**

**WHEREAS**, the Parks and Recreation Department advertised and directly solicited for bids to replace rotting wood purlins and perforated metal roofing of the east canopy roof off the back side of the Depot Park Museum; and

**WHEREAS**, two responses were received with the bid of Professional Metal Fabricators, LLC in the amount of \$22,524.59 being the lowest responsible bid for material, equipment, and labor to reconstruct the canopy roofing; and

**WHEREAS**, City Staff recommends acceptance of the bid and Proposal (attached).

**THEREFORE**, the Moberly, Missouri, City Council accepts the bid of Professional Metal Fabricators, LLC and authorizes the City Manager to contract for reconstruction of the canopy roof of the Depot Park Museum and to take such other and further actions necessary to carry out the intent of this Resolution.

**RESOLVED** this 18th day of March, 2024, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

\_\_\_\_\_  
Shannon Hance, MRCC, City Clerk

### **City Accepting Bids**

The City of Moberly, Missouri will receive sealed bids in City Hall, 101 West Reed Street, Moberly, MO 65270 until 2:00 p.m. on Tuesday February 27, 2024 for the Depot Park Museum east canopy roof replacement.

Specifications may be picked up from the Moberly Parks and Recreation office (200 N Clark St) or the City Clerk's office (101 West Reed St). Sealed bids should be marked "Depot Park Museum Canopy." The City of Moberly reserves the right to accept or reject any or all bids. For more information, call 660-269-8705 x2013.



CITY OF MOBERLY

"BID OPENING"

Depot Park  
Museum Canopy

Date: 2/27/2024, 2pm

PMF

\$ 22,524.59

\$

PCE

\$ 24,500

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

## CITY OF MOBERLY

## "BID OPENING"

Depot Park  
Museum CanopyDate: 2/27/2024, 2pmPMF\$ 22,524.59

\$

PCE\$ 24,500

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$



# Proposal

No. F-0309

**Professional Metal Fabricators**

7511 Liberty Road  
Jefferson City, MO 65101  
O (573) 634-1069  
C (573) 338-1086

**To: Moberly City Hall**

101 West Reed Street  
Moberly, Mo. 65270

**February 23, 2024**
**Attention: Troy Bock**

**WE PROPOSE**, to furnish labor and materials for removal of the existing roofing, wooden purlins on the “Depot Park Museum Canopy” and Installation of new galvanized purlins, and metal roofing.

To Include the following:

- Labor for removal of existing metal roof, wooden purlins, and disposal of said materials.
- Labor and materials for installation of new 6” G90 finish, Grade 55 galvanized purlins on 3’-3” centers, eve strut, and U-Channels.
- Labor and materials for installation of new 26ga. Green, G-Rib metal panels and trim
- Equipment Rentals, Mileage, and Disposal Fees.
- Misc. Materials and supplies

This does not include:

- Electrical
- Modifying existing flashing where it meets the building

**NOT TO EXCEED Total: \$ 22,524.59**

This proposal has been put together as a BID, if for any unforeseen reason this amount needs to be adjusted, a change order will be made up and approved by all parties involved.

Progress Billings at the end of each month – Payment Terms: Net 30 days

Presented by:

**Bryan Hemmel**

ACCEPTANCE OF PROPOSAL

Signature\_\_\_\_\_

**PMF**  
BUILD • INSTALL • MAINTAIN


Depot Park Museum Canopy – Moberly, MO

PCE is pleased to provide all labor, material and equipment to complete this project in accordance with the City of Moberly request for quotations “Depot Park Museum Canopy” Document which PCE received on February, 13<sup>th</sup> 2024.

**Base Bid: \$24,500**

*Exclusions:*

- *Performance and payment bond*
- *Builders Risk Insurance*
- *Excludes moving owner equipment*
- *Excludes barricading*



CARSON REDMON, ASSISTANT PROJECT MANAGER

# City of Moberly

## City Council Agenda Summary

Agenda Number: \_\_\_\_\_

#16.

Department: Community  
Development

Date: March 18, 2024

**Agenda Item:** An Ordinance Accepting And Approving The Report Of The Director Of Community Development Relative To 824 West Coates Street Within The City Of Moberly Which Required Nuisance Abatement By The City Of Moberly Pursuant To Article I And Article II Of Chapter 26 Of The Moberly City Code, Certifying The Cost Of Abatement And Directing The City Clerk Pursuant To Section 26-2 And Section 26-6 To Cause A Special Tax Bill To Be Issued Thereon.

**Summary:** JT Holman Construction completed the removal of structure at 824 W Coates St. The final step in the process is to issue special tax bills and record them with the Randolph County Recorder. With your approval, ordinances authorizing the issuance of special tax bills to the property owners will be prepared.

### Recommended

**Action:** Approve this ordinance.

**Fund Name:** Structure Demolition Debris

**Account Number:** 100.005.5418

**Available Budget \$:** 173,689.14

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

### Roll Call

Aye    Nay

### Mayor

M\_\_\_\_ S\_\_\_\_ **Brubaker**    \_\_\_\_\_

### Council Member

M\_\_\_\_ S\_\_\_\_ **Lucas**    \_\_\_\_\_

M\_\_\_\_ S\_\_\_\_ **Kimmons**    \_\_\_\_\_

M\_\_\_\_ S\_\_\_\_ **Jeffrey**    \_\_\_\_\_

M\_\_\_\_ S\_\_\_\_ **Kyser**    \_\_\_\_\_

Passed    Failed

BILL NO: \_\_\_\_\_

ORDINANCE NO: \_\_\_\_\_

**AN ORDINANCE ACCEPTING AND APPROVING THE REPORT OF THE DIRECTOR OF COMMUNITY DEVELOPMENT RELATIVE TO 824 WEST COATES STREET WITHIN THE CITY OF MOBERLY WHICH REQUIRED NUISANCE ABATEMENT BY THE CITY OF MOBERLY PURSUANT TO ARTICLE I AND ARTICLE II OF CHAPTER 26 OF THE MOBERLY CITY CODE, CERTIFYING THE COST OF ABATEMENT AND DIRECTING THE CITY CLERK PURSUANT TO SECTION 26-2 AND SECTION 26-6 TO CAUSE A SPECIAL TAX BILL TO BE ISSUED THEREON.**

**WHEREAS**, pursuant to Section 26-1 through Section 26-45 of the Moberly City Code 824 West Coates Street, Moberly, MO, 65270 was determined to be a nuisance and detrimental to the health, safety, and welfare of the residence of the City of Moberly, Missouri; and

**WHEREAS**, the listed property owner Caleb Wayne Harlan, after notice of such nuisance failed to abate the same hereby causing the City of Moberly to Abate said nuisances and further causing the City of Moberly to expend labor and monies abating said nuisances.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI.**

**SECTION ONE:** pursuant to Article I and Article II of Chapter 26 of Moberly City Code, the City Clerk is authorize and directed to cause a special tax bill to be issued against the property located at 824 West Coates Street in the specific amount of \$22,395.29 against this parcel of property:

*All of the West Eighty-eight feet of Lot Five (5) in Block Three (3), James Trimbles Addition to Moberly, Missouri; EXCEPT the South Forty-Seven (47) feet of the same, together with an easement in favor of the property above described for the construction, maintenance, and repair of sewer pipes in the present location under and across the South Forty-Seven (47) feet of the West Eighty-Eight (88) feet of Lot Five (5), Block Three (3) of James Trimbles Addition of Moberly, Randolph County, Missouri or more commonly known as 824 W Coates Street.*

**SECTION TWO:** This Ordinance shall take effect and be in force from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted.

**PASSED AND ADOPTED** by the Council of the City of Moberly, Missouri, this 18<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

\_\_\_\_\_  
Shannon Hance, MRCC, City Clerk

## SPECIAL TAX BILL

This tax bill is issued to **Caleb Wayne Harlan** for the sum of Twenty-Two Thousand Three Hundred Ninety-Five dollars and Twenty-Nine cents (\$22,395.29) against the following described lots, tracts, or pieces of land, situated in the City of Moberly, County of Randolph, State of Missouri, to-wit:

*All of the West Eighty-eight feet of Lot Five (5) in Block Three (3), James Trimble's Addition to Moberly, Missouri; EXCEPT the South Forty-Seven (47) feet of the same, together with an easement in favor of the property above described for the construction, maintenance, and repair of sewer pipes in the present location under and across the South Forty-Seven (47) feet of the West Eighty-Eight (88) feet of Lot Five (5), Block Three (3) of James Trimble's Addition of Moberly, Randolph County, Missouri or more commonly known as 824 W Coates St, Moberly, Missouri.*

in payment for the cost of the demolition and removal of a condemned building or structure located on such property in the City of Moberly, Missouri, which said demolition and removal of said structure was done by the City of Moberly, Missouri, by authority of an Ordinance duly passed by the Council of the City of Moberly, Missouri, on the 6th day of April 1970, which said Ordinance provided for the mandatory demolition of buildings or structures within the City of Moberly which were a nuisance and detrimental to the health, safety, or welfare of the residents of the City of Moberly, Missouri.

Said Ordinance provided that the cost of the removal or demolition of said building or structure should be charged against the property upon which such building or structure was located that was demolished or removed. Said Ordinance further provided that the City of Moberly should perform such demolition so that the cost thereof should be certified to the City Clerk of the City of Moberly and special tax bills issued therefor.

The amount set out herein being the amount due the City of Moberly for the cost of the demolition and removal of a structure upon the above described property. That, in accordance with said Ordinance above referred to, the Director of Community Development of the City of Moberly did cause to be demolished and removed said structure located upon the above described property. Said Director of Community Development did report in writing to the Council of the City of Moberly, Missouri, which said report was duly accepted by the Council of the City of Moberly, which said Council did, on the 18<sup>th</sup> day of March, 2024, by an Ordinance entitled: "An Ordinance Accepting And Approving The Report Of The Director Of Community

This tax bill is a special lien against the above described lots and parcels of ground for ten (10) years from and after its date, unless sooner paid, except tax bills payable in installments as hereinafter provided shall bear interest at the rate of eight percent (8%) per annum from 60 days after its date.

This Special Tax Bill may be assigned and any assignee or holder hereof if authorized to collect and receive payments of the same by or through any of the methods provided by law for its collection as the same matures.

**ATTEST:**

Tim Brubaker, Mayor, City of Moberly

(SEAL)

[illegible]

On this 18<sup>th</sup> day of March, 2024, before me appeared Tim Brubaker, Mayor of the City of Moberly and that by Ordinance # \_\_\_\_\_ passed and adopted by the City Council of Moberly on the 18<sup>th</sup> day of March, 2024, the above referenced special tax bill was duly issued pursuant to Sec. 26-6 of the Moberly City Code.

Notary Public

My Commission Expires: \_\_\_\_\_

## Report of Director of Community Development

To:           The Honorable Mayor and City Council

Ladies and Gentlemen:

The demolition of a structure located **ALL of the West Eighty-eight (88) feet of Lot Five (5) in Block Three (3) of James Trimble's Addition to Moberly, Missouri: Except the South Forty-seven (47) feet of the same, together with an easement in favor of the property above described for the construction, maintenance, and repair of sewer pipes in the present location under and across the south Forty-seven (47) feet of the west Eight-eight (88) feet of Lot Five (5), Block Three (3) of James Trimble's Addition.** or more commonly known as 824 W Coates St, Moberly, Missouri has been completed.

According to County records, this property is owned by Caleb Wayne Harlan.

I find that said demolition has been completed in accordance with the Ordinances of the City of Moberly.

JT Holman Construction of Macon, MO was contracted to do the work.

Demolition fees	\$ 6,000.00
Materials, hauling fees & surcharges	\$ 5,556.79
Asbestos testing & abatement	\$ 9,670.50
Utility Disconnect	\$ 550.00
Recording fees & O&E report	\$ 133.00
Newspaper Public Notice Fee	\$ 485.00

The total cost(s) to be charged against the properties was heretofore determined to be **\$22,395.29**

  
 \_\_\_\_\_  
 Director of Community Development

City of Moberly  
City Council Agenda Summary

Agenda Number: 

#17.

Department: Public Works

Date: March 18, 2024

**Agenda Item:** An Ordinance Accepting Easements For The Urbandale Pillars.

**Summary:** The attached easements on the Dunlop’s property to relocate the Urbandale Pillars off the r/w.

**Recommended**

**Action:** Approve this ordinance

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

**ATTACHMENTS:**

- ☐ Memo

☐ Staff Report

☐ Correspondence

☐ Bid Tabulation

☐ P/C Recommendation

☐ P/C Minutes

☐ Application

☐ Citizen

☐ Consultant Report

☐ Council Minutes

☒ Proposed Ordinance

☐ Proposed Resolution

☐ Attorney’s Report

☐ Petition

☐ Contract

☐ Budget Amendment

☐ Legal Notice

☐ Other \_\_\_\_\_

Roll Call      Aye      Nay

Mayor

M\_\_ S\_\_ **Brubaker**

Council Member

M\_\_ S\_\_ **Jeffrey**

M\_\_ S\_\_ **Kimmons**

M\_\_ S\_\_ **Kyser**

M\_\_ S\_\_ **Lucas**

Passed

Failed



BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ACCEPTING EASEMENTS FOR THE URBANDALE PILLARS.****NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO-WIT:**

**SECTION ONE:** Attached hereto are Permanent and Temporary Construction Easements from Toni Dunlop for the purposes of moving and permanently locating the Urbandale Pillars to a location whereby the City may move and/or reconstruct the Pillars.

**SECTION TWO:** The City Council hereby authorizes acceptance of the Dunlop easements for the location of the Urbandale Pillars.

**SECTION THREE:** This Ordinance shall be in full force and effect from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted and further the Council authorizes the City Manager to take such other and further action as may be required to accomplish the purposes of this Ordinance.

**PASSED AND ADOPTED** by the Council of the City of Moberly, Missouri, this 18th day of March, 2024

**ATTEST:**\_\_\_\_\_  
**Presiding Officer at Meeting**\_\_\_\_\_  
**Shannon Hance, MRCC, City Clerk**

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Recorded In Randolph County, Missouri



#17.

Recording Date/Time: 09/27/2022 at 11:03:34 AM

Book: 938 Page: 2526

Instr #: 20223549

Pages: 4

Fee: \$33.00 S 20220003413

CITY OF MOBERLY



Mark Price  
Recorder of Deeds

1. Title: TEMPORARY CONSTRUCTION EASEMENT
2. Date: 5-12-22
3. Grantor: Toni L. Dunlop Trustee of the Daniel T. and Toni L. Dunlop Trust
4. Grantee: City of Moberly, Missouri
5. Mailing Address of Grantee: 101 West Reed Street, Moberly, MO 65270
6. Legal Description:

A tract of land being part of Lot 2 of Urbandale Subdivision Plat 2 in Section 13, Township 53 North, Range 14 West of the fifth principal meridian, Randolph County, Missouri being more particularly described as follows:

Beginning at an iron pipe marking the Northeast corner of said Lot 2, thence South 01 degrees 29 minutes 07 seconds West, a distance of 9.21 feet; thence South 88 degrees 59 minutes 23 seconds West, a distance of 9.65 feet; thence North 04 degrees 34 minutes 49 seconds West, a distance of 9.51 feet; thence South 89 degrees 14 minutes 55 seconds East, a distance of 10.65 feet to the POINT OF BEGINNING

**TEMPORARY CONSTRUCTION EASEMENT****KNOW ALL MEN BY THESE PRESENTS:**

**THAT**, Toni L. Dunlop Trustee of the Daniel T. and Toni L. Dunlop Trust, hereinafter called the Grantors, for and in consideration of one dollar and other good and valuable consideration, the receipt of which is hereby acknowledged, do hereby grant, sell and convey unto the City of Moberly, Missouri, a municipal corporation of the State of Missouri, and their contractors and agents, hereafter called Grantee, a temporary easement or right of way, for a term of ONE (1) YEAR from the date of this instrument to locate and construct a monument to the entrance of the Urbandale neighborhood and any and all appurtenances incidental thereto on, over, under and through the following described tract of land lying, being and situated in the City of Moberly, Randolph County, Missouri, to-wit:

*A tract of land being part of Lot 2 of Urbandale Subdivision Plat 2 in Section 13, Township 53 North, Range 14 West of the fifth principal meridian, Randolph County, Missouri being more particularly described as follows:*

*Beginning at an iron pipe marking the Northeast corner of said Lot 2, thence South 01 degrees 29 minutes 07 seconds West, a distance of 9.21 feet; thence South 88 degrees 59 minutes 23 seconds West, a distance of 9.65 feet; thence North 04 degrees 34 minutes 49 seconds West, a distance of 9.51 feet; thence South 89 degrees 14 minutes 55 seconds East, a distance of 10.65 feet to the POINT OF BEGINNING*

**TO HAVE AND TO HOLD** the same for the aforesaid use with all rights, privileges, appurtenances, and immunities thereto belonging unto the Grantee, its successors and assigns for so long as said use shall continue, the Grantors hereby covenanting for their heirs and successors and assigns unto the Grantee, its successors and assigns the following:

1. Said easement will be kept free from buildings and any other structures or obstructions which will interfere with the Grantee in using said land for the purpose stated herein.
2. The right of Grantee, its agents, servants, employees, or independent contractor to go upon said land, and so much of the Grantor's adjoining land as may be reasonably necessary, at any time for the purpose stated herein and all appurtenances incidental thereto.
3. That Grantors are lawfully seized and possessed of the real estate above described, that they have a good and lawful right to convey the same; that it is free from all encumbrances done or suffered by them which would interfere with the rights granted hereunder; and that it will forever warrant and defend the title thereto against the lawful claims of all affecting the right and easement granted hereunder.
4. Grantee covenants and agrees to repair any surfaces damaged by the use granted herein and to grade and seed any land disturbance.

IN WITNESS WHEREOF, said Grantor does hereunder set its hand and subscribed its name to the foregoing, this 2 day of May, 2022.

CITY OF MOBERLY, MISSOURI, Grantee

Toni L. Dunlop, Trustee of the  
Daniel T. and Toni L. Dunlop Trust, Grantors

By: Brian Crane

Brian Crane, City Manager

ATTEST: Shannon Hance

City Clerk

By: Toni L. Dunlop

Toni L. Dunlop

ATTEST: [Signature]

#### GRANTOR'S ACKNOWLEDGMENT

STATE OF MISSOURI )

)

COUNTY OF RANDOLPH )

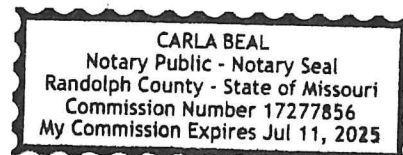
On this 2 day of May, 2022, before me, the undersigned Notary Public, personally appeared Toni L. Dunlop, to me known to be the persons described herein and who acknowledged that they are the Trustee of the Daniel T. and Toni L. Dunlop Trust and that they are authorized to act on behalf of the Grantor named herein and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at my office in Randolph County, Missouri, the day and year last above written.

Carla Beal

Notary Public

My commission expires July 11, 2025



## GRANTEE'S ACKNOWLEDGMENT

STATE OF MISSOURI           )  
   )  
 COUNTY OF RANDOLPH       )

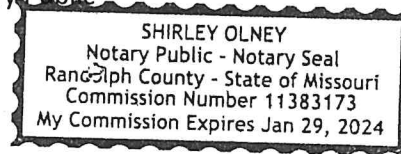
On this 14 day of September, 2022, before me, the undersigned Notary Public, personally appeared Brian Crane, to me personally known, who being by me duly sworn, did say he is the City Manager of the City of Moberly, Missouri, a municipal corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and the said Brian Crane acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal at my office in Randolph County, Missouri, the day and year last above written.

Shirley Olney

Notary Public

My commission expires: Jan 29, 2024



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Recorded in Randolph County, Missouri

#17.



Recording Date/Time: 09/27/2022 at 11:03:34 AM

Book: 938

Page: 2522

Instr #: 20223548

Pages: 4

Fee: \$33.00 \$ 20220003413

CITY OF MOBERLY



Mark Price  
Recorder of Deeds

- 
1. Title: PERMANENT URBANDALE MONUMENT EASEMENT
  2. Date: 5-2-22
  3. Grantor: Toni L. Dunlop, Trustee of the Daniel T. and Toni L. Dunlop Trust
  4. Grantee: City of Moberly, Missouri
  5. Mailing Address of Grantee: 101 West Reed Street, Moberly, MO 65270
  6. Legal Description:

A tract of land being part of Lot 2 of Urbandale Subdivision Plat 2 in Section 13, Township 53 North, Range 14 West of the fifth principal meridian, Randolph County, Missouri being more particularly described as follows:

Beginning at an iron pipe marking the Northeast corner of said Lot 2, thence South 01 degrees 29 minutes 07 seconds West, a distance of 3.21 feet; thence South 88 degrees 59 minutes 23 seconds West, a distance of 4.28 feet; thence North 04 degrees 34 minutes 49 seconds West, a distance of 3.34 feet; thence South 89 degrees 26 minutes 42 seconds East, a distance of 4.63 feet to the POINT OF BEGINNING.

**PERMANENT URBANDALE MONUMENT EASEMENT****KNOW ALL MEN BY THESE PRESENTS:**

**THAT**, Toni L. Dunlop, Trustee of the Daniel T. and Toni L. Dunlop Trust, hereinafter called the Grantors, for and in consideration of one dollar and other good and valuable consideration, the receipt of which is hereby acknowledged, do hereby grant, sell and convey unto the City of Moberly, Missouri, a municipal corporation of the State of Missouri, hereafter called Grantee, an easement or right of way for the location, construction, reconstruction, maintenance, removal, operation and repair of a monument to the entrance of the Urbandale neighborhood and any and all appurtenances incidental thereto on, over, under and through the following described tract of land lying, being and situated in the City of Moberly, Randolph County, Missouri, to-wit:

*A tract of land being part of Lot 2 of Urbandale Subdivision Plat 2 in Section 13, Township 53 North, Range 14 West of the fifth principal meridian, Randolph County, Missouri being more particularly described as follows:*

*Beginning at an iron pipe marking the Northeast corner of said Lot 2, thence South 01 degrees 29 minutes 07 seconds West, a distance of 3.21 feet; thence South 88 degrees 59 minutes 23 seconds West, a distance of 4.28 feet; thence North 04 degrees 34 minutes 49 seconds West, a distance of 3.34 feet; thence South 89 degrees 26 minutes 42 seconds East, a distance of 4.63 feet to the POINT OF BEGINNING*

**TO HAVE AND TO HOLD** the same for the aforesaid use with all rights, privileges, appurtenances, and immunities thereto belonging unto the Grantee, its successors and assigns for so long as said use shall continue, the Grantors hereby covenanting for their heirs and successors and assigns unto the Grantee, its successors and assigns the following:

1. Said easement will be kept free from buildings and any other structures or obstructions which will interfere with the Grantee in using said land for the purpose of erecting, constructing, reconstructing, operating, repairing, and maintaining said monument and appurtenances.
2. The right of Grantee, its agents, servants, employees, or independent contractor to go upon said land, and so much of the Grantor's adjoining land as may be reasonably necessary, at any time for the purpose of erecting, constructing, reconstructing, operating, removing, replacing, repairing, or maintaining said easement and all appurtenances incidental thereto.
3. That Grantors are lawfully seized and possessed of the real estate above described, that they has a good and lawful right to convey the same; that it is free from all encumbrances done or suffered by them which would interfere with the rights granted hereunder; and that it will forever warrant and



defend the title thereto against the lawful claims of all affecting the right and easement granted hereunder.

4. Grantee may exercise the rights granted under this instrument so long as Grantee utilizes the real estate above described for the purpose of erecting, constructing, reconstructing, operating, removing, replacing, repairing or maintaining said monument and once Grantee ceases such use this Easement shall terminate.

IN WITNESS WHEREOF, said Grantor does hereunder set its hand and subscribed its name to the foregoing, this 2 day of May, 2022.

CITY OF MOBERLY, MISSOURI, Grantee

Toni L. Dunlop, Trustee of the  
Daniel T. and Toni L. Dunlop Trust, Grantors

By: Brian Crane

Brian Crane, City Manager

ATTEST: Shannon Hance

City Clerk

By: Toni L. Dunlop

Toni L. Dunlop

ATTEST: [Signature]

#### GRANTOR'S ACKNOWLEDGMENT

STATE OF MISSOURI )

)

COUNTY OF RANDOLPH )

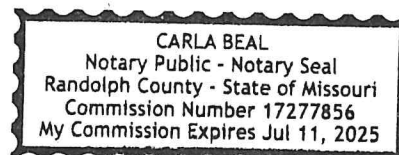
On this 2 day of May, 2022, before me, the undersigned Notary Public, personally appeared Toni L. Dunlop, to me known to be the persons described herein and who acknowledged that they are the Trustee of the Daniel T. Dunlop and Toni L. Dunlop Trust and that they are authorized to act on behalf of the Grantor named herein and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at my office in Randolph County, Missouri, the day and year last above written.

Carla Beal

Notary Public

My commission expires July 11, 2025





## GRANTEE'S ACKNOWLEDGMENT

STATE OF MISSOURI )

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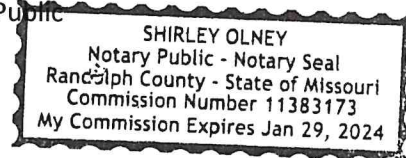
COUNTY OF RANDOLPH )

On this 14 day of September, 2022, before me, the undersigned Notary Public, personally appeared Brian Crane, to me personally known, who being by me duly sworn, did say he is the City Manager of the City of Moberly, Missouri, a municipal corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and the said Brian Crane acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal at my office in Randolph County, Missouri, the day and year last above written.

Shirley Olney  
Notary Public

My commission expires: Jan 29, 2024



# City of Moberly

## City Council Agenda Summary

Agenda Number: #18.

Department: Parks and Recreation

Date: March 18, 2024

**Agenda Item:** A Resolution Accepting The Bid Of Christensen Construction Company, Authorizing Rock Installation Of the Amphitheater Parking Lot And Ratifying The Acceptance Of The Proposal By The City Manager.

**Summary:** Christensen Construction was recently approved for asphalt at the amphitheater parking lot. They were not comfortable pouring asphalt until base rock was added to cap the six inches of 1" rock installed by L&J Development.

Christensen Construction wanted to move up the asphalt timeline to March from April/May and was able to get to the base rock in days prior to asphalt work. Also, having the base rock work placed, graded, and compacted by Christensen limits any future finger pointing between contractors if there were issues with asphalt cracking as it will be done to Christensen's recommendation.

MPRD staff requested the City Manager's signature so we could expedite approval given the urgency and keep spring asphalt work on track (ahead of the original schedule) rather than risking additional significant delays. All of us are eager to have the amphitheater completed and ready for use.

Staff is requesting Council ratification of this signature.

### Recommended

**Action:** Approve the Resolution.

**Fund Name:** Parks > Capital Improvements

**Account Number:** 115.041.5502

**Available Budget \$:** \$561,726.95

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input checked="" type="checkbox"/> Other: <u>Change Order Doc</u>

### Roll Call

Aye

Nay

### Mayor

M ☐ S ☐ **Brubaker**

### Council Member

M ☐ S ☐ **Lucas**

M ☐ S ☐ **Kimmons**

M ☐ S ☐ **Jeffrey**

M ☐ S ☐ **Kyser**

Passed Failed

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING THE BID OF CHRISTENSEN CONSTRUCTION COMPANY, AUTHORIZING ROCK INSTALLATION OF THE AMPHITHEATRE PARKING LOT AND RATIFYING THE ACCEPTANCE OF THE PROPOSAL BY THE CITY MANAGER.**

**WHEREAS**, Christensen Construction Company (“Christensen”) was authorized by Resolution of the City Council on January 16 to apply hot mix asphalt to the new Amphitheatre parking lot; and

**WHEREAS**, Christensen determined that prior to the asphalt installation they needed to fine grade the existing clean rock on the parking lot then install two inches of additional base rock at a cost of \$15,682.50 to prevent cracking of the asphalt surface; and

**WHEREAS**, Christensen was able to perform the rock work immediately and requested that the City authorize the work so the asphalt work could remain on track; and

**WHEREAS**, the City Manager authorized the rock installation and City Staff now requests that the rock installation be accepted, and that the City Manager’s approval be ratified.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby accepts the bid of Christensen and ratifies the City Manager’s approval of the work with Christensen for additional rock on the parking lot at 109 Rothwell Park Road and further approves such other action as may be necessary to accomplish the purpose of this Resolution.

**RESOLVED** this 18<sup>th</sup> day of March, 2024, by the Council of the City of Moberly, Missouri.

---

 Presiding Officer at Meeting

**ATTEST:**

---

 Shannon Hance, MRCC, City Clerk

# Christensen Construction Co.

P.O. Box 159, Kingdom City, MO 65262

Phone: 573-814-3308 – Fax 573-814-0403

[christensen@christensenasphalt.com](mailto:christensen@christensenasphalt.com)

PROPOSAL SUBMITTED TO CITY OF MOBERLY	DATE MARCH 4, 2024	
STREET 101 WEST REED ST	JOB NAME ROCK INSTALLATION – AMPHITHEATER PARKING LOT	
CITY, STATE AND ZIP CODE MOBERLY, MO 65270	JOB LOCATION 109 ROTHWELL PARK RD., MOBERLY	
CONTACT PERSON TROY BOCK <a href="mailto:tbock@cityofmoberly.com">tbock@cityofmoberly.com</a>	PHONE 660-269-7613	FAX

We hereby submit specifications and estimates for:

## ROCK INSTALLATION – AMPHITHEATER PARKING LOT

FINE GRADE EXISTING CLEAN ROCK. THEN INSTALL 2-INCHES OF BASEROCK OVER THE EXTING PARKING LOT.

2050 SQ. YDS @ \$7.65 PER SQ. YD.

= \$15,682.50

- MODOT ASPHALT CEMENT PRICE INDEX SURCHARGE AND FUEL SURCHARGE MAY APPLY AFTER 30 DAYS FROM DATE OF PROPOSAL.
- ASSUME TAX-EXEMPT AND PREVAILING WAGE.
- FINAL PAYMENT WILL BE BASED ON ACTUAL TONS INSTALLED USING UNIT PRICE.
- **WE WILL NOT BE RESPONSIBLE FOR CRACKING. ASPHALT IS A WEARING SURFACE AND MAY CRACK UNDER NORMAL USE AND FROM FREEZE/THAW AND WET/DRY CONDITIONS, THESE CONDITIONS ARE BEYOND OUR CONTROL.**

We propose to furnish material and labor – complete in accordance with above specifications, for the sum of:

SEE ABOVE FOR PRICING

Payment to be made as follows:

PAYMENT DUE IN FULL UPON COMPLETION

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire and necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized

This proposal may be

Signature

*Wilson Christensen*

withdrawn by us if not accepted within 15 days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

*Michael Buegalshi*

Date of acceptance

*03/06/24*

# City of Moberly

## City Council Agenda Summary

Agenda Number: \_\_\_\_\_

#19.

Department: City Clerk

Date: March 18, 2024

**Agenda Item:** A Resolution Appropriating Money Out Of The Treasury Of The City Of Moberly, Missouri.

**Summary:** Through the course of regular City operations, debts to various vendors and agencies are incurred. The majority are charged to the City through invoices, other debts are incurred through contractual arrangements for services, financing of purchases, and long-term debt. This resolution approves payment of two types of items; (1) those with due dates within the next two weeks, and (2) for payments that have been made for items with due dates that occurred since the previous appropriation.

### Recommended

**Action:** Please approve this Resolution.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget :** N/A

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

### Roll Call

Aye

Nay

### Mayor

M\_\_\_ S\_\_\_ **Brubaker** \_\_\_\_\_

### Council Member

M\_\_\_ S\_\_\_ **Lucas** \_\_\_\_\_

M\_\_\_ S\_\_\_ **Jeffrey** \_\_\_\_\_

M\_\_\_ S\_\_\_ **Kimmons** \_\_\_\_\_

M\_\_\_ S\_\_\_ **Kyser** \_\_\_\_\_

Passed Failed

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI TO PAY EXPENSES DUE BETWEEN FEBRUARY 29, 2024 AND MARCH 14, 2024, IN THE AMOUNT OF \$453,067.82.**

**WHEREAS**, the funds are to be disbursed as follows:

General Fund	\$	57,550.20
Payroll Fund	\$	2,096.13
Solid Waste Fund	\$	72,347.46
Heritage Hills Golf Course Fund	\$	3,834.00
Parks and Recreation Fund	\$	20,763.85
Airport Fund	\$	3,453.09
Perpetual Care Cemetery Sales Fund	\$	27.00
Utilities Collection Fund	\$	3,202.60
Utilities Operating & Maintenance Fund	\$	131,818.55
Utilities Operating Reserve Fund	\$	7,119.43
Capital Improvement Trust Fund	\$	17,131.50
Route JJ Sewer Extension Fund	\$	198.00
Emergency Telephone Fund	\$	3,290.90
Transportation Trust Fund	\$	27,902.90
Street Improvement Fund	\$	22,245.09
Ameren MO Solar Rebates Fund	\$	1,719.49
Solar Systems Settlement Fund	\$	3,910.33
Downtown CID Property Tax Fund	\$	10,000.00
Downtown NID Debt Service Fund	\$	64,457.30
<b>Total:</b>	<b>\$</b>	<b>453,067.82</b>

**NOW, THEREFORE**, the Moberly City Council authorizes these expenditures.

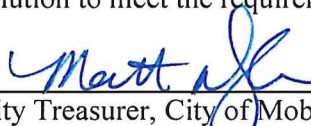
**RESOLVED** the 18th day of March 2024 by the Council of the City Of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

\_\_\_\_\_  
Shannon Hance, MRCC, City Clerk

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri unappropriated in the funds identified in this Resolution to meet the requirements of this Resolution.

  
\_\_\_\_\_  
City Treasurer, City of Moberly, Missouri



## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Check Number	Check Issue Date	Vendor Number	Payee	Amount	GL Account
95686	03/13/2024	10362	CHERRY ROAD MEDIA INC	35.40- V	3011145212
95877	03/13/2024	10399	PETTY CASH	6.50- V	1150435204
95907	03/07/2024	10028	AMEREN MISSOURI	57,670.14- V	1000095209
96037	03/08/2024	10028	AMEREN MISSOURI	32.60	1150415209
96038	03/08/2024	10028	AMEREN MISSOURI	17.80	1000135210
96039	03/08/2024	10028	AMEREN MISSOURI	178.39	1000145209
96040	03/08/2024	10028	AMEREN MISSOURI	13.63	1000145209
96041	03/08/2024	10028	AMEREN MISSOURI	56.63	4000005209
96042	03/08/2024	10044	AT&T 5001	13.44	4000005211
96043	03/08/2024	10044	AT&T 5001	1,700.40	4000005211
96044	03/08/2024	10069	BENN, RYAN D	150.00	1000205300
96045	03/08/2024	94468	BOTKINS TRUCKING LLC	308.96	1150485302
96046	03/08/2024	10087	BRENDLINGER ENTERPRISES INC	135.00	3011155300
96047	03/08/2024	94601	BRUNDAGE ENVIRONMENTAL	3,450.00	3011105700
96048	03/08/2024	10095	BUTLER SUPPLY INC	853.47	1150415300
96049	03/08/2024	10098	CAPITAL ONE	1,090.36	1000095200
96050	03/08/2024	94990	COMPLETE FAMILY MEDICINE	105.00	1150445406
96051	03/08/2024	10134	CROWN POWER & EQUIPMENT	11,800.00	6010005502
96052	03/08/2024	95563	ENGINE COMPANY LEATHER LC	378.65	1000002306
96053	03/08/2024	10197	GALLS LLC	277.07	1000085107
96054	03/08/2024	96126	HANNIBAL CONCRETE PRODUCT COMP	1,920.00	3011125312
96055	03/08/2024	10601	JACKSON BROTHERS OF THE NORTH	48.75	1000085200
96056	03/08/2024	10260	JT HOLMAN CONSTRUCTION LLC	7,000.00	1000055418
96057	03/08/2024	10289	MACON ELECTRIC COOPERATIVE	42.88	3011135316
96058	03/08/2024	10315	MFA INCORPORATED	339.14	3011145303
96059	03/08/2024	10631	MIDWAY HAULING	1,498.50	3011145304
96060	03/08/2024	10361	MOBERLY LUMBER INC	660.29	1200005200
96061	03/08/2024	10363	MOBERLY MOTOR COMPANY	88.48	1000085308
96062	03/08/2024	10376	NEUMAYER EQUIPMENT CO INC	647.06	1200005417
96063	03/08/2024	10401	PLUMB SUPPLY COMPANY-MOBERLY	16.40	3011125313
96064	03/08/2024	10410	PRO PUMPING & HYDROJETTING LLC	1,255.00	3011145304
96065	03/08/2024	10424	RANDOLPH COUNTY RECORDER	60.00	1000075406
96066	03/08/2024	10464	SELF, CHARLES E	900.00	1150405406
96067	03/08/2024	99204	SUGAR CREEK ENTERPRISE LLC	500.00	1000145300
96068	03/08/2024	10607	T-MOBILE	1,393.71	1150415211
96069	03/08/2024	99809	WIEDEMAN, DAVID	708.00	1150445406
96071	03/14/2024	93985	AERZEN USA CORP	3,000.00	3011145303
96072	03/14/2024	10020	AHRENS STEEL & WELDING INC	1,330.09	1000095311
96073	03/14/2024	10022	ALBERTS SHOE REPAIR	391.60	1000095206
96074	03/14/2024	10027	AMAZON CAPITAL SERVICES	1,506.46	4000005107
96075	03/14/2024	10028	AMEREN MISSOURI	338.00	4000005406
96076	03/14/2024	10036	ARISTA INFORMATION SYSTEMS INC	3,447.06	3011105203
96077	03/14/2024	10066	BARTLETT & WEST	24,402.90	6001595408
96078	03/14/2024	10069	BENN, RYAN D	1,581.00	1000115300
96079	03/14/2024	10080	BOB'S TIRE LLC	65.00	1000095309
96080	03/14/2024	10087	BRENDLINGER ENTERPRISES INC	223.75	1000135300
96081	03/14/2024	10088	BRENNTAG MID SOUTH INC	2,197.90	3011135207
96082	03/14/2024	94593	BROWNFIELD OIL CO INC	199.00	3011105308
96083	03/14/2024	10362	CHERRY ROAD MEDIA INC	198.00	3140005408
96084	03/14/2024	10137	CUMMINS SALES & SERVICES	40,749.80	3011145303
96085	03/14/2024	10138	CUNNINGHAM VOGEL & ROST PC	3,317.44	1000045700
96086	03/14/2024	10141	DA-COM COLUMBIA LLC	215.80	1000075503
96087	03/14/2024	95499	EBERLY REBUILDING	298.54	3011145303



Check Number	Check Issue Date	Vendor Number	Payee	Amount	GL Account
96088	03/14/2024	95646	FARM POWER LAWN & LEISURE INC	2,791.88	1150415311
96089	03/14/2024	10176	FASTENAL COMPANY	239.09	1000095217
96090	03/14/2024	10194	FUSION TECHNOLOGY LLC	19.98	3011125211
96091	03/14/2024	10197	GALLS LLC	735.06	1000075505
96092	03/14/2024	10197	GALLS LLC	926.79	1000075107
96093	03/14/2024	10207	GREEN HILLS VETERINARY CLINIC LLC	1,391.57	1000002305
96094	03/14/2024	10214	HACH COMPANY	2,899.77	3011135216
96095	03/14/2024	10223	HAWKINS INC	10,009.89	3011135207
96096	03/14/2024	96204	HAYES, TRACEY	114.93	1000075107
96097	03/14/2024	10249	INOVATIA LABORATORIES LLC	2,077.45	3011145417
96098	03/14/2024	10254	JACOBS ENGINEERING GROUP INC	19,807.95	3040005408
96099	03/14/2024	10258	JIVE HOLDING COMPANY LLC	10,000.00	9120005419
96100	03/14/2024	10266	KNOT AS IT SEEMS FLOWERS AND GIFTS L	52.00	1000075200
96101	03/14/2024	10273	LAUBER MUNICIPAL LAW LLC	215.00	1000045700
96102	03/14/2024	10275	LEON UNIFORM COMPANY	977.00	1000075206
96103	03/14/2024	97196	MAGIC CITY BUILDERS	515.00	1000115300
96104	03/14/2024	10294	MARTECK	192.40	1150445212
96105	03/14/2024	10301	MATHESON TRI GAS INC	205.35	1000095200
96106	03/14/2024	10744	MAXIM GOLF LLC	3,834.00	1140005406
96107	03/14/2024	10316	MFA OIL COMPANY	1,161.57	1000001600
96108	03/14/2024	10317	MFA PROPANE	2,480.26	1150485209
96109	03/14/2024	10631	MIDWAY HAULING	3,604.86	3011145304
96110	03/14/2024	10321	MIDWEST CUSTOM TRUCKS	890.00	1000095309
96111	03/14/2024	10324	MIRMA	1,250.00	3030005809
96112	03/14/2024	10355	MISSOURI 811	251.10	3011125406
96113	03/14/2024	10357	MOBERLY AREA CHAMBER OF COMMERCE	40.00	1000085212
96114	03/14/2024	10363	MOBERLY MOTOR COMPANY	135.00	1150415309
96115	03/14/2024	10374	NAPA AUTO PARTS OF MOBERLY	1,695.70	1000001601
96116	03/14/2024	10818	NATIONAL TRUST FOR HISTORIC PRESERV	100.00	1000035404
96117	03/14/2024	10377	NEWMAN SIGNS INC	2,904.60	6010005302
96118	03/14/2024	10383	ONMEDIA-COLUMBIA	900.00	1150445212
96119	03/14/2024	10384	O'REILLY AUTOMOTIVE STORES INC	1,269.72	1000001601
96120	03/14/2024	10790	OUTLINE & ASSOCIATES	2,100.00	1150445406
96121	03/14/2024	10399	PETTY CASH	17.00	1150485204
96122	03/14/2024	10401	PLUMB SUPPLY COMPANY-MOBERLY	186.36	1150415311
96123	03/14/2024	10410	PRO PUMPING & HYDROJETTING LLC	1,340.00	3011145304
96124	03/14/2024	10412	Q SECURITY SOLUTIONS LLC	223.00	1150445406
96125	03/14/2024	10416	R P LUMBER COMPANY INC	10,660.16	1000085300
96126	03/14/2024	10418	RANDOLPH AREA YMCA	3,179.32	1000085404
96127	03/14/2024	10424	RANDOLPH COUNTY RECORDER	27.00	1250004814
96128	03/14/2024	10425	RANDOLPH COUNTY SHELTERED INDUSTRI	2,275.00	1000075406
96129	03/14/2024	10429	REGIONAL MISSOURI BANK	64,457.30	9180005500
96130	03/14/2024	10688	ROSS ENTERPRISES LLC	1,700.00	3011125402
96131	03/14/2024	10444	SAFE PASSAGE	152.00	1000135806
96132	03/14/2024	10454	SCHINDLER ELEVATOR CORPORATION	1,285.19	1150405406
96133	03/14/2024	10459	SCHULTE SUPPLY INC	50,160.10	3011125213
96134	03/14/2024	10471	SIRCHIE ACQUISITION CO LLC.	162.54	1000075200
96135	03/14/2024	10476	SOCKET	4,661.00	1150485211
96136	03/14/2024	10485	STAPLES	596.09	1000075311
96137	03/14/2024	10490	SUMNER ONE	244.61	1150445200
96138	03/14/2024	10495	SYDENSTRICKER NOBBE PARTNERS	284.90	1000095311
96139	03/14/2024	10503	THOMSON REUTERS-WEST	53.00	1000045404
96140	03/14/2024	10508	TOWN & COUNTRY ABSTRACT CO	150.00	1000055418
96141	03/14/2024	10765	TRACTOR SUPPLY CREDIT PLAN	159.88	3011125205
96142	03/14/2024	10519	UNIFIRST CORPORATION	331.96	1000115204
96143	03/14/2024	10520	UNITED FIRST AID & SAFETY LLC	92.92	1000075217
96144	03/14/2024	10528	US PAYMENTS	75.64	3011105403

Check Number	Check Issue Date	Vendor Number	Payee	Amount	GL Account
96145	03/14/2024	10529	USA BLUE BOOK	563.90	3011135311
96146	03/14/2024	10530	USI INSURANCE SERVICE LLC	6,250.00	1000135406
96147	03/14/2024	10533	VALIC	1,230.00	1050002603
96148	03/14/2024	10812	WALKER CONSULTANTS, INC	3,500.00	6000005406
96149	03/14/2024	99809	WIEDEMAN, DAVID	1,116.00	1150445406
96150	03/14/2024	10566	WILLIS, MARK	9,000.00	3011125314
96151	03/14/2024	10569	WIRELESS USA	105.00	1000075307
96152	03/14/2024	10573	WOOGEDY LLC	387.00	1000085107
20240213	03/12/2024	10028	AMEREN MISSOURI	57,670.14- V	1150405209
20240223	03/12/2024	10028	AMEREN MISSOURI	57,670.14 M	1150415209
202302359	03/08/2024	10060	BANKCARD SERVICES	18,602.97	1000055404
202302360	03/08/2024	10335	MISSOURI DEPARTMENT OF REVENUE 840	3,202.60	3000002100
202302361	03/08/2024	10365	MOBERLY SOLAR LLC	15,660.16	9060005500
202302362	03/08/2024	10447	SAMS CLUB	48.42	1150435214
202302363	03/14/2024	10169	ENTERPRISE FLEET MANAGEMENT TRUST	26,265.98	3011155507
202302364	03/14/2024	10546	WASTE MANAGEMENT SOLUTIONS	73,212.64	1000085813
202302365	03/14/2024	10559	WEX BANK	12,270.35	3011125205
Grand Totals:				453,067.82	

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100.000.1600	668.96	.00	668.96
100.000.1601	529.34	.00	529.34
100.000.2000	43,547.70	101,097.90-	57,550.20-
100.000.2300	4,473.02	.00	4,473.02
100.000.2305	1,701.57	300.00-	1,401.57
100.000.2306	378.65	.00	378.65
100.001.5200	67.87	.00	67.87
100.001.5202	168.81	.00	168.81
100.001.5211	29.80	.00	29.80
100.001.5406	255.20	.00	255.20
100.001.5807	71.75	.00	71.75
100.002.5200	25.09	.00	25.09
100.002.5211	19.82	.00	19.82
100.003.5200	66.96	.00	66.96
100.003.5205	29.88	9.79-	20.09
100.003.5211	21.43	.00	21.43
100.003.5403	512.17	.00	512.17
100.003.5404	100.00	.00	100.00
100.003.5806	140.99	.00	140.99
100.004.5211	19.82	.00	19.82
100.004.5404	53.00	.00	53.00
100.004.5700	3,532.44	.00	3,532.44
100.005.5200	100.27	.00	100.27
100.005.5211	210.74	.00	210.74
100.005.5404	635.00	.00	635.00
100.005.5418	7,177.00	.00	7,177.00
100.006.5200	224.41	.00	224.41
100.006.5202	130.00	.00	130.00
100.006.5211	19.81	.00	19.81
100.007.5107	1,307.85	.00	1,307.85
100.007.5200	1,159.05	.00	1,159.05

GL Account	Debit	Credit	Proof
100.007.5204	39.75	.00	39.75
100.007.5205	2,663.39	9.79-	2,653.60
100.007.5206	977.00	.00	977.00
100.007.5208	27.00	.00	27.00
100.007.5209	1,763.69	3,527.38-	1,763.69-
100.007.5211	828.54	.00	828.54
100.007.5217	92.92	.00	92.92
100.007.5300	1,589.35	.00	1,589.35
100.007.5307	105.00	.00	105.00
100.007.5308	221.25	.00	221.25
100.007.5311	331.92	.00	331.92
100.007.5400	550.00	.00	550.00
100.007.5406	2,308.00	.00	2,308.00
100.007.5503	215.80	.00	215.80
100.007.5505	735.06	.00	735.06
100.007.5806	78.50	.00	78.50
100.007.5807	479.96	.00	479.96
100.008.5107	824.06	.00	824.06
100.008.5200	1,495.64	.00	1,495.64
100.008.5205	1,208.87	9.79-	1,199.08
100.008.5209	2,456.64	4,913.28-	2,456.64-
100.008.5211	295.45	.00	295.45
100.008.5212	40.00	.00	40.00
100.008.5300	503.14	.00	503.14
100.008.5307	120.75	.00	120.75
100.008.5308	88.48	.00	88.48
100.008.5309	112.01	.00	112.01
100.008.5402	1,020.00	.00	1,020.00
100.008.5403	19.99	.00	19.99
100.008.5404	841.49	.00	841.49
100.008.5507	1,599.10	.00	1,599.10
100.008.5806	219.48	.00	219.48
100.008.5807	608.96	.00	608.96
100.008.5813	52.75	.00	52.75
100.009.5200	638.88	.00	638.88
100.009.5205	3,088.80	9.79-	3,079.01
100.009.5206	631.59	.00	631.59
100.009.5209	1,060.20	2,120.40-	1,060.20-
100.009.5211	242.19	.00	242.19
100.009.5217	54.63	.00	54.63
100.009.5309	1,449.57	7.91-	1,441.66
100.009.5310	199.51	.00	199.51
100.009.5311	2,255.08	.00	2,255.08
100.009.5502	8,217.10	.00	8,217.10
100.009.5807	49.77	.00	49.77
100.010.5205	492.61	.00	492.61
100.010.5209	497.65	131.30-	366.35
100.010.5211	71.50	.00	71.50
100.010.5311	71.88	.00	71.88
100.010.5813	26.44	.00	26.44
100.011.5200	60.67	.00	60.67
100.011.5204	152.06	.00	152.06
100.011.5209	1,071.42	2,142.84-	1,071.42-
100.011.5300	1,450.00	.00	1,450.00
100.011.5507	1,537.38	.00	1,537.38
100.012.5209	54.56	109.12-	54.56-
100.012.5211	19.81	.00	19.81

GL Account	Debit	Credit	Proof
100.013.5205	175.50	9.79-	165.71
100.013.5209	619.78	1,239.56-	619.78-
100.013.5210	14,053.92	28,072.24-	14,018.32-
100.013.5211	1,993.73	.00	1,993.73
100.013.5300	185.00	.00	185.00
100.013.5308	8.00	.00	8.00
100.013.5406	6,250.00	.00	6,250.00
100.013.5500	2,651.27	.00	2,651.27
100.013.5806	1,727.19	.00	1,727.19
100.013.5813	241.21	.00	241.21
100.014.5204	51.50	.00	51.50
100.014.5209	192.02	.00	192.02
100.014.5300	541.98	.00	541.98
100.019.5209	16.49	32.98-	16.49-
100.020.5204	51.50	.00	51.50
100.020.5209	450.87	901.74-	450.87-
100.020.5300	150.00	.00	150.00
105.000.2000	.00	2,096.13-	2,096.13-
105.000.2603	2,096.13	.00	2,096.13
110.000.2000	69.14	72,416.60-	72,347.46-
110.000.2202	72,382.03	.00	72,382.03
110.033.5209	34.57	69.14-	34.57-
114.000.2000	.00	3,834.00-	3,834.00-
114.000.5406	3,834.00	.00	3,834.00
115.000.2000	14,946.44	35,710.29-	20,763.85-
115.040.5200	97.05	.00	97.05
115.040.5204	3.75	.00	3.75
115.040.5209	2,364.22	4,728.44-	2,364.22-
115.040.5211	72.28	.00	72.28
115.040.5300	162.90	.00	162.90
115.040.5311	239.28	.00	239.28
115.040.5406	1,510.19	.00	1,510.19
115.041.5200	450.73	.00	450.73
115.041.5204	96.20	.00	96.20
115.041.5205	855.35	9.79-	845.56
115.041.5209	3,463.53	6,861.86-	3,398.33-
115.041.5211	107.50	.00	107.50
115.041.5300	1,299.55	.00	1,299.55
115.041.5305	734.39	.00	734.39
115.041.5309	135.00	.00	135.00
115.041.5311	2,978.24	270.63-	2,707.61
115.041.5406	266.00	.00	266.00
115.041.5507	495.83	.00	495.83
115.041.5813	411.77	.00	411.77
115.042.5200	528.27	.00	528.27
115.042.5209	442.76	885.52-	442.76-
115.042.5211	51.69	.00	51.69
115.042.5300	91.93	.00	91.93
115.042.5402	750.00	.00	750.00
115.042.5406	291.00	.00	291.00
115.043.5204	.00	6.50-	6.50-
115.043.5214	612.19	58.15-	554.04
115.044.5200	77.06	.00	77.06
115.044.5204	1.25	.00	1.25
115.044.5209	450.88	901.76-	450.88-
115.044.5211	55.81	.00	55.81
115.044.5212	980.27	.00	980.27

GL Account	Debit	Credit	Proof
115.044.5402	962.00	.00	962.00
115.044.5404	895.00	.00	895.00
115.044.5406	4,054.00	.00	4,054.00
115.044.5500	1,509.64	.00	1,509.64
115.044.5507	3,762.30	.00	3,762.30
115.044.5807	1,247.70	.00	1,247.70
115.044.5815	7.77	.00	7.77
115.048.5200	13.17	.00	13.17
115.048.5204	7.00	.00	7.00
115.048.5205	64.22	9.79-	54.43
115.048.5209	1,404.72	1,214.00-	190.72
115.048.5211	134.23	.00	134.23
115.048.5214	450.88	.00	450.88
115.048.5302	308.96	.00	308.96
115.048.5406	316.00	.00	316.00
115.048.5507	495.83	.00	495.83
120.000.2000	1,168.50	4,621.59-	3,453.09-
120.000.5200	52.26	.00	52.26
120.000.5204	56.60	.00	56.60
120.000.5209	1,467.50	1,168.50-	299.00
120.000.5211	191.43	.00	191.43
120.000.5300	2,108.30	.00	2,108.30
120.000.5417	647.06	.00	647.06
120.000.5813	98.44	.00	98.44
125.000.2000	.00	27.00-	27.00-
125.000.4814	27.00	.00	27.00
300.000.2000	.00	3,202.60-	3,202.60-
300.000.2100	3,202.60	.00	3,202.60
301.000.2000	56,404.60	188,223.15-	131,818.55-
301.110.5200	25.09	.00	25.09
301.110.5201	136.01	.00	136.01
301.110.5202	2,628.01	.00	2,628.01
301.110.5203	819.05	.00	819.05
301.110.5205	64.12	9.79-	54.33
301.110.5211	213.50	.00	213.50
301.110.5308	164.94	.00	164.94
301.110.5403	75.64	.00	75.64
301.110.5507	650.86	.00	650.86
301.110.5700	3,450.00	.00	3,450.00
301.110.5807	108.99	.00	108.99
301.112.5204	97.89	.00	97.89
301.112.5205	2,965.27	9.80-	2,955.47
301.112.5206	60.00	.00	60.00
301.112.5209	1,604.13	2,473.68-	869.55-
301.112.5211	222.98	.00	222.98
301.112.5213	50,160.10	.00	50,160.10
301.112.5217	4.99	.00	4.99
301.112.5310	1,115.71	.00	1,115.71
301.112.5311	19.72	.00	19.72
301.112.5312	1,926.49	.00	1,926.49
301.112.5313	672.39	.00	672.39
301.112.5314	6,050.32	.00	6,050.32
301.112.5402	1,700.00	.00	1,700.00
301.112.5406	251.10	.00	251.10
301.112.5507	1,766.12	.00	1,766.12
301.112.5806	371.77	.00	371.77
301.113.5200	106.58	.00	106.58

GL Account	Debit	Credit	Proof
301.113.5205	400.66	9.80-	390.86
301.113.5207	12,207.79	.00	12,207.79
301.113.5209	8,760.10	17,520.20-	8,760.10-
301.113.5211	143.79	.00	143.79
301.113.5216	2,899.77	.00	2,899.77
301.113.5311	576.73	.00	576.73
301.113.5316	42.88	.00	42.88
301.113.5502	2,676.45	.00	2,676.45
301.113.5507	1,601.08	.00	1,601.08
301.114.5200	54.02	.00	54.02
301.114.5204	141.92	.00	141.92
301.114.5205	914.59	9.80-	904.79
301.114.5209	17,854.90	35,709.80-	17,854.90-
301.114.5211	100.30	.00	100.30
301.114.5212	.00	35.40-	35.40-
301.114.5216	946.27	.00	946.27
301.114.5217	130.58	.00	130.58
301.114.5303	44,458.98	.00	44,458.98
301.114.5304	10,719.85	.00	10,719.85
301.114.5310	17.01	.00	17.01
301.114.5417	2,077.45	.00	2,077.45
301.114.5507	1,574.46	.00	1,574.46
301.115.5205	54.88	9.79-	45.09
301.115.5209	308.27	616.54-	308.27-
301.115.5211	134.23	.00	134.23
301.115.5300	135.00	.00	135.00
301.115.5404	238.00	.00	238.00
301.115.5507	1,126.44	.00	1,126.44
301.115.5807	330.00	.00	330.00
301.115.5810	45.08	.00	45.08
301.115.5816	119.90	.00	119.90
303.000.2000	.00	7,119.43-	7,119.43-
303.000.5500	5,869.43	.00	5,869.43
303.000.5809	1,250.00	.00	1,250.00
304.000.2000	.00	17,131.50-	17,131.50-
304.000.5408	17,131.50	.00	17,131.50
314.000.2000	.00	198.00-	198.00-
314.000.5408	198.00	.00	198.00
400.000.2000	.00	3,290.90-	3,290.90-
400.000.5107	251.17	.00	251.17
400.000.5200	35.98	.00	35.98
400.000.5209	56.63	.00	56.63
400.000.5211	2,609.12	.00	2,609.12
400.000.5406	338.00	.00	338.00
600.000.2000	.00	27,902.90-	27,902.90-
600.000.5406	3,500.00	.00	3,500.00
600.159.5408	24,402.90	.00	24,402.90
601.000.2000	.00	22,245.09-	22,245.09-
601.000.5302	3,033.61	.00	3,033.61
601.000.5502	12,027.92	.00	12,027.92
601.000.5507	7,183.56	.00	7,183.56
903.000.2000	.00	1,719.49-	1,719.49-
903.000.5500	1,719.49	.00	1,719.49
906.000.2000	.00	3,910.33-	3,910.33-
906.000.5500	3,910.33	.00	3,910.33
912.000.2000	.00	10,000.00-	10,000.00-
912.000.5419	10,000.00	.00	10,000.00

GL Account	Debit	Credit	Proof
918.000.2000	.00	64,457.30-	64,457.30-
918.000.5500	64,457.30	.00	64,457.30
Grand Totals:	685,340.58	685,340.58-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"



City of Moberly  
City Council Agenda Summary

Agenda Number: 

#20.

  
Department: City Clerk  
Date: March 18, 2024

Agenda Item: Department Head Monthly Reports.

Summary: Attached are monthly reports for the following City Departments:

- Community Development/Public Works
- Finance Department
- Parks and Recreation
- Police Department
- Fire Department
- Public Utilities
- Moberly Area Economic Development Corporation
- Moberly Chamber of Commerce

These are for you to review on the activity that each Department has accomplished for the Month of February 2024.

Recommended  
Action: Informational only.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:

- |  |  |
|--|--|
| <input type="checkbox"/> Memo                    | <input type="checkbox"/> Council Minutes     |
| <input checked="" type="checkbox"/> Staff Report | <input type="checkbox"/> Proposed Ordinance  |
| <input type="checkbox"/> Correspondence          | <input type="checkbox"/> Proposed Resolution |
| <input type="checkbox"/> Bid Tabulation          | <input type="checkbox"/> Attorney's Report   |
| <input type="checkbox"/> P/C Recommendation      | <input type="checkbox"/> Petition            |
| <input type="checkbox"/> P/C Minutes             | <input type="checkbox"/> Contract            |
| <input type="checkbox"/> Application             | <input type="checkbox"/> Budget Amendment    |
| <input type="checkbox"/> Citizen                 | <input type="checkbox"/> Legal Notice        |
| <input type="checkbox"/> Consultant Report       | <input type="checkbox"/> Other_____          |

Roll Call      Aye      Nay

<b>Mayor</b>			
M__	S__ <b>Brubaker</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Council Member</b>			
M__	S__ <b>Lucas</b>	<input type="checkbox"/>	<input type="checkbox"/>
M__	S__ <b>Kimmons</b>	<input type="checkbox"/>	<input type="checkbox"/>
M__	S__ <b>Jeffrey</b>	<input type="checkbox"/>	<input type="checkbox"/>
M__	S__ <b>Kyser</b>	<input type="checkbox"/>	<input type="checkbox"/>
		Passed	Failed

# COMMUNITY DEVELOPMENT/PUBLIC WORKS MONTHLY REPORT

February 2024

## A. PROJECTS

### Community Development

**Downtown Parking Study** – We have the completed scope of the parking study, and it lists the angles/sizes and number of recommended spaces in specific areas, but it's hard to get a visual of what that will achieve vs. what is existing. There will certainly be a net reduction in on-street parking spaces due to meeting the required setback from intersections and making the parking spaces the size necessary for adequate access. A significant amount of the effort will be spent removing the stripes from the existing parking lines before we can go back with the new.

I will present the layout for the council to discuss, but again, it is difficult to compare without the visuals. It was going to be an additional \$9,000 to get the physical surveying completed and diagrams prepared, and we were trying to do this at a minimal cost.

**Demolition** – We have about \$28,000 remaining in our demolition/abatement fund. While I want to get some additional structures down this fiscal year, we also need to complete several abatement projects where we must contract outside groups and pay dump fees before assessing the costs to the properties. In reviewing our upcoming year, we have numerous residential structures on the list that need to go, and other items that are looming are the hotel and potentially the grain towers. If we do acquire the latter, I will be seeking CDBG funding to offset that expense. While the cost for demo's continue to increase, we are still seeing strong interest in infill housing which only strengthens our neighborhoods. The removal of a deteriorated structure followed by a new house, doubles down on the improvements for a neighborhood.

**Wayfinding Signage** – We received estimated costs back for the proposed signage and installation, and while it was high, it was not out of range of what we were thinking. Keep in mind that these are all engineering estimates. Downtown was \$95,000, Parks was \$65,000 and the remainder of the City was \$120,000. I have sent the diagrams for the signs out to a local sign contractor to see if they felt like the cost was in line for what they could do it for. If we decided to move forward with some or all of these, they would go out in a formal bid to local and regional sign manufacturers/installers. The funding for these would come from three non-general fund sources, CID, Parks & Gas Tax, respectively.

**Jr High Apartments** – We finally closed on the Jr. High property, we received the \$20,000 payment and no longer own it. The groundbreaking is scheduled for later in March.

**Occupancy Inspection** – Staff has been reviewing some of the larger rental property owners and found that several of them are keeping water service in their name without providing occupants name and contact information, which is required. Staff has sent letters under the newly revised regulations that require the owners who retain water service in their name and no occupant information on file to make application for annual inspection within 30 days. If they fail to do so, we will notify them we have no choice but to shut off their water service. We have a few properties that we are at the point of notifying them of shut off. Several of these landlords have skirted the system for years and are going to push back hard, no doubt we will get some challenges and our council will hear about it.

Compliance is our goal here, but we are forced to use the shut off for leverage to achieve cooperation on their part. I am hopeful that the word will get around ; landlords and they will start to comply

going forward. While there will be some strong vocal opposition by some, the majority of landlords that do voluntarily comply will appreciate the fact that the rule is being applied to all.

#20.

**Abatement of Debris** – With our full-time property maintenance person that transferred over from animal control, I have stressed that we need to see the impact of her efforts. To achieve this on junk, vehicles, and debris we need to be more aggressive due to the longer notification time frames that are in place today. I have informed all code staff that our initial letters to any property that has excessive materials/debris or is a repeat issue that they are to send the abatement notice first thing. As I have explained to them, the abatement notice still gives them ample time to resolve the issues themselves, it doesn't force us to make the abatement immediately following the allotted time, but it opens the door for us to complete the abatement anytime following the given time without further notice. It will save us paperwork and time by using this process initially, and I expect us to use it more frequently this summer to resolve issues rather than let them linger. Compliance rather than enforcement is the goal, but people violating our regulations and refuse to resolve them must be aware that we will take action with financial consequences if they don't.

**Special Tax Bills** - With the recent demolitions of properties with much more substantial costs, it was important that we get these debts recorded quickly on these properties to assure that the current owner doesn't sell the lot prior to the tax bill being assessed to the property. We can't determine the total value of the tax bill until we receive all costs associated with the cleanup. Demo cost, landfill fees, title searches, asbestos, etc. If the property sells before we can complete the demo or before we can record tax bill, they walk away with the cash and the new buyer, sometimes unaware of the situation gets stuck with the demo costs. While due diligence should be employed by the buyer, that is rarely the case in these transactions, and it greatly complicates our situation.

**East Park School** - Moberly Schools confirmed they will be completing the demolition of the school, and they have a contractor lined up for the work. My understanding is they are finalizing paperwork, and it will be moving along soon. They are having an auction selling items from the school, so if you want a locker, door, etc. plan to attend.

## **Grants/Funding**

**Fennel Building** - Waiting for design to be completed for Community Center space so that we can bid it out and see where we are at for the grant funded project. We are likely 45 days out yet from having those plans based on recent conversations with McClure.

**Industrial Park Street Development** - Working with Natural Crush and RR to negotiate taking out section of spur to complete a pave over agreement. Had a good talk with Natural Crush and they understand that the existing rail is not adequate for their future needs and that we are willing to work with them for a future easement to construct new rail to their facility that could also serve future industry in the Industrial Park, however at this time we need to get the road extensions in, and they are the priority at the moment. I am following up with them both this week, if agreeable, we will have to complete a pave over agreement with the RR, which would include language that the City would have to fund the Robertson St. crossing if it ever goes back in the future. The estimated cost for the crossing at today's cost is \$50,000, with full signalization running up to \$500,000 (we wouldn't do the signalization). Keep in mind that the City owns the property beyond this segment of track and would control the development. If something were to come in large enough to justify the rail spur, we could likely find CDBG or other funding to construct the RR crossing and associated development fees. The point is, it would only happen at our discretion, so we control what happens with it.

**ARPA Stormwater** – Design continues here. I am struggling to get meetings with some of the key property owners, but I will continue to follow up with [REDACTED] and try to work out arrangements.

## Public Relations February Report - Zoey

- Started solid waste grant application and research
- Creating flyers and social media posts for current board openings
- Omar Bradley Airport and Air Race classic flyers and brochure for promotion
  - o Updating airport profile for more details that would attract more pilots
  - o Missouri Pilots Association article
- Downtown detention utility project updates for social media
- Work on Moberly Connect app development

### Public Works

**Urbandale Pillars** - Pillars are moved and set on bases as were part of the contract with L&J. They were not doing the exterior finish, but I have them contacting their vendors to find some cost options to complete the repairs for the exterior finish. This would be run by and approved through the Moberly Community Foundation as they are the ones holding the funding and should get approval from their donors.

**Sidewalk/Concrete Walk** - completed sidewalk/curb narrowing on Coates in front of former Wabash along with some old and new utility repairs, numerous call-in sidewalks, continuing to work on curb repairs in Gratz-Brown from garbage truck damage.

**Trash Billing** - Working with utility billing, finance, and Waste Management to find a solution to the variations in our two systems. WM continues to show hundreds more stops/containers than we have on our records, and it seems that we may finally have an agreed upon path to find consensus.

### Airport

**Farming Agreement for Airport** - Working with the new tenant farmer as to drainage areas to repair, some unexpected rocky conditions and poor ground that he wasn't expecting from the construction a couple of years ago. He is looking for some assistance with these items and I can understand that as he is paying a premium price per acre. We received the first half of the first-year payment, \$16,740, so the new agreement will allow us to better budget for the farm lease.

### Cemetery Department

We have started on our ditching work that was budget for the Cemetery. We are using our on-call ditching contractor to complete an estimated \$10-\$12K worth of work.

Our sexton is working with the Trekk survey crew that has done the majority of our surveying out there to get some of the areas we need to update and clean up started.

We received the new grasshopper mower this month and have it prepped and ready for service.

Working with the low bidder for the shop furnace (Smith Refrigeration) to get the work and installation scheduled in the current budget year.

There were zero (0) grave lots sold; one (1) grave opened; and zero (0) monument permit sold during the month of February.

**B.            Planning & Zoning Commission**

The Planning and Zoning Commission for the City of Moberly held a meeting on February 26, 2024.

- 1.        Notice of Public Hearing for a conditional use permit application submitted by Robert & Jaclyn Cross For A Short-term Housing Rental To Be Located At 800 Gilman Street.  
          This property is currently zoned R-1 (Single Family Residential District).
- 2.        Notice of Public Hearing for a site plan review application submitted by Dustin McCormick for a new commercial building located at 1620 N Buchanan Street. This property is currently zoned B-3 (General Commercial District).

**C.            Code Enforcement**

**Wegg’s Building, 200 Block of N Clark St** – We were hoping for better progress on this property so that we wouldn’t have to do the work through the City. We will continue to follow up with the owner as I believe having him do the work, even if it takes significant push from us, will be much better than us trying to contract it.

I am looking to employ the abatement process considerably more this year. While it will require effort, it will also be at significantly more cost to the demolition/abatement fund, however this seems to be the only effective way to find resolve for the properties with junk, derelict vehicles and debris all over them.

**Month of February: Mark**

- 60 Inspection and reinspection’s
- Drove checking on violations
- Sent out letters on violations

**Month of February: David**

- |  |     |
|--|-----|
| • Planning & Zoning  | 5%  |
| • Commercial Inspections                                     | 5 % |
| • Residential New Construction Inspections                   | 25% |
| • Residential Remodel Inspections                            | 10% |
| • Office File System Organized                               | 0%  |
| • Letters of City Violations                                 | 0%  |
| • Calling and answering residents on complaints              | 10% |
| • Discussing Codes with Contractors & Residents that come in | 15% |
| • Facility Work  | 30% |

**Month of February: Aaron**

2 meetings with professional designers and phone calls with respect to Planning and Zoning reviews.

Historic Preservation visited on two applications and several other projects were getting information together after asking questions. We updated our current round of dangerous building notices to the Commission. Discussion of the Terrill House and the property at 503 S 5th Street as they were dilapidated historically

Residential development ramped up with the nice weather and several commercial projects were initiated with the submission of plans and applications. We anticipate another busy year with all the residential and commercial construction on the horizon.

#20.

We held a show cause hearing for 6 properties and also sent several new notices to dangerous building properties to move some clean ups along. Also 2-3 abatements were sent out and several sewer calls came in that are being resolved.

City of Moberly - Street Department

Feb. - 24

**MAINTENANCE FACILITY**

	Hours	O/T	Loads	Tons	Cost
Compost Mixing	0	0	0	0	\$0.00
Load Compost, Millings, & Mulch	4	0	40	0	\$0.00
Sand, Salt, & Geomelt Mixing	38	0	0	574.5	\$0.00
Tub Grinder Operation	10	0	0	0	\$0.00
Winter Weather Equipment Preparations	147	0	0	0	\$0.00

**ROADS & ALLEYWAYS**

	Hours	O/T	Loads	Tons	Cost
Alleys, Grade & Rock	16	0	0	0	\$0.00
Catch Basin Maintenance	32	0	0	0	\$0.00
Crack Sealing	0	0	0	0	\$0.00
Culvert Flushing	0	0	0	0	\$0.00
Culvert Installation	0	0	0	0	\$0.00
Curb Repair	0	0	0	0	\$0.00
Ditch Maintenance	0	0	0	0	\$0.00
Ice & Snow Removal	778.5	0	162	599	\$0.00
Milling	0	0	0	0	\$0.00
Mowing, Right-Of-Ways	0	0	0	0	\$0.00
Rock Loaded/Hauled	0	0	0	0	\$0.00
Street Repair & Maintenance	110	0	0	6	\$0.00
Street Sign Maintenance	0	0	0	0	\$0.00
Street Sweeper Operation	48	0	17.5	0	\$0.00
Street Sweepings Hauled To Disposal	0	0	0	0	\$0.00
Weedeating & Brush Removal, Alleys	0	0	0	0	\$0.00
Weedeating & Brush Removal, Streets	0	0	0	0	\$0.00
Weedkiller Application, Alleys	0	0	0	0	\$0.00
Weedkiller Application, Streets	0	0	0	0	\$0.00

**MISCELLANEOUS**

	Hours	O/T	Loads	Tons	Cost
--	-------	-----	-------	------	------

Inmate Labor	700	0	0	0	\$0.00	#20.
Mowing, City Lots	0	0	0	0	\$0.00	
Outer Road Fill Dump Site Grading	0	0	0	0	\$0.00	
Sidewalk Maintenance	58	0	0	0	\$0.00	
Trash Removal & Clean-Up, Downtown	14	0	57	0	\$0.00	
Trash Removal & Clean-Up, All Wards	0	0	0	0	\$0.00	
FACILITIES & EQUIPMENT MAINTENANCE						
	Hours	O/T	Loads	Tons	Cost	
Airport Maintenance	24	0	0	0	\$0.00	
Building Maintenance	76	0	0	0	\$0.00	
Cemetery Maintenance	40	0	0	0	\$0.00	
Grounds Maintenance	3	0	0	0	\$0.00	
Landfill Maintenance	0	0	0	0	\$0.00	
Maintenance Facility Maintenance	26	0	0	0	\$0.00	
Wash Trucks & Equipment	96	0	0	0	\$0.00	
MATERIALS PURCHASED						
	Loads	Tons	Cubic Yards	Gallons	Cost	
Asphalt	0	0	0	0	\$0.00	
Road Marking Paint, White	0	0	0	0	\$0.00	
Road Marking Paint, Yellow	0	0	0	0	\$0.00	
Salt	3	75	0	0	\$0.00	
Sand	0	0	0	0	\$0.00	
MECHANIC WORK PERFORMED						
	Units	Hours				
Routine Service	17	45				
Maintenance And Repair	41	154				



City of *Moberly!*

**To:** Moberly City Council; Randall Thompson, Interim City Manager

**From:** Matt Douglass, Finance Director *Matt JG*

**Subject:** Monthly Report – February 2024

### General Information

- ✚ Sales and use tax revenues continued the trend we have seen all year with receipts well above last year and budgeted amounts for all funds. Our starting point for budgeting for 2024-2025 will be a 3% increase from the current budgeted sales tax amounts. For use tax, it will be a 20% increase from the 2023-2024 budget. For Downtown CID, I am going to start at a 30% increase from the current year's budget. Though these amounts are significantly higher than the current year budget, the 2024-2025 budget will be very close to the actual amounts received in 2023-2024. This allows for an expected flattening or at least slowing in sales tax revenue growth in the next fiscal year.
- ✚ Health Trust claims were lower than expected for the second straight month. This is typical for early in the year when members have not yet reached deductibles. The plan changes and increased contributions by the City and employees are helping to build the fund balance to a sustainable position.

### Sales Tax Revenues

Charts for each sales and use tax fund are included for your review. Below are the comparisons of current YTD to prior YTD.

General Fund	+4.2%	Parks	+4.4%	Capital Improvement	+4.4%
Transportation	+4.4%	Use Tax	+23.7%	Downtown CID	+35.4%

### Employee Health Insurance

Health claims	\$43,052.80	Pharmaceutical claims	\$20,791.77
---------------	-------------	-----------------------	-------------

### Health Insurance Contributions & Budget

Health Trust Contribution This Month	HSA Contributions This Month	Total Contributions This Month	Annual Budget	Budget Remaining
\$109,973.57	\$5,100.00	\$115,073.25	\$1,578,408.96	\$640,596.62

### Health Trust Fund Cash Balance

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
July	\$789,647.32	\$600,499.65	\$452,115.58	\$350,783.18	\$516,952.83	\$396,277.33	\$363,078.78
August	\$800,479.76	\$558,026.39	\$289,833.52	\$353,291.19	\$476,840.46	\$425,417.39	\$344,953.69
September	\$684,692.43	\$519,407.60	\$239,111.95	\$358,230.40	\$516,375.33	\$406,745.91	\$360,975.54
October	\$665,224.98	\$533,065.43	\$161,101.66	\$361,082.82	\$497,118.03	\$435,605.63	\$399,715.27
November	\$689,931.75	\$521,176.81	\$161,006.25	\$359,913.42	\$422,918.21	\$355,851.03	\$353,905.68
December	\$524,297.94	\$521,228.06	\$244,153.89	\$341,280.69	\$417,269.79	\$153,538.63	\$245,035.72
January	\$590,612.39	\$549,457.98	\$309,105.79	\$436,448.97	\$339,146.79	\$140,640.39	\$359,116.55
February	\$712,106.49	\$559,700.67	\$297,198.27	\$462,855.81	\$372,877.42	\$312,434.63	\$388,863.08
March	\$587,567.48	\$578,509.63	\$273,648.37	\$481,687.90	\$422,345.19	\$290,958.93	
April	\$640,541.51	\$599,662.04	\$278,933.28	\$520,587.99	\$271,965.89	\$228,595.23	
May	\$608,960.67	\$543,627.95	\$309,247.58	\$473,770.32	\$338,672.63	\$337,349.11	
June	\$569,163.71	\$512,223.04	\$360,812.59	\$519,861.25	\$358,399.51	\$352,279.12	

TO THE HONORABLE MAYOR  
and  
CITY COUNCIL  
of the  
CITY OF MOBERLY, MISSOURI



Per RSMo 78.620 I have hereby filed an itemized statement  
of receipts and expenditures with the City Clerk for your review upon request.

I submit herein a summary of the business transactions for the month of February 2024.

A handwritten signature in dark ink, appearing to read "Matt Douglass", is written over a horizontal line.

Matthew P. Douglass, City Treasurer



# City of Moberly Cash Balance Report - February 2024

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
100	General	3,630,891.01	881,866.47	-	670,689.21	20,833.33	3,821,234.94
102	Non-Resident Lodging Tax	227,061.43	8,184.08	-	9,500.00	-	225,745.51
105	Payroll	580,936.98	1,777.38	-	48,149.85	-	534,564.51
110	Solid Waste	865,426.22	100,097.32	-	95,750.73	-	869,772.81
114	Heritage Hills Golf Course	-	-	3,984.00	3,984.00	-	-
115	Parks and Recreation	63.04	34,710.22	91,341.06	127,631.04	-	(1,516.72)
116	Park Sales Tax	1,187,974.88	176,976.18	-	-	95,325.06	1,269,626.00
120	Airport	(181,033.43)	23,663.59	-	56,488.05	-	(213,857.89)
125	Perpetual Care Cemetery Sales	15,628.23	-	-	-	-	15,628.23
126	Perpetual Care Cemetery Investment	554,441.82	1,735.04	-	-	-	556,176.86
135	ARPA Grant Fund	2,713,104.11	8,306.89	-	-	-	2,721,411.00
136	ARPA Grant Projects Fund	(145,708.13)	-	-	18,561.50	-	(164,269.63)
137	Use Tax Trust	262,056.35	801.63	-	-	-	262,857.98
140	Veterans Memorial Flag Project	41,912.26	127.18	-	-	-	42,039.44
300	Utilities Collection	-	544,262.58	247,922.44	49,033.59	743,151.43	-
301	Utilities Operation and Maintenance	8,360.04	-	655,127.80	673,038.50	-	(9,550.66)
302	Utilities Replacement	762,283.58	-	4,125.00	-	-	766,408.58
303	Utilities Operating Reserve	567,440.59	5,869.94	-	6,202.76	247,922.44	319,185.33
306	Utilities Consumer Security	203,535.21	765.14	-	-	-	204,300.35
307	Sugar Creek Lake Fund	67,352.09	404.69	-	-	-	67,756.78
314	Route JJ Sewer Extension Fund	(374,285.48)	-	-	389.45	-	(374,674.93)
350	EDA Grant Projects Fund	(2,413,689.01)	-	-	23,823.55	-	(2,437,512.56)
377	2004B SRF Bonds Debt Service	1,316,584.78	3,881.20	-	-	-	1,320,465.98
378	2006A SRF Bonds Debt Service	1,962,706.06	5,750.30	34,273.65	27,552.92	-	1,975,177.09
379	2004C Bond Debt Service	215,544.39	522.15	29,934.58	25,952.77	-	220,048.35
380	2008A Bonds Debt Service	144,425.40	2,274.54	14,569.86	37,570.42	-	123,699.38
381	ESP Projects Debt Service	173,874.68	345.18	49,624.98	-	-	223,844.84
Escrow		1,026,212.66	-	-	-	-	1,026,212.66
(funds 300-381 + escrow)		3,660,344.99	564,075.72	1,035,578.31	843,563.96	991,073.87	3,425,361.19
304	Capital Improvement Trust	1,439,431.77	135,529.12	-	13,472.50	54,587.77	1,506,900.62
400	911 Emergency Telephone	17,228.40	38,691.11	20,833.33	48,020.27	-	28,732.57
406	Inmate Security Fund	24,979.39	1,724.85	-	-	-	26,704.24
408	Police Forfeiture Fund	-	-	-	-	-	-
600	Transportation Trust	2,959,237.45	142,945.35	-	41,321.90	-	3,060,860.90
601	Street Improvement	550,911.11	43,826.76	-	108,356.50	-	486,381.37
900	MODAG Grant/Loan	22,958.26	70.23	-	-	-	23,028.49
901	Misc. Project Residuals	158,092.98	483.60	-	-	-	158,576.58

# City of Moberly Cash Balance Report - February 2024

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
903	Ameren MO Solar Rebates	331,510.25	-	-	1,719.49	-	329,790.76
904	Hometown Strong Fund	-	-	-	-	-	-
905	Retail Consulting Fund	17,484.58	53.48	-	-	-	17,538.06
906	Solar Systems Settlement Fund	727,241.75	4,799.72	-	3,910.33	-	728,131.14
908	Railcar Preservation Fund	677.05	2.07	-	-	-	679.12
909	Lucille Manor CDBG Reimbursement	243,650.68	858.13	-	-	-	244,508.81
911	Downtown CID Sales Tax	128,675.93	12,981.08	-	13,340.00	-	128,317.01
912	Downtown CID Property Tax	365,336.18	18,285.91	-	29,105.05	1,733.84	352,783.20
914	Downtown NID Cost of Issuance	-	-	-	-	-	-
915	Downtown NID Street Projects	137,005.59	-	-	-	-	137,005.59
916	Downtown NID Sewer Projects	1,516,994.41	-	-	-	-	1,516,994.41
918	Downtown NID Debt Service	112,855.28	306.96	11,817.17	-	-	124,979.41
919	Downtown Hotel Fund	-	-	-	-	-	-
995	Health Trust	359,011.55	140,769.16	-	110,917.63	-	388,863.08
995	Investments	-	-	-	-	-	-
	Total Health Trust	359,011.55	140,769.16	-	110,917.63	-	388,863.08
	<b>Total Cash</b>	<b>22,526,382.37</b>	<b>2,343,649.23</b>	<b>1,163,553.87</b>	<b>2,244,482.01</b>	<b>1,163,553.87</b>	<b>22,625,549.59</b>



# City of Moberly Budget Comparison Report - February 2024

		Percentage of Year Completed					66.67%				
		Revenues					Expenditures				
Fund #	Fund Name	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget		
100	General	881,866.47	7,136,196.76	11,868,752.18	60.13%	683,000.41	6,148,859.62	11,868,752.18	51.81%		
102	Non-Resident Lodging Tax	8,184.08	92,054.75	117,000.00	78.68%	9,500.00	74,200.00	116,240.00	63.83%		
105	Payroll	1,777.38	13,676.14	0.00	0.00%	46,411.99	45,205.94	0.00	0.00%		
110	Solid Waste	100,037.32	860,855.14	1,308,000.00	65.81%	92,627.60	825,306.44	1,347,630.00	61.24%		
114	Heritage Hills Golf Course	3,984.00	146,956.01	162,134.00	90.64%	3,984.00	146,956.01	162,134.00	90.64%		
115	Parks and Recreation	126,051.28	1,715,048.97	3,157,412.83	54.32%	129,004.48	1,715,048.97	3,157,412.83	54.32%		
116	Park Sales Tax	176,976.18	1,211,485.39	1,695,000.00	71.47%	95,325.06	1,029,737.29	1,888,207.83	54.54%		
120	Airport	23,663.59	270,890.43	608,333.45	44.53%	56,363.42	317,387.29	607,083.63	52.28%		
125	Perpetual Care Cemetery Sales	0.00	14,919.00	25,000.00	59.68%	0.00	0.00	25,000.00	0.00%		
126	Perpetual Care Cemetery Investment	1,735.04	13,872.86	39,500.00	35.12%	0.00	0.00	14,500.00	0.00%		
135	ARPA Grant Fund	8,306.89	66,589.55	65,000.00	102.45%	0.00	0.00	2,200.00	0.11%		
136	ARPA Grant Projects Fund	0.00	0.00	7,074,999.00	0.00%	18,561.50	164,269.63	7,199,999.00	0.22%		
150	Veterans Memorial Flag Project	127.18	3,085.57	2,500.00	123.42%	0.00	1,562.76	1,000.00	156.28%		
150	Utilities Collection	792,185.02	4,995,558.95	7,928,925.28	63.00%	793,650.41	5,021,528.75	7,928,925.28	63.33%		
302	Utilities Operation and Maintenance	655,127.80	3,580,704.25	5,716,192.99	62.64%	655,127.80	3,580,704.25	5,716,192.99	62.64%		
302	Utilities Replacement	4,125.00	33,000.00	49,500.00	66.67%	0.00	0.00	0.00	0.00%		
303	Utilities Operating Reserve	5,869.94	114,977.49	183,729.09	62.58%	254,125.20	611,455.78	107,159.15	570.61%		
304	Capital Improvement Trust	135,529.12	1,046,602.80	1,496,000.00	69.96%	68,060.27	522,686.93	984,813.35	53.07%		
307	Sugar Creek Lake Fund	404.69	3,043.28	3,000.00	101.44%	0.00	0.00	0.00	0.00%		
314	Route JJ Sewer Extension Fund	0.00	0.00	1,464,148.00	0.00%	389.45	5,868.04	1,372,148.00	0.43%		
350	EDA Grant Projects Fund	0.00	0.00	6,128,287.00	0.00%	23,823.55	829,343.48	6,030,282.33	13.75%		
377	2004B SRF Bonds Debt Service	3,881.20	286,471.63	540,630.63	52.99%	0.00	230,946.87	1,415,294.03	16.32%		
378	2006A SRF Bonds Debt Service	40,023.95	321,484.86	456,283.75	70.46%	27,552.92	225,349.12	374,712.50	60.14%		
379	2004C Bond Debt Service	30,456.73	251,218.64	363,715.00	69.07%	25,952.77	215,272.31	327,150.00	65.80%		
380	2008A Bonds Debt Service	16,844.40	123,269.79	177,338.35	69.51%	37,570.42	117,050.33	159,443.95	73.41%		
381	ESP Projects Debt Service	49,970.16	401,789.82	599,099.74	67.07%	0.00	406,022.55	541,363.40	75.00%		
400	911 Emergency Telephone	59,524.44	493,495.52	669,890.00	73.67%	50,436.72	441,519.54	696,666.69	63.38%		
406	Inmate Security Fund	1,724.85	10,776.06	1,000.00	107.761%	0.00	0.00	0.00	0.00%		
600	Transportation Trust	142,945.35	1,134,687.07	2,459,900.00	46.13%	41,321.90	881,052.99	1,614,800.00	54.56%		
601	Street Improvement	43,826.76	377,452.19	527,500.00	71.55%	108,356.50	431,195.76	725,928.00	59.40%		
903	Ameren MO Solar Rebates	0.00	0.00	0.00	0.00%	1,719.49	13,755.92	0.00	0.00%		
904	Hometown Strong Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
905	Retail Consulting Fund	53.48	428.77	0.00	0.00%	0.00	0.00	0.00	0.00%		



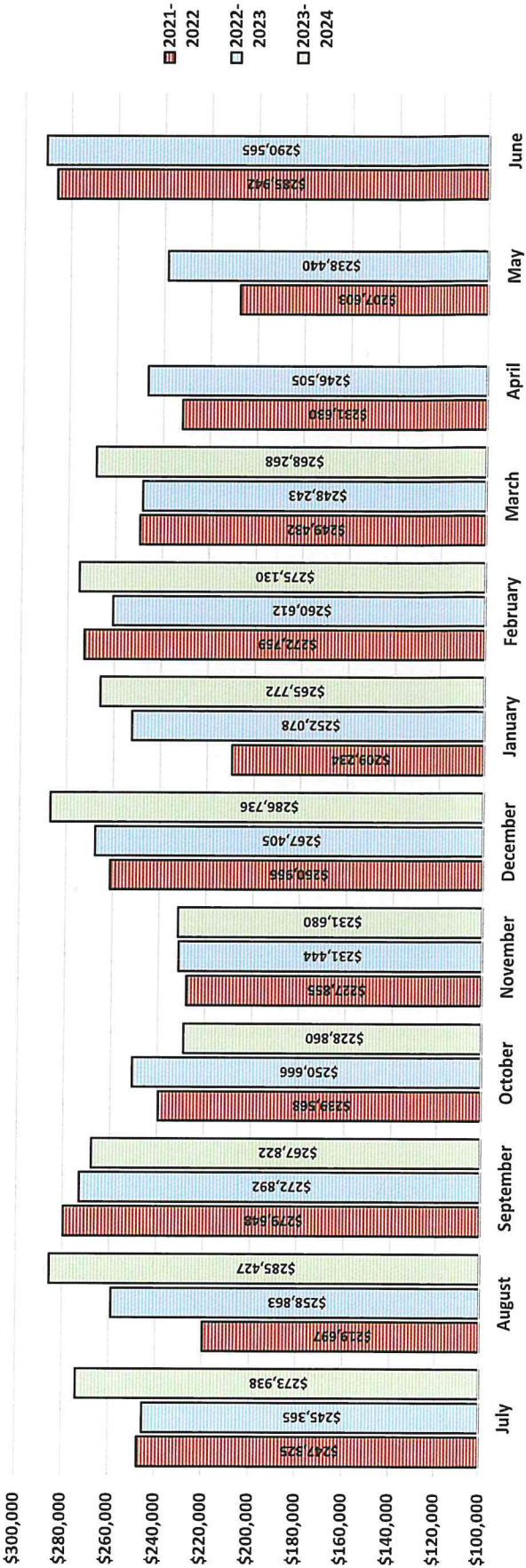
# City of Moberly Budget Comparison Report - February 2024

		Percentage of Year Completed										66.67%
		Revenues					Expenditures					
Fund #	Fund Name	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget			
906	Solar Systems Settlement Fund	4,799.72	4,799.72	0.00	0.00%	3,910.33	31,282.64	0.00	0.00%			
908	Railcar Preservation Fund	2.07	16.60	0.00	0.00%	0.00	0.00	0.00	0.00%			
909	Lucille Manor CDBG Reimbursement	858.13	9,880.09	30,325.00	32.58%	0.00	0.00	150,000.00	0.00%			
911	Downtown CID Sales Tax	12,981.08	100,046.35	101,680.00	98.39%	13,340.00	151,855.74	101,300.00	149.91%			
912	Downtown CID Property Tax	18,285.91	209,652.54	215,000.00	97.51%	30,838.89	194,317.88	462,616.08	42.00%			
914	Downtown NID Cost of Issuance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
915	Downtown NID Street Projects	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
916	Downtown NID Sewer Projects	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
918	Downtown NID Debt Service	12,124.13	96,848.36	143,906.04	67.30%	0.00	64,457.30	128,914.60	50.00%			
919	Downtown Hotel Fund	0.00	0.00	275,000.00	0.00%	0.00	0.00	275,000.00	0.00%			
995	Health Trust	140,769.16	1,230,763.05	0.00	0.00%	110,917.63	1,189,880.38	0.00	0.00%			
TOTALS		3,505,082.50	26,372,598.40	55,654,682.33	47.39%	3,381,872.71	25,636,280.51	57,500,669.82	44.58%			

City of Moberly  
One Percent (1%) General Fund Sales Tax Analysis

	2021-2022					2022-2023					2023-2024				
	Budget Comparison					Budget Comparison					Budget Comparison				
	Amount	YTD	YTD	YTD Budgeted	+/-	Amount	YTD	YTD	YTD Budgeted	+/-	Amount	YTD	YTD	YTD Budgeted	+/-
July	\$247,325	\$247,325	-1.1%	225,000	9.9%	\$245,365	\$245,365	-0.8%	245,833	-0.2%	\$273,938	\$273,938	11.6%	254,167	7.8%
August	\$219,697	\$467,022	1.3%	450,000	3.8%	\$258,863	\$504,227	8.0%	491,667	2.6%	\$285,427	\$559,365	10.9%	508,333	10.0%
September	\$279,648	\$746,670	2.8%	675,000	10.6%	\$272,892	\$777,119	4.1%	737,500	5.4%	\$267,822	\$827,187	6.4%	762,500	8.5%
October	\$239,568	\$986,238	4.1%	900,000	9.6%	\$250,666	\$1,027,785	4.2%	983,333	4.5%	\$228,860	\$1,056,046	2.7%	1,016,667	3.9%
November	\$227,855	\$1,214,092	7.5%	1,125,000	7.9%	\$231,444	\$1,259,229	3.7%	1,229,167	2.4%	\$231,680	\$1,287,726	2.3%	1,270,833	1.3%
December	\$260,966	\$1,475,059	8.0%	1,350,000	9.3%	\$267,405	\$1,526,635	3.5%	1,475,000	3.5%	\$286,736	\$1,574,462	3.1%	1,525,000	3.2%
January	\$209,234	\$1,684,292	6.8%	1,575,000	6.9%	\$252,078	\$1,778,713	5.6%	1,720,833	3.4%	\$265,772	\$1,840,235	3.5%	1,779,167	3.4%
February	\$272,759	\$1,957,051	9.0%	1,800,000	8.7%	\$260,612	\$2,039,325	4.2%	1,966,667	3.7%	\$275,130	\$2,115,365	3.7%	2,033,333	4.0%
March	\$249,432	\$2,206,484	8.7%	2,025,000	9.0%	\$248,243	\$2,287,568	3.7%	2,212,500	3.4%	\$268,268	\$2,383,632	4.2%	2,287,500	4.2%
April	\$231,630	\$2,438,114	9.5%	2,250,000	8.4%	\$246,505	\$2,534,072	3.9%	2,458,333	3.1%				2,541,667	
May	\$207,603	\$2,645,716	8.2%	2,475,000	6.9%	\$238,440	\$2,772,512	4.8%	2,704,167	2.5%				2,795,833	
June	\$285,942	\$2,931,659	6.5%	2,700,000	8.6%	\$290,565	\$3,063,077	4.5%	2,950,000	3.8%				3,050,000	
Total	\$2,931,659					\$3,063,077					\$2,383,632				

Annual Comparison by Month





City of Moberly  
One-Half Percent (1/2%) Parks and Recreation Fund Sales Tax Analysis

	2021-2022					2022-2023					2023-2024				
	Budget Comparison				YTD	Budget Comparison				YTD	Budget Comparison				
	Amount	YTD Amount	YTD Change	YTD Budgeted Amount		+/- Budget %	Amount	YTD Amount	YTD Change		YTD Budgeted Amount	+/- Budget %	Amount	YTD Amount	YTD Change
July	\$119,791	\$119,791	-1.6%	108,333	10.6%	\$118,528	\$118,528	-1.1%	117,500	0.9%	\$129,976	\$129,976	9.7%	122,917	5.7%
August	\$107,096	\$226,888	1.4%	216,667	4.7%	\$125,805	\$244,333	7.7%	235,000	4.0%	\$270,986	\$270,986	10.9%	245,833	10.2%
September	\$134,704	\$361,592	3.0%	325,000	11.3%	\$133,437	\$377,769	4.5%	352,500	7.2%	\$401,022	\$401,022	6.2%	368,750	8.8%
October	\$113,921	\$475,513	4.1%	433,333	9.7%	\$119,394	\$497,163	4.6%	470,000	5.8%	\$510,006	\$510,006	2.6%	491,667	3.7%
November	\$108,728	\$584,240	7.4%	541,667	7.9%	\$110,199	\$607,363	4.0%	587,500	3.4%	\$619,824	\$619,824	2.1%	614,583	0.9%
December	\$125,041	\$709,282	7.7%	650,000	9.1%	\$128,399	\$735,762	3.7%	705,000	4.4%	\$757,716	\$757,716	3.0%	737,500	2.7%
January	\$103,883	\$813,165	7.1%	758,333	7.2%	\$118,615	\$854,377	5.1%	822,500	3.9%	\$885,390	\$885,390	3.6%	860,417	2.9%
February	\$128,441	\$941,606	9.1%	866,667	8.6%	\$126,970	\$981,348	4.2%	940,000	4.4%	\$1,018,581	\$1,018,581	3.8%	983,333	3.6%
March	\$116,931	\$1,058,537	8.6%	975,000	8.6%	\$116,714	\$1,098,061	3.7%	1,057,500	3.8%	\$1,146,548	\$1,146,548	4.4%	1,106,250	3.6%
April	\$108,526	\$1,167,063	9.5%	1,083,333	7.7%	\$114,912	\$1,212,973	3.9%	1,175,000	3.2%				1,229,167	
May	\$97,513	\$1,264,576	7.7%	1,191,667	6.1%	\$111,759	\$1,324,732	4.8%	1,292,500	2.5%				1,352,083	
June	\$138,569	\$1,403,145	6.4%	1,300,000	7.9%	\$138,887	\$1,463,619	4.3%	1,410,000	3.8%				1,475,000	
Total	\$1,403,145					\$1,463,619					\$1,146,548				

Annual Comparison by Month

\$160,000

\$140,000

\$120,000

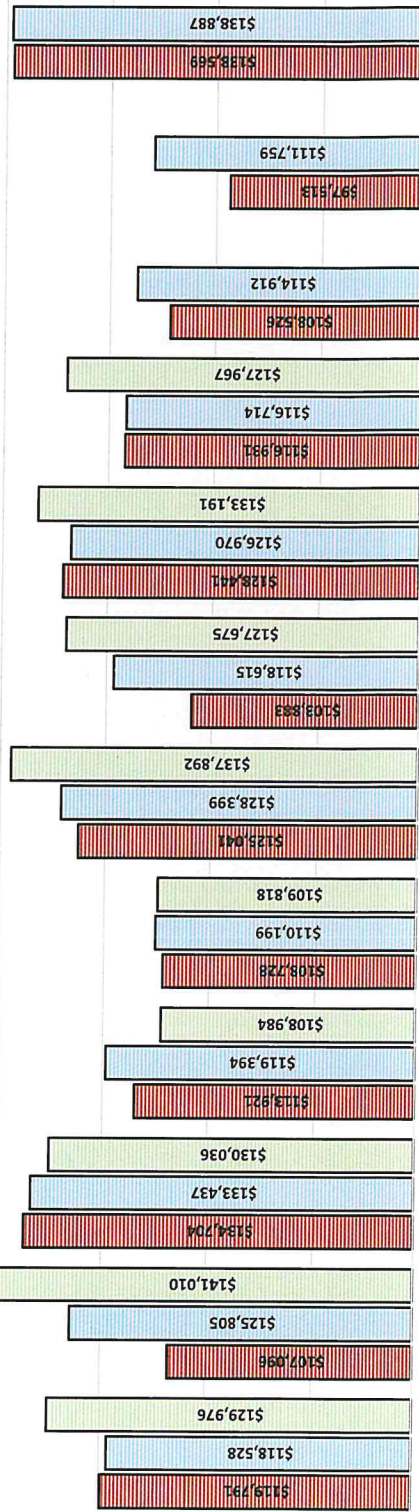
\$100,000

\$80,000

\$60,000

2021-2022  
2022-2023  
2023-2024

July August September October November December January February March April May June



City of Moberly  
One-Half Percent (1/2%) Capital Improvement Fund Sales Tax Analysis

	2021-2022					2022-2023					2023-2024				
	Budget Comparison				+/-	Budget Comparison				+/-	Budget Comparison				+/-
	Amount	YTD Amount	YTD Change	YTD Budgeted Amount		Amount	YTD Amount	YTD Change	YTD Budgeted Amount		Amount	YTD Amount	YTD Change	YTD Budgeted Amount	
July	\$119,791	\$119,791	-1.6%	108,333	10.6%	\$118,528	\$118,528	-1.1%	117,500	0.9%	\$129,976	\$129,976	9.7%	122,917	5.7%
August	\$107,096	\$226,888	1.4%	216,667	4.7%	\$125,805	\$244,333	7.7%	235,000	4.0%	\$141,010	\$270,986	10.9%	245,833	10.2%
September	\$134,704	\$361,592	3.0%	325,000	11.3%	\$133,437	\$377,769	4.5%	352,500	7.2%	\$130,036	\$401,022	6.2%	368,750	8.8%
October	\$113,921	\$475,513	4.1%	433,333	9.7%	\$119,394	\$497,163	4.6%	470,000	5.8%	\$108,984	\$510,006	2.6%	491,667	3.7%
November	\$108,460	\$583,973	7.4%	541,667	7.8%	\$110,199	\$607,363	4.0%	587,500	3.4%	\$109,818	\$619,824	2.1%	614,583	0.9%
December	\$125,040	\$709,013	7.7%	650,000	9.1%	\$128,399	\$735,762	3.8%	705,000	4.4%	\$137,892	\$757,716	3.0%	737,500	2.7%
January	\$103,883	\$812,896	7.0%	758,333	7.2%	\$118,615	\$854,377	5.1%	822,500	3.9%	\$127,675	\$885,390	3.6%	860,417	2.9%
February	\$128,441	\$941,337	9.0%	866,667	8.6%	\$126,970	\$981,348	4.3%	940,000	4.4%	\$133,191	\$1,018,581	3.8%	983,333	3.6%
March	\$116,931	\$1,058,268	8.6%	975,000	8.5%	\$116,714	\$1,098,061	3.8%	1,057,500	3.8%	\$127,967	\$1,146,548	4.4%	1,106,250	3.6%
April	\$108,526	\$1,166,794	9.5%	1,083,333	7.7%	\$114,912	\$1,212,973	4.0%	1,175,000	3.2%					
May	\$97,513	\$1,264,307	7.7%	1,191,667	6.1%	\$111,759	\$1,324,732	4.8%	1,292,500	2.5%					
June	\$138,569	\$1,402,876	6.3%	1,300,000	7.9%	\$138,887	\$1,463,619	4.3%	1,410,000	3.8%					
Total						\$1,463,619					\$1,146,548				

Annual Comparison by Month

\$160,000

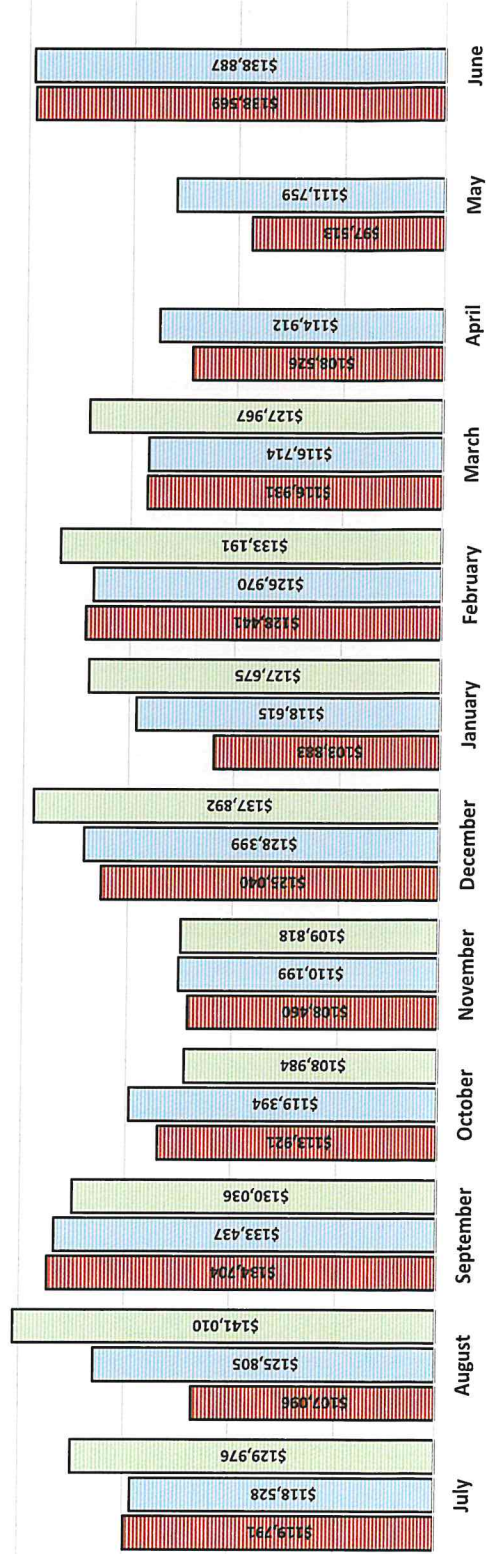
\$140,000

\$120,000

\$100,000

\$80,000

\$60,000



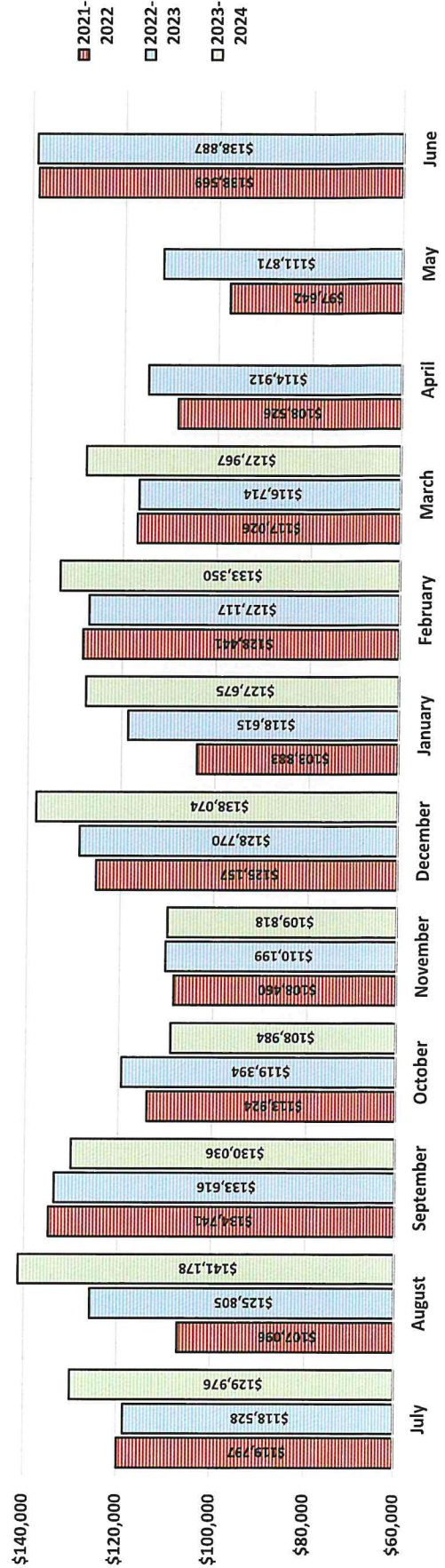


City of Moberly  
One-Half Percent (1/2%) Transportation Trust Fund Sales Tax Analysis

	2021-2022					2022-2023					2023-2024				
	Budget Comparison				+/-	Budget Comparison				+/-	Budget Comparison				+/-
	Amount	YTD	YTD	YTD		Amount	YTD	YTD	YTD		Amount	YTD	YTD	YTD	
July	\$119,797	\$119,797	-1.6%	108,333	10.6%	\$118,528	\$118,528	-1.1%	117,500	0.9%	\$129,976	\$129,976	9.7%	122,917	5.7%
August	\$107,096	\$228,894	1.4%	216,667	4.7%	\$125,805	\$244,333	7.7%	235,000	4.0%	\$141,178	\$271,154	11.0%	245,833	10.3%
September	\$134,741	\$361,635	3.0%	325,000	11.3%	\$133,616	\$377,949	4.5%	352,500	7.2%	\$130,036	\$401,190	6.1%	368,750	8.8%
October	\$113,924	\$475,558	4.1%	433,333	9.7%	\$119,394	\$497,343	4.6%	470,000	5.8%	\$108,984	\$510,175	2.6%	491,667	3.8%
November	\$108,460	\$584,018	7.4%	541,667	7.8%	\$110,199	\$607,542	4.0%	587,500	3.4%	\$109,818	\$619,992	2.0%	614,583	0.9%
December	\$125,157	\$709,176	7.7%	650,000	9.1%	\$128,770	\$736,313	3.8%	705,000	4.4%	\$138,074	\$758,066	3.0%	737,500	2.8%
January	\$103,883	\$813,059	7.0%	758,333	7.2%	\$118,615	\$854,928	5.1%	822,500	3.9%	\$127,675	\$885,740	3.6%	860,417	2.9%
February	\$128,441	\$941,500	9.0%	866,667	8.6%	\$127,117	\$982,045	4.3%	940,000	4.5%	\$133,350	\$1,019,090	3.8%	983,333	3.6%
March	\$117,026	\$1,058,525	8.6%	975,000	8.6%	\$116,714	\$1,098,759	3.8%	1,057,500	3.9%	\$127,675	\$1,147,057	4.4%	1,106,250	3.7%
April	\$108,526	\$1,167,051	9.5%	1,083,333	7.7%	\$114,912	\$1,213,670	4.0%	1,175,000	3.3%	\$127,967			1,352,083	
May	\$97,642	\$1,264,693	7.7%	1,191,667	6.1%	\$111,871	\$1,325,541	4.8%	1,292,500	2.6%					
June	\$138,569	\$1,403,262	6.4%	1,300,000	7.9%	\$138,887	\$1,464,428	4.4%	1,410,000	3.9%				1,475,000	
Total	\$1,403,262					\$1,464,428					\$1,147,057				

Annual Comparison by Month

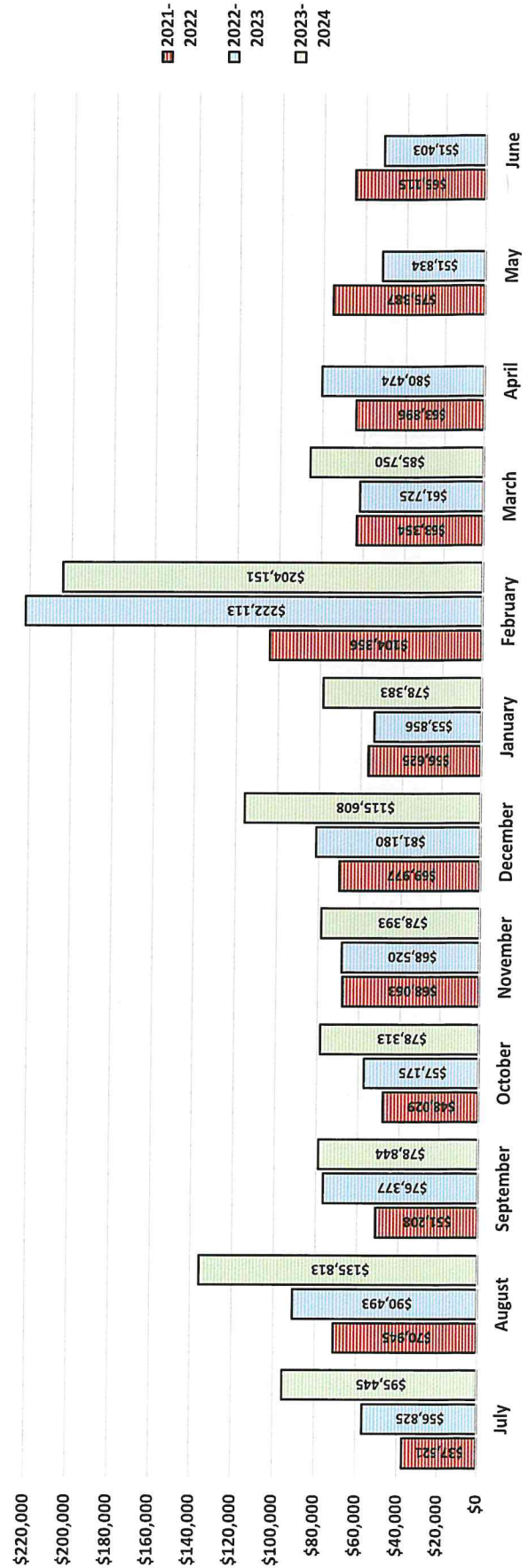
\$160,000



City of Moberly  
Two & One-Half Percent (2-1/2%) Use Tax Analysis

	2021-2022				2022-2023				2023-2024			
				Budget Comparison				Budget Comparison				Budget Comparison
	Amount	YTD Amount	YTD Change	+/-	Amount	YTD Amount	YTD Change	+/-	Amount	YTD Amount	YTD Change	+/-
July	\$37,521	\$37,521	-19.1%	-30.7%	\$56,825	\$56,825	51.4%	-5.9%	\$95,445	\$95,445	68.0%	14.5%
August	\$70,945	\$108,466	0.8%	0.1%	\$80,493	\$147,319	35.8%	21.9%	\$135,813	\$231,258	57.0%	38.8%
September	\$51,208	\$159,674	2.9%	-1.7%	\$76,377	\$223,695	40.1%	23.4%	\$78,844	\$310,103	38.6%	24.0%
October	\$48,029	\$207,702	0.0%	-4.1%	\$57,175	\$280,870	35.2%	16.2%	\$78,313	\$388,416	38.3%	16.5%
November	\$68,063	\$275,765	3.7%	1.8%	\$68,520	\$349,390	26.7%	15.7%	\$78,393	\$466,808	33.6%	12.0%
December	\$69,977	\$345,742	10.2%	6.4%	\$81,180	\$430,570	24.5%	18.8%	\$115,608	\$582,416	35.3%	16.5%
January	\$56,625	\$402,367	13.2%	6.1%	\$53,856	\$484,427	20.4%	14.5%	\$78,383	\$660,799	36.4%	13.3%
February	\$104,356	\$506,723	16.6%	16.9%	\$222,113	\$706,540	39.4%	46.2%	\$204,151	\$864,950	22.4%	29.7%
March	\$63,354	\$570,077	13.9%	16.9%	\$61,725	\$768,265	34.8%	41.3%	\$85,750	\$950,700	23.7%	26.8%
April	\$63,896	\$633,973	14.1%	17.0%	\$80,474	\$848,739	33.9%	40.5%				
May	\$75,387	\$709,360	17.6%	19.1%	\$51,834	\$900,572	27.0%	35.5%				
June	\$65,115	\$774,475	17.6%	19.1%	\$51,403	\$951,975	22.9%	31.3%				
Total	\$774,475				\$951,975				\$950,700	1,000,000		

Annual Comparison by Month





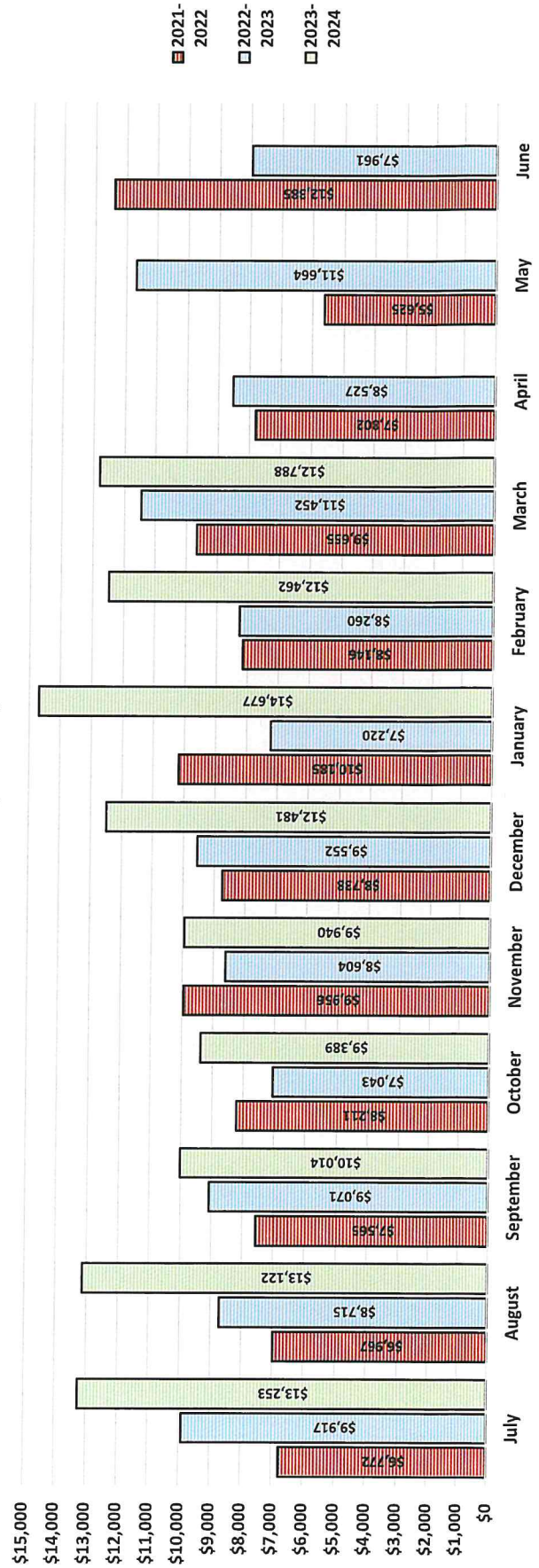
City of Moberly  
One Percent (1%) Downtown CID Fund Sales & Use Tax Analysis

2021-2022				Budget Comparison		
Amount	YTD Amount	YTD Change	YTD Budgeted Amount	+/-		Budget %
				YTD	Budgeted	
July	\$6,772	92.0%	4,583			47.7%
August	\$6,967	53.5%	9,167			49.9%
September	\$7,565	42.5%	13,750			54.9%
October	\$8,211	57.8%	18,333			61.0%
November	\$9,956	80.3%	22,917			72.2%
December	\$8,738	73.1%	27,500			75.3%
January	\$10,185	81.7%	32,083			82.0%
February	\$8,146	80.2%	36,667			81.5%
March	\$9,655	83.6%	41,250			84.7%
April	\$7,802	74.0%	45,833			83.3%
May	\$5,625	71.9%	50,417			77.8%
June	\$12,385	72.3%	55,000			85.5%
Total	\$102,005					

2022-2023				Budget Comparison		
Amount	YTD Amount	YTD Change	YTD Budgeted Amount	+/-		Budget %
				YTD	Budgeted	
July	\$9,917	46.5%	8,333			19.0%
August	\$8,715	35.6%	16,667			11.8%
September	\$9,071	30.0%	25,000			10.8%
October	\$7,043	17.7%	33,333			4.2%
November	\$8,604	9.8%	41,667			4.0%
December	\$9,552	9.7%	50,000			5.8%
January	\$7,220	3.0%	58,333			3.1%
February	\$8,260	2.8%	66,667			2.6%
March	\$11,452	4.8%	75,000			6.4%
April	\$8,527	5.2%	83,333			6.0%
May	\$11,664	11.6%	91,667			9.1%
June	\$7,961	5.9%	100,000			8.0%
Total	\$107,987					

2023-2024				Budget Comparison		
Amount	YTD Amount	YTD Change	YTD Budgeted Amount	+/-		Budget %
				YTD	Budgeted	
July	\$13,253	33.6%	8,333			59.0%
August	\$13,122	41.6%	16,667			58.2%
September	\$10,014	31.4%	25,000			45.6%
October	\$9,389	31.7%	33,333			37.3%
November	\$9,940	28.5%	41,667			33.7%
December	\$12,481	28.9%	50,000			36.4%
January	\$14,677	37.8%	58,333			42.1%
February	\$12,462	39.4%	66,667			43.0%
March	\$12,788	35.4%	75,000			44.2%
April			83,333			
May			91,667			
June			100,000			
Total	\$108,126					

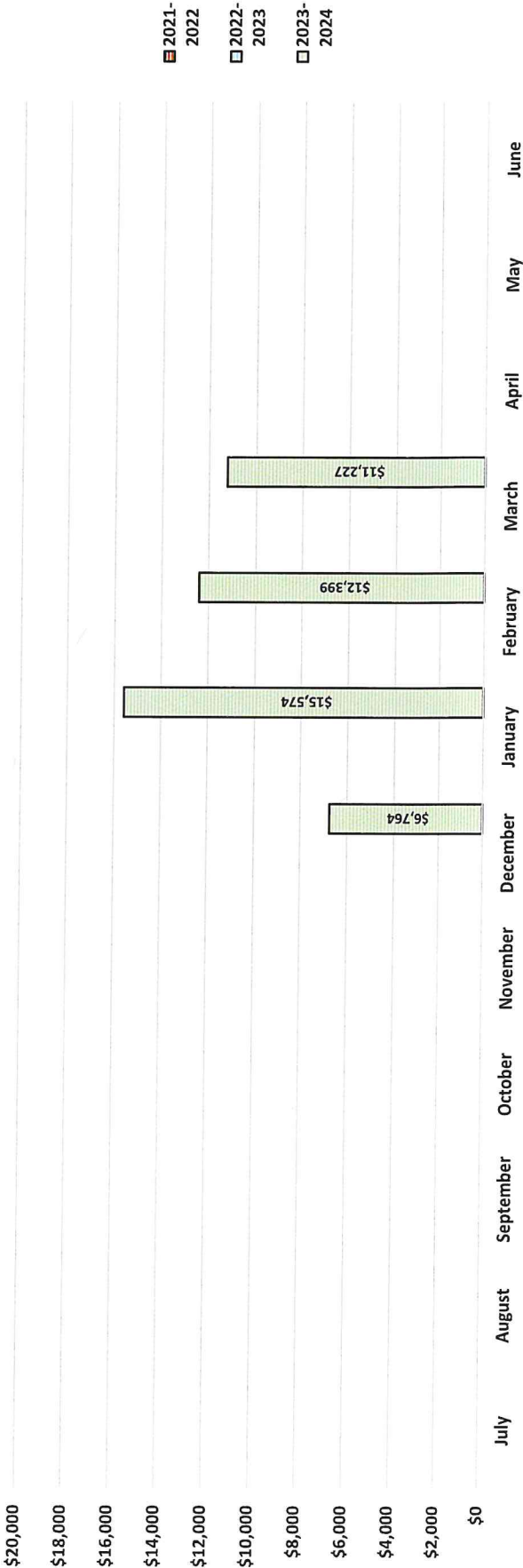
Annual Comparison by Month



City of Moberly  
Three Percent (3%) Additional Marijuana Tax Analysis

	2021-2022					2022-2023					2023-2024				
	Budget Comparison				+/- Budget %	Budget Comparison				+/- Budget %	Budget Comparison				+/- Budget %
	Amount	YTD Amount	YTD Change	YTD Budgeted Amount		Amount	YTD Amount	YTD Change	YTD Budgeted Amount		Amount	YTD Amount	YTD Change	YTD Budgeted Amount	
July															
August															
September															
October															
November															
December															
January											\$6,764	\$6,764	100.0%	50,000	-86.5%
February											\$15,574	\$22,338	100.0%	58,333	-61.7%
March											\$12,399	\$34,736	100.0%	66,667	-47.9%
April											\$11,227	\$45,964	100.0%	75,000	-38.7%
May														83,333	
June														91,667	
Total	\$0					\$0					\$45,964			100,000	

Annual Comparison by Month



**City of Moberly Health Plan Trust**  
**Comparative Profit & Loss Statement - February 2024**

<u>Income</u>	<u>July 2023-Feb. 2024</u>	<u>July 2022-Feb. 2023</u>	<u>\$ Change</u>	<u>% Change</u>
4900 Miscellaneous	70,961.91	44,480.03	26,481.88	59.54%
4901 Interest Income	7,828.12	4,826.43	3,001.69	62.19%
4950 Employer Contributions	907,087.47	863,430.94	43,656.53	5.06%
4951 Employee Contributions	182,427.10	173,903.12	8,523.98	4.90%
4952 Employee Cobra Payments	219.69	5,540.34	(5,320.65)	-96.03%
4953 Reinsurance Refunds	61,488.76	264,013.33	(202,524.57)	-76.71%
4954 Employee Buy-up Premiums	<u>750.00</u>	<u>4,750.00</u>	<u>(4,000.00)</u>	<u>-84.21%</u>
Total Income	1,230,763.05	1,360,944.19	(130,181.14)	-9.57%
 <u>Expenditures</u>				
5406 Contracted Services	3,227.00	2,311.00	916.00	39.64%
5806 Miscellaneous	6.00	54.00	(48.00)	-88.89%
5817 Bank Fees	514.41	976.04	(461.63)	-47.30%
5850 Health Claims Paid	632,286.78	905,339.71	(273,052.93)	-30.16%
5851 Pharmaceuticals	164,877.84	135,800.69	29,077.15	21.41%
5852 Reinsurance Premiums	254,331.01	236,673.82	17,657.19	7.46%
5853 Life Insurance Premiums	20,603.50	24,129.61	(3,526.11)	-14.61%
5854 Medical Claims Admin Fees	52,299.52	50,601.83	1,697.69	3.35%
5855 Dental Claims Admin Fees	5,257.80	3,075.30	2,182.50	70.97%
5856 Air Ambulance Memberships	6,721.00	5,606.00	1,115.00	19.89%
5857 Dental Claims Paid	48,918.02	45,587.74	3,330.28	7.31%
5858 HSA Account Fees	<u>837.50</u>	<u>665.00</u>	<u>172.50</u>	<u>25.94%</u>
Total Expenditures	<u>1,189,880.38</u>	<u>1,410,820.74</u>	<u>(220,940.36)</u>	<u>-15.66%</u>
 <b>Net Income (Loss)</b>	 <b><u>40,882.67</u></b>	 <b><u>(49,876.55)</u></b>	 <b><u>90,759.22</u></b>	 <b><u>-181.97%</u></b>



**City of Moberly Health Plan Trust**  
**Comparative Balance Sheet - February 29, 2024**

<u>ASSETS</u>	<u>February 29, 2024</u>	<u>February 28, 2023</u>	<u>\$ Change</u>	<u>% Change</u>
Current Assets				
1000 Cash	<u>388,863.08</u>	<u>312,434.63</u>	<u>76,428.45</u>	<u>24.46%</u>
Total Current Assets	388,863.08	312,434.63	76,428.45	24.46%
Other Assets				
1300 Investments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00%</u>
Total Other Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00%</u>
<b>TOTAL ASSETS</b>	<b><u>388,863.08</u></b>	<b><u>312,434.63</u></b>	<b><u>76,428.45</u></b>	<b><u>24.46%</u></b>
<u>LIABILITIES &amp; EQUITY</u>				
Equity				
3000 Unreserved Fund Balance	347,980.41	362,311.18	(14,330.77)	-3.96%
Net Income (Loss)	<u>40,882.67</u>	<u>(49,876.55)</u>	<u>90,759.22</u>	<u>-181.97%</u>
Total Equity	<u>388,863.08</u>	<u>312,434.63</u>	<u>76,428.45</u>	<u>24.46%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>388,863.08</u></b>	<b><u>312,434.63</u></b>	<b><u>76,428.45</u></b>	<b><u>24.46%</u></b>



# Monthly Report

## February 2024

		2024	2023
<b>Parks</b>	Thompson Campground	26	Daily(16) Monthly(10) 6
	Misc. Thompson Campground	-	-
	Miscellaneous Park Fees	\$3,462.30	\$62.30-MPRA Ticket Consignment revenue; \$3,400-Altrusa CIP Payment \$0
	Overnight Fishing Passes	-	-
	Paddleboat Rental	-	-
	Canoe Storage	-	-
	Archery Range	-	-
	Midway	0	1
	Equestrian Area/ Rodeo Ground	-	-
	James Youth Center	6	Family Reunion(1) Private Event(2) Birthday Party(1) Baby Shower(1) Internal: Table Repair(1 res, 5 days) 2
	Lodge	5	Celebration of Life(2) Company Training(1) Birthday(2) 6
	Lion's Beuth Park	-	-
	Tannehill Park & Gazebo	-	-
	Depot Park (Entire Park)	-	-
	Rothwell Park 5K / Complex 5K	-	-
		2024	2023
<b>Fields</b>	Red 1	Varied	Practices & Games dependent on weather and schedule 2
	Red 2	-	-
	Blue 1	-	-
	Blue 2	-	-
	Blue 3	-	-
	Green 1	-	-
	Green 2	-	-
	Green 3	-	-
	Green 4	Varied	Practices & Games dependent on weather and schedule 2
	Green 5	-	-
	Green 6	-	-
	Groeber	-	-
	Meinert	-	-
	Patrick	-	-
	Fox Field	-	-
	Fox Park Pickleball / Tennis Courts	-	-
	Batting Cages	-	-
	Shelter 1 Tennis Courts	-	-
	Wilhite Tennis Courts	-	-

		2024	2023
<b>Shelters</b>	Shelter 1	-	-
	Shelter 3	-	-
	Shelter 5	0	1
	Fox Park Shelter	-	-
	Klein Shelter	1	Birthday Party(1) 0
	Lake Pavilion	-	-
	Riley Pavilion	0	1
	Meditation Garden and Legacy Overlook	-	-
		Depot Park Shelter	-
		2024	2023

<b>Auditorium</b>	Entire Facility	2	Internal: Floor Maintenance(1res, 25 days) Father Daughter Dance (1 res, 4 days) 2
		2024	2023

<b>Aquatic Center</b>	Entire Facility	-	-
	Sunshade Area	-	-

		2024	2023
<b>Fennel Building</b>	The Yard (Outdoor)	-	N/A
		Pro Audot Event Center (Indoor)	-
			N/A

Recreation

Father Daughter Dance

400

400

**Director – Troy Bock**

- The advisory Committee to the Park Board for Kiwanis Park playground visited Woodridge Park in Columbia to gauge potential design and feature ideas for the inclusive playground at Kiwanis Park.
- Continued working with a playground company on early design concepts to be used for the future bid process for the Kiwanis Park playground.
- Received bids for the lakeshore projects (boat ramps, parking, walkway) in Rothwell Park. The lowest bid was JT Holman. JT Holman successfully constructed the access at Sugar Creek Lake in the 2010 time frame and was recommended by the engineer as the best bid. Bids are now moving through process.
- Bids were received for the replacement of the east canopy on the museum at Depot Park. Two bids were received with PMF being the low bid. PMF was great to work with last year on Shelter 5. Bids are moving through process.
- Received mowing bids for the areas contracted out (outlying parks, fennel, war memorial and campground). Scott Wetmore was the lowest overall bid and does great work.
- MPRD sponsored the Chamber Chat to highlight the year ahead in parks and recreation.
- Attended a ChatGPT learning session sponsored by the Chamber.
- Met with the Chamber and Jenna to review Placer functionality.
- McCormick poured a concrete entry for both parking areas at Shepherd Fields, reducing gravel on the road and creating better, wider entrances.
- Began a bid process for demolition of 3450 Hwy JJ in front of the Heritage Hills clubhouse. Following demo of the home, we will plan to clean up the brush and continue to open up the view. We now own 2,000 feet of frontage. With continued brush and tree cleanup as well as the eventual removal of the old maintenance shed in a couple years, it will complete my plan of opening a 2,000-foot view of the course from Hwy JJ, effectively providing a living billboard to market the course. It used to be that if you blinked, you missed the course while driving on Hwy JJ.
- Began bid process for treatment of invasives between the Lodge and Athletic Complex. The first treatment will be mulching brush followed by a second chemical treatment months later for invasives sprouting up. Conservation recommended this approach. We will be able to compare the results with the method (cut and spray stump) used previously. The challenge of the cut and spray method is the material is so thick in places that it can be difficult to get into all places and thoroughly treat without missing pockets.
- Presented with Jenna on the Department 2024 offerings to NARVRE (Retired railroad employees).
- Presented with Jenna on Department 2024 offerings to the Kiwanis Club.
- Met with Devin Snodgrass on a site plan for expanded parking at Fox Park. The hope is to break it into two or three phases and fit the first phase in the upcoming budget.
- Met with the Boeding's at the Clerk's office to have the Fox Park easement for their shed signed and notarized. I recorded it at the Recorder's office, so it is settled now. Our hope is that the northern edge of the park remains clean on the City side of the line.

**Administration – Leslie Keeney**

- Finalized department annual report.
- Continued working with the Campground Software, ResNexus, to get rid of any bugs before going live with the new system.
- Worked at a concession stand at a University of Missouri Basketball game to raise money for Missouri Parks and Recreation Association.
- Began preparing for the upcoming seasonal activities, i.e. baseball, pool, etc.



- Oversaw day to day operations of Parks and Recreation Office.

### **Park Superintendent – Dirk Miller**

- Tore down the large Christmas tree framework, greenery, and decorations at the Fennel, and stored inside. We will be moving the wood bracing, and miscellaneous items inside as well. Also, the sleigh, reindeer, and lighted train display was moved onto the concrete pad for future owners to pick up.
- Staff built a wooden walkway on the hiking trail so as to raise the section above the muddy area. The bikers have already given us approval of this walkway.
- Completed the replacement siding and additional insulation to the James Youth Center. We also replaced the two end wall pack lights and the lights underneath the awning for the picnic tables to LED.
- Received a bid to remove the light poles at Groeber ballfield and the poles at the Rodeo Arena.
- Removed the Pin Oak tree next to new Amphitheater parking lot with the help of L&J, my crew, and Mason Dollich.
- Bill Skinner finished corn-hole game and the two end tables for Leslie to take to the State MPRA conference to be auctioned off as part of a fundraiser for MPRA.
- Spoke with McKeown (formerly Harpster) and Fehling about getting bids for new mowers. Test rode the five series from Gravely and the Ferris mowers.
- Worked up specs for new dumpsters to be made with the prison. Any other source for 4-yard dumpsters were too high for the guys to dump trash barrels into.
- Met with Butler and ordered two new LED spotlights for the Bradley statue. The old ones had a lens burnt through and were mercury halite type bulbs. These should be much more energy efficient. Also still looking for replacement for the spots on the three flags at the Complex concession.
- Staff is finishing repairs to some of Altrusa's displays.
- Waiting on Ameren to install new lights.
- Ordered and received twelve new ground protection mats that handle 120 tons.
- Bought a salt spreader from Lawn & Leisure.

### **Athletic Complex Supervisor/Sports Manager – Jacob Bunten**

#### **Athletic Complex:**

- Field supply bids for 2024 were gathered.
- MACC baseball hosted home games and both programs practiced regularly on their fields.
- Restrooms on the east side of the complex had the water turned on for MACC. The concessions and west restrooms are still winterized.

#### **Sports:**

- Registration for all 2024 summer sport leagues continued. Deadline is April 5<sup>th</sup> to register.



- Current registration numbers as of March 12<sup>th</sup>, is as follows (number in parentheses is last year's total, up to this point):

<u>Rec.</u>	<u>Comp.</u>
8U – 42 (30)	12U – 0 (0)
10U - 51 (49)	14U – 2 (1)
12U – 14 (11)	16U – 0 (1)
	18U – 2 (1)

### **Recreation Supervisor – Jenna Kitchen**

#### **Events/Marketing**

- Ordered a new round of postcards with different amenities on them.
- Submitted an MPRA (Missouri Parks and Recreation Association) spring magazine article about the mini train.
- Attended the monthly Safety Committee meeting.
- Submitted a radio ad to advertise for ball leagues and deadline information.
- Troy and I met with OnMedia to review the campground advertisement results and review the mini train commercial.
- Troy and I printed Junior Naturalist Program brochures. It is a brochure with different types of leaves/trees that people can mark off as they find them in the park.

#### **Concessions/Aquatics**

- Updated our 2024 Seasonal Employee Manual.
- Attended a StarGuard Elite zoom meeting about updates on the new lifeguard portal.
- Attended the monthly NRPA Aquatic Network zoom meeting.
- Held our first guard training for some returning guards.
- Working on scheduling more lifeguard trainings for the upcoming season.



City of

Police Department  
Troy Link  
Chief of Police  
264<sup>th</sup> Session FBI Academy

300 N Clark Street  
Moberly, MO 65270  
Phone: 660-263-0346  
Fax: 660-263-8540

Division of Criminal Investigation  
Monthly Report  
February 2024

- 1. Fraud; Suspect: CL W/M, 44 YOA; Victim: Local Business. Reports sent to RCPA.
- 2. Sexual Abuse; Suspect: DB, W/M 15 YOA; Victim: ST, W/F 15 YOA. Unfounded.
- 3. Furnishing pornographic materials to minors: Suspects: CH, W/M, 51 yoa, AH W/F, 42 yoa; Victim: CH, W/F, 3 yoa. Unfounded
- 4. Furnishing pornographic materials to minors: Suspects: CH, W/M, 51 yoa, AH W/F, 42 yoa; Victim: JH, W/M, 8 yoa. Unfounded.
- 5. Abuse of a Child: Suspect: NM, B/F, 47 yoa; Victim: NM, B/F, 14 yoa. Reports sent RCPA.
- 6. Abuse of a Child: Suspect: NM, B/F, 47 yoa; Victim: NM, B/F, 14 yoa. Reports sent to RCPA.
- 7. Assault 3<sup>rd</sup> Degree: Suspect: RR, B/M, 15 yoa; Victim: CC, W/M, 24 yoa. Reports sent to RCJO.
- 8. Assault 3<sup>rd</sup> Degree: Suspect: CH, W/M, 15 yoa; Victim: CC, W/M, 24 yoa. Reports sent to RCJO.
- 9. Leaving the Scene of an Accident: Suspect: DW, W/M, 22yoa; Victim: BM, B/M, 30yoa Reports sent to RCPA.
- 10. Tampering with Motor Vehicle (Probation Violation Warrant): Suspect: AT, W/F, 36yoa; Victim: State of MO. Reports sent to RCPA.
- 11. Stealing: Suspect: AT, W/F, 36yoa; Victim: JW, W/M, 61yoa. Unfounded.
- 12. Sodomy: Suspect: EM, W/M, 34yoa; Victim: TL, W/F, 25yoa. Reports sent to RCPA.

Cases Cleared.....12  
Interviews.....98

<b>Interrogations.....</b>	<b>3</b>
<b>Reports Written.....</b>	<b>74</b>

### **Special Assignments**

#### Monthly Report

Completed Paycom for detective unit.

Approved numerous reports for Detective Unit.

Tagged numerous body camera videos.

Follow up on Child Abuse investigation.

Follow up on a Death Investigation.

Follow up on Runaway Juvenile/ Assault investigation.

Investigation in reference to report of Furnishing Pornographic Material to Minors.

MIRMA Online Training- Basic First Aid.

MIRMA Online Training- Preventing Slips, Trips, and Falls.

Assisted Boone County Cyber Crimes Task Force with a Possession of Child Pornography investigation.

MIRMA Online Training- Drug and Alcohol Awareness.

MIRMA Online Training- Workplace Ergonomics.

Attended forensic interview in Columbia for Child Abuse investigation.

MIRMA Online Training- Defensive Driving Basics.

Follow up interview of witness for Child Abuse investigation.

MIRMA Online Training- Sexual Harassment in the Workplace.

Wrote and submitted search warrant for residence in reference to a Child Abuse investigation.

Assisted Patrol Division with an Assault investigation.

MIRMA Online Training- Bloodborne Pathogens for First Responders.

Assisted with Fraud investigation.

Served Search Warrant in reference to Child Abuse investigation.

Return of Search Warrant at courthouse in Huntsville.

Assisted Patrol Division with a runaway juvenile. (Child located/ Returned to Parents).

Contacted parent for Rainbow House to set up second interview for Child Molestation investigation.

Follow up on Child Abuse investigation.

Assisted with a Sodomy 1<sup>st</sup> Degree investigation.

Attended meeting at Prosecutor's Office in Huntsville.

Attended Supervisor's Meeting.

Attended forensic interview in Columbia for Child Abuse/ Child Molestation investigation.

Tagged numerous body camera videos.

Completed annual training courses (Implicit Bias)

Reviewed Discord search warrant return in reference to Terrorist Threat investigation.

Attended forensic interview in reference to Endangering the Welfare of a Child investigation.

Reviewed Instagram search warrant return in reference to Terrorist Threat investigation.



## City of

### Police Department

Troy Link  
Chief of Police  
264<sup>th</sup> Session FBI Academy

300 N Clark Street  
Moberly, MO 65270  
Phone: 660-263-0346  
Fax: 660-263-8540

Provided security for Moberly High School basketball game.  
Assisted patrol division with a Fraud investigation.  
Conducted follow-ups in reference to Fraud investigation.  
Assisted with arrest for Probation Violation warrant.  
Conducted follow-ups in reference to Stealing investigation.  
Reviewed Evidence in reference to Fraud investigation.  
Reviewed Dave investigative subpoena return in reference to Fraud/Forgery investigation.  
Submitted Facebook preservation request in reference to Motor Vehicle Theft investigation.  
Conducted follow-ups in reference to Motor Vehicle Theft investigation.  
Interviewed suspect in reference to Fraud investigation.  
Reviewed CashApp/Bitcoin transactions in reference to Fraud investigation.  
Contacted Probation and Parole in reference to Motor Vehicle Theft investigation.  
Assisted patrol division with an Assault investigation.  
Assisted patrol division with a Stealing/Fraud investigation.  
Conducted follow-ups in reference to Stealing/Fraud investigation.  
Attended MIAC Intelligence Meeting.  
Submitted Facial Recognition Request to MIAC in reference to Stealing/Fraud investigation.  
Submitted DOR request in reference to Stealing/Fraud investigation.  
Submitted MIAC (IP addresses) request in reference to Terrorist Threat investigation.  
Submitted Snapchat search warrant in reference to Harassment investigation.  
Conducted follow-ups in reference to Non-Caretaker referral / Sexual Abuse investigation.  
Interviewed witnesses in reference to Sexual Abuse investigation.  
Assisted patrol division with a Sodomy-1<sup>st</sup> Degree investigation.  
Assisted patrol division with a Domestic Assault investigation.  
Photographed victim's injuries in reference to Domestic Assault investigation.  
Conducted follow-ups in reference to Sodomy-1<sup>st</sup> Degree investigation.  
Reviewed video surveillance in reference to Stealing/Fraud investigation.  
Interviewed suspect in reference to Stealing/Fraud investigation.  
Reviewed DOR information in reference to Stealing/Fraud investigation.

Attended round table discussion at the Randolph County Prosecuting Attorney's Office.  
 Assisted patrol with a death investigation.  
 Photographed scene in reference to death investigation.  
 Collected and tagged evidence in reference to death investigation.  
 Reviewed video surveillance in reference to death investigation.  
 Attended autopsy in reference to death investigation.  
 Submitted Laboratory Analysis Request form in reference to death investigation.  
 Reviewed Snapchat information return in reference to Harassment investigation.  
 Attended Major Case Squad meeting.  
 Conducted follow-ups in reference to Harassment investigation.  
 Conducted a follow up on a leaving the scene investigation.  
 Assisted patrol division in a stealing investigation.  
 Responded to Hagood in reference to a follow up in a stealing investigation.  
 Served an arrest warrant from P&P at the intersection of Greeley and Myra.  
 Conducted a follow up on Myra in reference to a stealing investigation.  
 Attended SWAT Training for building clearing and structure movement on Porter.  
 Completed 'Use of Force and Liability Issues' training through Virtual Academy.  
 Responded to N. Morley in reference to a leaving the scene of an accident investigation.  
 Made contact with Florence Arizona Police to obtain information for a domestic investigation.  
 Assisted patrol division in an assault investigation that occurred on N. Morley  
 Responded to Coates Street in reference to assist on a traffic stop investigation.  
 Responded to McDonalds to obtain video surveillance for an assault investigation.  
 Attended the MIAC Region B Intel sharing meeting in Moberly.  
 Completed 'Basic First Aid' training through MIRMA University.  
 Served a search warrant in reference to a domestic violence investigation on College.  
 Completed 'Preventing Slips, Trips, & Falls' training through MIRMA University.  
 Responded to W. Elm in Huntsville in reference to a follow up in a stealing investigation.  
 Completed a request for an investigative subpoena in reference to a stealing investigation.  
 Completed 'Drug and Alcohol Awareness' training through MIRMA University.  
 Conducted an interrogation at MPD in reference to a sodomy investigation.  
 Responded to W. Coates for evidence collection in reference to a sodomy investigation.  
 Attended a round table information sharing meeting at the Randolph County Prosecutor's Office.  
 Served an investigative to US Cellular in reference to a stealing investigation.  
 Submitted a return to the on an investigative subpoena to the Circuit Clerk's Office.  
 Submitted an affidavit for a search warrant on an iPhone in a sodomy investigation.  
 Completed 'Workplace Ergonomics' training through MIRMA University.  
 Submitted an affidavit for a search warrant on a Google account in a sodomy investigation.  
 Attended Major Case Squad meeting in Macon.

Respectfully Submitted,  
 Commander Tracey Hayes



**City of**

**Police Department**

Troy Link  
Chief of Police  
264<sup>th</sup> Session FBI Academy

300 N Clark Street  
Moberly, MO 65270  
Phone: 660-263-0346  
Fax: 660-263-8540



03/01/24  
08:06

Moberly Police Department  
Total CAD Calls Received, by Nature of Call

343  
1

Page:

Nature of Call	Total Calls Received	% of Total
Abandoned Vehicle	2	0.21
Accident/Motor Vehicle	24	2.55
Alarm Call	14	1.49
Animal Bite	5	0.53
Animal Complaint	21	2.23
Assault	10	1.06
Assist Other Agency	33	3.50
Assist Public/Employee	70	7.43
Building Check	189	20.06
Damage Property	6	0.64
Death Investigation	1	0.11
Document Delivery/Pickup	19	2.02
Domestic Abuse	3	0.32
DWI	2	0.21
E911 Check	3	0.32
Extra Watch	23	2.44
Field Contact	11	1.17
Fire Alarm Call	5	0.53
Fire Call	7	0.74
Fire Health Safety Check	14	1.49
Found Property/Contraband	10	1.06
Fraud	5	0.53
Funeral Escort	3	0.32
Harassment	3	0.32
Health Safety	2	0.21
Keeping the Peace	5	0.53
Medical Assist\RCAD	60	6.37
Motor Vehicle Theft	1	0.11
Parking Violation	14	1.49
Peace Disturbance	65	6.90
Runaway Juvenile Detained	1	0.11
Runaway Juv	1	0.11
Sex Offenses	2	0.21
Special Assignment	9	0.96
Stealing	23	2.44
Suicide/Suicide Attempt	1	0.11
Suspicious Activity	56	5.94
Suspicious Person	10	1.06
Suspicious Vehicle	17	1.80
Traffic Complaint	144	15.29
Trespass/Refusing to Leave	7	0.74
Warrant Arrest	8	0.85
Try to Contact/Well-Being	33	3.50
Total Calls:		942

Report Includes:

All dates between `00:00:01 02/01/24` and `23:59:59 02/29/24`  
All nature of incidents  
All cities matching `MOB`  
All types  
All priorities  
All agencies

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# Moberly Fire Department February Monthly Report 2024

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## *City of Moberly Fire Department*

**Emergency Dial 911**  
**Station #1 660-269-8705 EXT 2035**  
**Fax# 660-263-0596**  
**E-mail ryand@moberlyfd.com**  
**Station #2 660-263-4121**

**310 N. Clark**  
**Moberly, MO 65270-1520**  
**Fire Chief**  
**Don Ryan**

To: Mayor and City Council  
 From: Don Ryan, Fire Chief  
 Date: March 1, 2024  
 Re: February Monthly Council Report:

- Last month the fire department responded to **99 incidents (27 different types)** this included: **10 fire related calls; 62 EMS Calls; 10 service calls; 8 good intent call; 7 false alarms & false calls; 1 Hazardous Condition (No Fire); 8 fire inspections and 1 Special Incident Type.**
- The Department's three shifts combined for **459.0** training hours. The following topics were covered: HazWhoper; HazMat ID & Spills; Aerial & Truck Familiarization; Wildland Firefighting; SCBA Air Consumption Training; CPR Instructor; EMT Training; Recruit Driver & Street Awareness Training; Radio Familiarization; and Health and Wellness.
- Building inspections (CFOs) and annual business inspections continue to be done by all three shifts.
- The Chief had an update review with WSKF Architects regarding the new station on the 1<sup>st</sup>.
- The Chief and several members of the department attended the Fire Expo in Columbia. The department had several members attend Fire School over this same weekend of the 2<sup>nd</sup>.
- The Chief, Captain Holtkamp, and FF Price testified in Randolph County Court on the 5<sup>th</sup>.
- The department participated in the monthly emergency siren testing on the 7<sup>th</sup>.
- The Chief participated in a webinar sponsored by Lexipol regarding "Aligning Policy & Practice: How to Reduce Risk, Increase Morale, & Improve Performance" on the 14<sup>th</sup>.
- The Chief attended the 24/63 Fire Chief's Meeting on the 21<sup>st</sup>.
- The Chief attended the DHS Civil Rights Evaluation Tool Webinar on the 22<sup>nd</sup>.
- The Chief attended the Randolph County LEPC Meeting on the 22<sup>nd</sup>.
- The Chief participated in the eICS Demo Webinar on the 27<sup>th</sup>.
- We held our monthly Officer's meeting on the 28<sup>th</sup>.
- The Chief attended the Finance Department Meeting covering Purchasing Policy & Invoice Review

**Notice for March 2024**

- The department will continue to provide business inspections to the community.
- The Chief is planning on attending a tour of the Enterprise Pipeline plant north of Cairo on the evening of the 5<sup>th</sup>.
- The Chief, Captain Holtkamp, and FF Price will testify in Randolph County Court on the 5<sup>th</sup>.
- The department will participate in the Statewide and monthly emergency siren testing on the 6<sup>th</sup>.
- The Chief will be participating in an exercise sponsored by the Missouri Healthcare Coalition (MHA Coalition MRSE Surge Exercise) on the 7<sup>th</sup>.
- The Chief will be beginning the budgetary meeting process by meeting with Finance and the City Manager on the 14<sup>th</sup>.
- The Chief will be participating in a virtual meeting (FEMA GO Quarterly Status Briefing) on the 20<sup>th</sup>.
- Tentatively (If class isn't cancelled by SEMA), the Chief will be attending the SEDMA Training: Emergency Operations Center (EOC) Leaders Skillset Course March 26<sup>th</sup> through the 29<sup>th</sup>.
- The department will be attending and participating in the College & Career Fair on the 25<sup>th</sup>.
- We will hold our monthly Officer's meeting on the 27<sup>th</sup>.

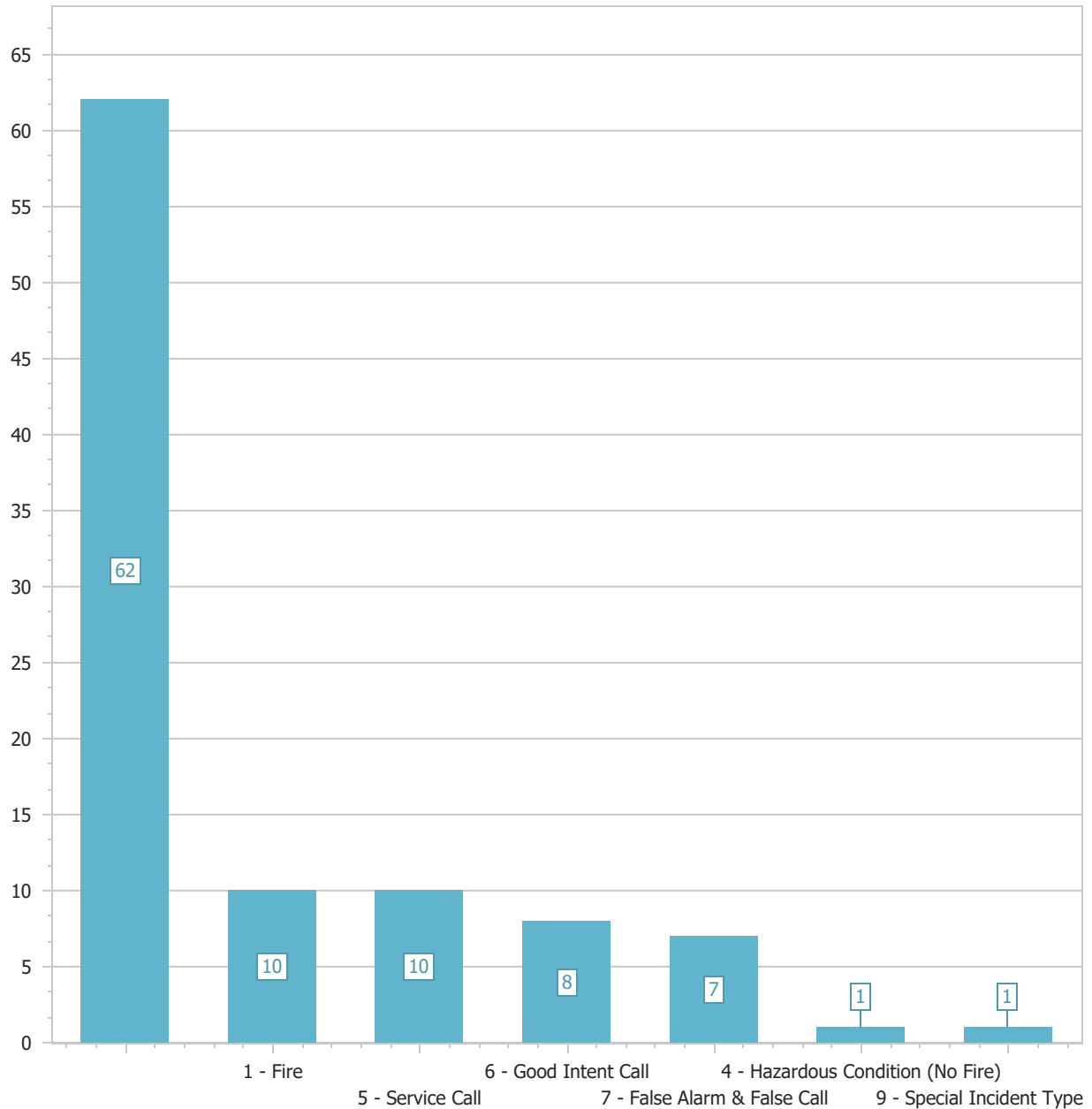


Emergency: Dial 911  
Station #1: 660-269-8705 Ext: 2035  
Fax: 600-263-0596  
Station #2: 660-263-4121

## City of Moberly Fire Department

310 N. Clark  
Moberly, MO 65270-1520

### Incident Reports by Incident Type Series, Detailed



**Incident Type:** 1 - Fire

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date/Time</b>	<b>Address</b>
2400140	0	2/4/2024 12:39:32 PM	605 FORT, Moberly, MO 65270
2400143	0	2/5/2024 8:10:48 AM	714 W ROLLINS ST, Moberly, MO 65270
2400146	0	2/6/2024 10:15:57 AM	US 63 HWY & Omar Bradley RD, Moberly, MO
2400156	0	2/9/2024 1:11:07 AM	501 MADISON AVE, Moberly, MO 65270
2400159	0	2/9/2024 3:08:00 PM	629 Taylor ST, Moberly, MO 65270
2400178	0	2/14/2024 2:51:00 PM	1001 BUETH, Moberly, MO 65270
2400209	0	2/25/2024 8:26:25 AM	118 REED, Moberly, MO 65270
2400214	0	2/27/2024 9:13:00 AM	607 N Ault ST, Moberly, MO 65270
2400218	0	2/27/2024 4:27:13 PM	1301 Woody W, Moberly, MO 65270
2400219	0	2/27/2024 7:39:27 PM	334 E Burkhart ST, Moberly, MO 65270

**Total Incidents: 10****Incident Type:** 3 - Rescue & Emergency Medical Service Incident

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date/Time</b>	<b>Address</b>
2400128	0	2/1/2024 8:48:56 AM	1301 E 24 HWY, Moberly, MO 65270
2400129	0	2/1/2024 11:53:06 AM	800 SINNOCK, Moberly, MO 65270
2400130	0	2/2/2024 12:25:48 AM	2105 SILVA #9, Moberly, MO 65270
2400131	0	2/2/2024 5:26:38 AM	100 McKeown PKY, Moberly, MO 65270
2400132	0	2/2/2024 12:44:55 PM	1714 N Morley ST, Moberly, MO 65270
2400133	0	2/2/2024 2:00:00 PM	1007 Myra ST, Moberly, MO 65270
2400134	0	2/3/2024 12:24:42 PM	909 Bond ST, Moberly, MO 65270
2400135	0	2/3/2024 10:53:55 PM	1502 MORLEY, Moberly, MO 65270



2400136	0	2/4/2024 7:50:03 AM	1309 E 24 HWY, Moberly, MO 65270
2400137	0	2/4/2024 9:45:54 AM	800 SINNOCK #34, Moberly, MO 65270
2400138	0	2/4/2024 10:42:38 AM	502 MADISON, Moberly, MO 65270
2400139	0	2/4/2024 12:19:15 PM	2251 SILVA #9, Moberly, MO 65270
2400142	0	2/5/2024 2:37:22 AM	205 FARROR #802, Moberly, MO 65270
2400145	0	2/5/2024 2:00:00 PM	712 Franklin ST, Moberly, MO 65270
2400147	0	2/6/2024 1:17:52 PM	829 Concannon ST W, Moberly, MO 65270
2400148	0	2/6/2024 5:05:18 PM	1301 E 24 HWY, Moberly, MO 65270
2400150	0	2/7/2024 11:43:44 AM	800 Sinnock AVE, Moberly, MO 65270
2400153	0	2/8/2024 1:20:02 AM	408 Monroe AVE, Moberly, MO 65270
2400155	0	2/8/2024 10:12:22 PM	302 N College AVE #6, Moberly, MO 65270
2400157	0	2/9/2024 1:26:12 AM	906 W Myra ST, Moberly, MO 65270
2400160	0	2/9/2024 3:30:51 PM	BERTLEY ST & Allen ST, Moberly, MO
2400161	0	2/9/2024 9:59:08 PM	619 Farror ST, Moberly, MO 65270
2400162	0	2/11/2024 2:47:42 AM	1210 Concannon ST, Moberly, MO 65270
2400163	0	2/11/2024 5:37:20 AM	1731 N Lakewood Dr. N, Moberly, MO 65270
2400164	0	2/11/2024 11:40:14 AM	301 S Morley ST, Moberly, MO 65270
2400165	0	2/11/2024 4:01:32 PM	224 HINTON ST, Moberly, MO 65270
2400166	0	2/12/2024 12:36:33 PM	531 GARFIELD AVE, Moberly, MO 65270
2400167	0	2/12/2024 3:09:50 PM	535 MEADOWBROOK DR, Moberly, MO 65270
2400169	0	2/13/2024 2:49:59 PM	1017 Myra ST W, Moberly, MO 65270
2400170	0	2/13/2024 3:55:04 PM	506 PATTON, Moberly, MO 65270
2400172	0	2/13/2024 9:10:07 PM	712 Promenade ST, Moberly, MO 65270

2400173	0	2/14/2024 5:26:39	906 W Myra ST, Moberly, MO 65270 AM
2400175	0	2/14/2024 9:05:00	525 W Logan ST, Moberly, MO 65270 AM
2400176	0	2/14/2024 10:01:02	1024 Fourth S, Moberly, MO 65270 AM
2400177	0	2/14/2024 12:18:00	1710 Gratz Brown ST, Moberly, MO 65270 PM
2400180	0	2/15/2024 7:33:24	617 Garfield ST, Moberly, MO 65270 AM
2400179	0	2/15/2024 4:44:25	23 Urbandale S, Moberly, MO 65270 PM
2400183	0	2/16/2024 11:02:25	63 HIGHWAY & E Highway 24, Moberly, MO 65270 AM
2400182	0	2/16/2024 11:03:25	63 HIGHWAY, Moberly, MO 65270 AM
2400184	0	2/16/2024 6:58:31	800 SINNOCK #5, Moberly, MO 65270 PM
2400185	0	2/16/2024 11:44:44	1826 Six Mile LN, Moberly, MO 65270 PM
2400186	0	2/17/2024 2:12:44	906 W Myra ST, Moberly, MO 65270 AM
2400187	0	2/17/2024 3:44:50	319 MOREHEAD ST, Moberly, MO 65270 PM
2400189	0	2/17/2024 10:45:11	710 W Rollins ST, Moberly, MO 65270 PM
2400190	0	2/18/2024 3:47:04	209 E Burkhart ST, Moberly, MO 65270 AM
2400191	0	2/19/2024 9:27:12	1000 S Williams ST #211, Moberly, MO 65270 PM
2400192	0	2/20/2024 11:18:00	1002 Shelby ST S, Moberly, MO 65270 AM
2400195	0	2/20/2024 5:48:34	1507 burtley, Moberly, MO 65270 PM
2400197	0	2/21/2024 8:23:05	800 N Holman RD, Moberly, MO 65270 AM
2400198	0	2/21/2024 12:56:31	511 Shumate LN, Moberly, MO 65270 PM
2400199	0	2/21/2024 7:47:05	911 Franklin W, Moberly, MO 65270 PM
2400201	0	2/22/2024 7:51:13	721 N Morley ST, Moberly, MO 65270 PM
2400206	0	2/25/2024 1:29:29	27 Windsor S, Moberly, MO 65270 AM
2400207	0	2/25/2024 5:14:16	2251 Silva LN #38, Moberly, MO 65270 AM

2400208	0	2/25/2024 7:04:24 AM	109 THOMPSON, Moberly, MO 65270
2400210	0	2/25/2024 1:39:27 PM	1510 HIGHWAY JJ #4, Moberly, MO 65270
2400211	0	2/26/2024 7:00:04 AM	212 N Fifth ST, Moberly, MO 65270
2400212	0	2/27/2024 7:13:25 AM	1007 Buchanan ST W, Moberly, MO 65270
2400213	0	2/27/2024 8:11:10 AM	511 Longview ST W, Moberly, MO 65270
2400215	0	2/27/2024 9:59:26 AM	W Coates ST & N 4th ST, Moberly, MO
2400217	0	2/27/2024 10:46:10 AM	1021 MORLEY ST, Moberly, MO 65270
2400226	0	2/29/2024 2:10:45 PM	308 BERTLEY, Moberly, MO 65270

**Total Incidents: 62**

**Incident Type:** 4 - Hazardous Condition (No Fire)

Incident #	Exp #	Alarm Date/Time	Address
2400141	0	2/4/2024 9:07:50 PM	20 KEHOE, Moberly, MO 65270

**Total Incidents: 1**

**Incident Type:** 5 - Service Call

Incident #	Exp #	Alarm Date/Time	Address
2400144	0	2/5/2024 10:00:00 AM	506 S Fifth ST, Moberly, MO 65270
2400154	0	2/8/2024 4:13:19 PM	1827 Ravenwood DR #1, Moberly, MO 65270
2400158	0	2/9/2024 11:15:00 AM	645 W Logan ST, Moberly, MO 65270
2400188	0	2/17/2024 4:30:00 PM	212 Lotter ST, Moberly, MO 65270
2400193	0	2/20/2024 1:30:00 PM	718 St. Charles ST, Moberly, MO 65270
2400196	0	2/21/2024 4:30:08 AM	609 GRAND, Moberly, MO 65270
2400200	0	2/22/2024 9:50:00 AM	1307 Watson ST, Moberly, MO 65270
2400202	0	2/23/2024 10:00:00 AM	106 Lyons ST, Moberly, MO 65270

2400224	0	2/29/2024 9:25:00 AM	718 St. Charles ST, Moberly, MO 65270
2400225	0	2/29/2024 1:50:00 PM	1051 Bond ST, Moberly, MO 65270

**Total Incidents: 10**

**Incident Type:** 6 - Good Intent Call

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date/Time</b>	<b>Address</b>
2400149	0	2/6/2024 8:11:49 PM	1100 N Morley ST, Moberly, MO 65270
2400168	0	2/12/2024 6:38:13 PM	100 McKeown PKY, Moberly, MO 65270
2400174	0	2/14/2024 7:44:00 AM	303 W Reed W, Moberly, MO 65259
2400181	0	2/16/2024 9:14:46 AM	WILLIAMS, Moberly, MO 65270
2400194	0	2/20/2024 4:35:58 PM	2251 SILVA, Moberly, MO 65270
2400216	0	2/27/2024 10:09:34 AM	1205 Henry W, Moberly, MO 65270
2400221	0	2/28/2024 12:19:19 PM	913 Morehead, Moberly, MO 65270
2400222	0	2/29/2024 1:27:08 AM	800 E McKinsey ST, Moberly, MO 65270

**Total Incidents: 8**

**Incident Type:** 7 - False Alarm & False Call

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date/Time</b>	<b>Address</b>
2400151	0	2/7/2024 3:23:57 PM	700 E Urbandale DR, Moberly, MO 65270
2400152	0	2/8/2024 12:44:31 AM	800 SINNOCK, Moberly, MO 65270
2400171	0	2/13/2024 5:06:48 PM	408 E Lee ST, Moberly, MO 65270
2400203	0	2/23/2024 8:13:02 PM	20 KEHOE AVE, Moberly, MO 65270
2400205	0	2/24/2024 11:42:48 PM	528 Farror ST, Moberly, MO 65270
2400220	0	2/28/2024 11:58:08 AM	205 FARROR, Moberly, MO 65270
2400223	0	2/29/2024 2:56:32 AM	201 Bedford ST, Moberly, MO 65270

Total Incidents: 7

Incident Type: 9 - Special Incident Type

Incident #	Exp #	Alarm Date/Time	Address
2400204	0	2/23/2024 10:22:22 PM	829 West End PL W, Moberly, MO 65270

Total Incidents: 1

Total Number of Distict Incidents: 99

Total Number of Distict Incident Types: 27

**Report Filter Settings**

**Report File Name:** Incident Reports by Incident Major Type, Detailed

**Filter Name:** Last Month

**Filter Expression:** [AlarmDateTime] is between '2/1/2024 12:00:00 AM' and '2/29/2024 11:59:59 PM'



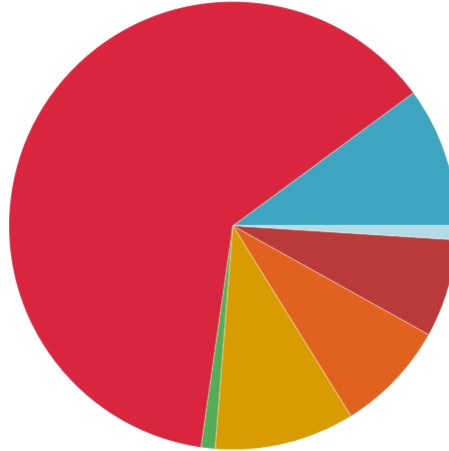


Emergency: Dial 911  
 Station #1: 660-269-8705 Ext: 2035  
 Fax: 600-263-0596  
 Station #2: 660-263-4121

## City of Moberly Fire Department

310 N. Clark  
 Moberly, MO 65270-1520

### Incident Reports By Incident Type, Summary



Incident Type	Total Incidents	Percent
111 - Building fire	1	1.01%
131 - Passenger vehicle fire	1	1.01%
141 - Forest, woods or wildland fire	1	1.01%
143 - Grass fire	1	1.01%
151 - Outside rubbish, trash or waste fire	2	2.02%
1511 - Household Refuse Fire	1	1.01%
1512 - Building Materials/ Demo Mat. Fire	1	1.01%
1513 - Yard Waste/ Refuse Fire	2	2.02%
311 - Medical assist, assist EMS crew	1	1.01%
3112 - Lift Assistance	16	16.16%
3113 - Standby, No care provided	6	6.06%
321 - EMS call, excluding vehicle accident with injury	33	33.33%

<b>Incident Type</b>	<b>Total Incidents</b>	<b>Percent</b>
322 - Motor vehicle accident with injuries	1	1.01%
324 - Motor vehicle accident with no injuries.	4	4.04%
331 - Lock-in (if lock out , use 511 )	1	1.01%
424 - Carbon monoxide incident	1	1.01%
5001 - Gas Appliance Inspection	8	8.08%
5311 - Report of odor with nothing found	2	2.02%
611 - Dispatched & canceled en route	4	4.04%
622 - No incident found on arrival at dispatch address	1	1.01%
651 - Smoke scare, odor of smoke	2	2.02%
653 - Smoke from barbecue, tar kettle	1	1.01%
733 - Smoke detector activation due to malfunction	1	1.01%
7401 - Unintentional alarm transmission medical	1	1.01%
745 - Alarm system activation, no fire - unintentional	4	4.04%
746 - Carbon monoxide detector activation, no CO	1	1.01%
911 - Citizen complaint	1	1.01%

**Total Number of Incidents: 99**

**Total Number of Incident Types: 27**

Incident Type	Total Incidents	Percent
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Report Filter Settings

**Report File Name:** Incidents by Incident Type, Summary with Major Type Graph

**Filter Name:** Last Calendar Month

**Filter Expression:** [AlarmDateTime] is between '2/1/2024 12:00:00 AM' and '2/29/2024 11:59:59 PM'

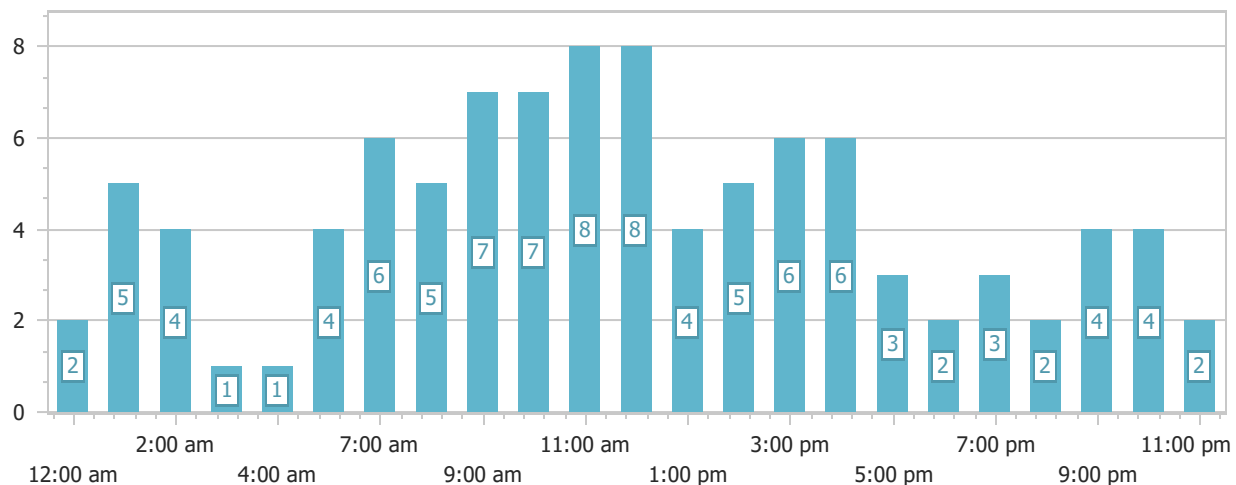


Emergency: Dial 911  
 Station #1: 660-269-8705 Ext: 2035  
 Fax: 600-263-0596  
 Station #2: 660-263-4121

## City of Moberly Fire Department

310 N. Clark  
 Moberly, MO 65270-1520

### Incident Reports by Time of Day, Detailed



#### 12:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400130	0	2/2/2024	3113 - Standby, No care provided
2400152	0	2/8/2024	7401 - Unintentional alarm transmission medical

**Total Number of Incidents:** 2

#### 1:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400153	0	2/8/2024	321 - EMS call, excluding vehicle accident with injury
2400156	0	2/9/2024	151 - Outside rubbish, trash or waste fire
2400157	0	2/9/2024	321 - EMS call, excluding vehicle accident with injury
2400206	0	2/25/2024	321 - EMS call, excluding vehicle accident with injury
2400222	0	2/29/2024	611 - Dispatched & canceled en route

**Total Number of Incidents:** 5

#### 2:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400142	0	2/5/2024	3112 - Lift Assistance
2400162	0	2/11/2024	321 - EMS call, excluding vehicle accident with injury
2400186	0	2/17/2024	321 - EMS call, excluding vehicle accident with injury
2400223	0	2/29/2024	745 - Alarm system activation, no fire - unintentional

**Total Number of Incidents:** 4

### 3:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400190	0	2/18/2024	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 1

### 4:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400196	0	2/21/2024	5311 - Report of odor with nothing found

**Total Number of Incidents:** 1

### 5:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400131	0	2/2/2024	321 - EMS call, excluding vehicle accident with injury
2400163	0	2/11/2024	3112 - Lift Assistance
2400173	0	2/14/2024	321 - EMS call, excluding vehicle accident with injury
2400207	0	2/25/2024	3113 - Standby, No care provided

**Total Number of Incidents:** 4

### 7:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400136	0	2/4/2024	3113 - Standby, No care provided
2400174	0	2/14/2024	653 - Smoke from barbecue, tar kettle
2400180	0	2/15/2024	3112 - Lift Assistance
2400208	0	2/25/2024	321 - EMS call, excluding vehicle accident with injury

2400211	0	2/26/2024	3112 - Lift Assistance
2400212	0	2/27/2024	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 6

### 8:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400128	0	2/1/2024	3113 - Standby, No care provided
2400143	0	2/5/2024	151 - Outside rubbish, trash or waste fire
2400197	0	2/21/2024	3112 - Lift Assistance
2400209	0	2/25/2024	143 - Grass fire
2400213	0	2/27/2024	3112 - Lift Assistance

**Total Number of Incidents:** 5

### 9:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400137	0	2/4/2024	321 - EMS call, excluding vehicle accident with injury
2400175	0	2/14/2024	321 - EMS call, excluding vehicle accident with injury
2400181	0	2/16/2024	622 - No incident found on arrival at dispatch address
2400200	0	2/22/2024	5001 - Gas Appliance Inspection
2400214	0	2/27/2024	1511 - Household Refuse Fire
2400215	0	2/27/2024	321 - EMS call, excluding vehicle accident with injury
2400224	0	2/29/2024	5001 - Gas Appliance Inspection

**Total Number of Incidents:** 7

### 10:00 am

Incident #	Exp #	Alarm Date	Incident Type
2400138	0	2/4/2024	321 - EMS call, excluding vehicle accident with injury
2400144	0	2/5/2024	5001 - Gas Appliance Inspection
2400146	0	2/6/2024	131 - Passenger vehicle fire
2400176	0	2/14/2024	321 - EMS call, excluding vehicle accident with injury
2400202	0	2/23/2024	5001 - Gas Appliance Inspection



2400216	0	2/27/2024	651 - Smoke scare, odor of smoke
2400217	0	2/27/2024	324 - Motor vehicle accident with no injuries.

**Total Number of Incidents:** 7

**11:00 am**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2400129	0	2/1/2024	331 - Lock-in (if lock out , use 511 )
2400150	0	2/7/2024	321 - EMS call, excluding vehicle accident with injury
2400158	0	2/9/2024	5001 - Gas Appliance Inspection
2400164	0	2/11/2024	321 - EMS call, excluding vehicle accident with injury
2400183	0	2/16/2024	324 - Motor vehicle accident with no injuries.
2400182	0	2/16/2024	324 - Motor vehicle accident with no injuries.
2400192	0	2/20/2024	321 - EMS call, excluding vehicle accident with injury
2400220	0	2/28/2024	745 - Alarm system activation, no fire - unintentional

**Total Number of Incidents:** 8

**12:00 pm**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2400132	0	2/2/2024	324 - Motor vehicle accident with no injuries.
2400134	0	2/3/2024	3112 - Lift Assistance
2400139	0	2/4/2024	3112 - Lift Assistance
2400140	0	2/4/2024	1513 - Yard Waste/ Refuse Fire
2400166	0	2/12/2024	3112 - Lift Assistance
2400177	0	2/14/2024	321 - EMS call, excluding vehicle accident with injury
2400198	0	2/21/2024	321 - EMS call, excluding vehicle accident with injury
2400221	0	2/28/2024	611 - Dispatched & canceled en route

**Total Number of Incidents:** 8

**1:00 pm**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2400147	0	2/6/2024	3112 - Lift Assistance

2400193	0	2/20/2024	5001 - Gas Appliance Inspection
2400210	0	2/25/2024	3112 - Lift Assistance
2400225	0	2/29/2024	5001 - Gas Appliance Inspection

**Total Number of Incidents:** 4

### 2:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2400133	0	2/2/2024	3112 - Lift Assistance
2400145	0	2/5/2024	321 - EMS call, excluding vehicle accident with injury
2400169	0	2/13/2024	321 - EMS call, excluding vehicle accident with injury
2400178	0	2/14/2024	141 - Forest, woods or wildland fire
2400226	0	2/29/2024	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 5

### 3:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2400151	0	2/7/2024	745 - Alarm system activation, no fire - unintentional
2400159	0	2/9/2024	1512 - Building Materials/ Demo Mat. Fire
2400160	0	2/9/2024	322 - Motor vehicle accident with injuries
2400167	0	2/12/2024	3112 - Lift Assistance
2400170	0	2/13/2024	321 - EMS call, excluding vehicle accident with injury
2400187	0	2/17/2024	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 6

### 4:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2400154	0	2/8/2024	5311 - Report of odor with nothing found
2400165	0	2/11/2024	3112 - Lift Assistance
2400179	0	2/15/2024	311 - Medical assist, assist EMS crew
2400188	0	2/17/2024	5001 - Gas Appliance Inspection
2400194	0	2/20/2024	611 - Dispatched & canceled en route

2400218      0      2/27/2024      111 - Building fire

**Total Number of Incidents:**      6

**5:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
2400148	0	2/6/2024	3113 - Standby, No care provided
2400171	0	2/13/2024	745 - Alarm system activation, no fire - unintentional
2400195	0	2/20/2024	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:**      3

**6:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
2400168	0	2/12/2024	611 - Dispatched & canceled en route
2400184	0	2/16/2024	3113 - Standby, No care provided

**Total Number of Incidents:**      2

**7:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
2400199	0	2/21/2024	321 - EMS call, excluding vehicle accident with injury
2400201	0	2/22/2024	321 - EMS call, excluding vehicle accident with injury
2400219	0	2/27/2024	1513 - Yard Waste/ Refuse Fire

**Total Number of Incidents:**      3

**8:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
2400149	0	2/6/2024	651 - Smoke scare, odor of smoke
2400203	0	2/23/2024	746 - Carbon monoxide detector activation, no CO

**Total Number of Incidents:**      2

**9:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
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2400141	0	2/4/2024	424 - Carbon monoxide incident
2400161	0	2/9/2024	321 - EMS call, excluding vehicle accident with injury
2400172	0	2/13/2024	321 - EMS call, excluding vehicle accident with injury
2400191	0	2/19/2024	3112 - Lift Assistance

**Total Number of Incidents:** 4

#### 10:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2400135	0	2/3/2024	321 - EMS call, excluding vehicle accident with injury
2400155	0	2/8/2024	3112 - Lift Assistance
2400189	0	2/17/2024	321 - EMS call, excluding vehicle accident with injury
2400204	0	2/23/2024	911 - Citizen complaint

**Total Number of Incidents:** 4

#### 11:00 pm

Incident #	Exp #	Alarm Date	Incident Type
2400185	0	2/16/2024	321 - EMS call, excluding vehicle accident with injury
2400205	0	2/24/2024	733 - Smoke detector activation due to malfunction

**Total Number of Incidents:** 2

Report Filter Settings

Report Name:

Incident Reports by Time of Day, Detailed

Filter Name:

last month

Filter Expression:

[AlarmDateTime] is between '2/1/2024 12:00:00 AM' and '2/29/2024 11:59:59 PM'



Emergency: Dial 911  
Station #1: 660-269-8705 Ext: 2035  
Fax: 600-263-0596  
Station #2: 660-263-4121

## *City of Moberly Fire Department*

310 N. Clark  
Moberly, MO 65270-1520

### **Incident Reports by Apparatus, Summary**

<b>Apparatus:</b>	<b>Total Number of Incidents Responded to:</b>
301 Command Ford F250	54
302 - 2014 Saber	42
303- 2022 Commander	48
304 - 2002 Contender	11

**Total Number of Incidents: 98**

Report Filter Settings

Report Name:

Incident Reports by Apparatus, Summary

Filter Name:

Date Range and Incident Number Exists

Filter Expression:

[AlarmDateTime] is between '2/1/2024 00:00' and '2/29/2024 23:59'





Emergency: Dial 911  
 Station #1: 660-269-8705 Ext: 2035  
 Fax: 600-263-0596  
 Station #2: 660-263-4121

## City of Moberly Fire Department

310 N. Clark  
 Moberly, MO 65270-1520

### Department Log Hours and Points, Detailed

#### Boeding, Matthew

		Time at Activity	Hours Paid	Points
<b>Start Time:</b> 2/22/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical Training			
<b>Start Time:</b> 2/16/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical training			
<b>Start Time:</b> 2/13/2024 1:00:00 PM	<b>Activity:</b>	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Hazwhoper Target Solutions			
<b>Start Time:</b> 2/13/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical training			
<b>Start Time:</b> 2/1/2024 1:00:00 PM	<b>Activity:</b> On Duty	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Rescue Dummy in a confined space			
<b>Total Hours and Points:</b>		<b>12:30</b>	<b>0</b>	<b>11</b>

#### Brockman, Stacy, D

		Time at Activity	Hours Paid	Points
<b>Start Time:</b> 2/21/2024 1:00:00 PM	<b>Activity:</b>	03:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Natural cover fire training Objectives: accessing fire locations- extinguishing applications, methods- pre fire planing -available extinguishing sources.			

<b>Start Time:</b> 2/13/2024 1:00:00 PM	<b>Activity:</b>	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Hazwhoper Target Solutions			
<b>Start Time:</b> 2/7/2024 1:00:00 PM	<b>Activity:</b>	04:00	0	4
<b>Log Type:</b> Training	<b>Entry Text:</b> HAZ MAt Training on Target Solutions 2 classes			
<b>Start Time:</b> 2/1/2024 1:00:00 PM	<b>Activity:</b> On Duty	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Rescue Dummy in a confined space			
<b>Total Hours and Points:</b>		<b>15:00</b>	<b>0</b>	<b>16</b>

**Brown, Killian**

		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/21/2024 1:00:00 PM	<b>Activity:</b>	03:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Natural cover fire trainingObjectives: accessing fire locations-extinguishing applications, methods- pre fire planing -available extinguishing sources.			
<b>Total Hours and Points:</b>		<b>03:00</b>	<b>0</b>	<b>4</b>

**Cody, Mark A**

		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/21/2024 1:00:00 PM	<b>Activity:</b>	03:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Natural cover fire trainingObjectives: accessing fire locations-extinguishing applications, methods- pre fire planing -available extinguishing sources.			
<b>Total Hours and Points:</b>		<b>03:00</b>	<b>0</b>	<b>4</b>

**Dutton II, Kenneth Ross**

<b>Time at</b>	<b>Hours</b>
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		<b>Activity</b>	<b>Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/22/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical Training			
<b>Start Time:</b> 2/16/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical training			
<b>Start Time:</b> 2/13/2024 1:00:00 PM	<b>Activity:</b>	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Hazwhoper Target Solutions			
<b>Start Time:</b> 2/7/2024 1:00:00 PM	<b>Activity:</b>	04:00	0	4
<b>Log Type:</b> Training	<b>Entry Text:</b> HAZ MAt Training on Target Solutions 2 classes			
<b>Start Time:</b> 2/7/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Training			
<b>Start Time:</b> 2/1/2024 1:00:00 PM	<b>Activity:</b> On Duty	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Rescue Dummy in a confined space			
<b>Total Hours and Points:</b>		<b>16:30</b>	<b>0</b>	<b>15</b>

**Hirleman, Brendan**

		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/21/2024 1:00:00 PM	<b>Activity:</b>	03:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Natural cover fire trainingObjectives: accessing fire locations-extinguishing applications, methods- pre fire planing -avalible extinguishing sources.			
<b>Total Hours and Points:</b>		<b>03:00</b>	<b>0</b>	<b>4</b>

**Keel, Ivan**

		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/22/2024 8:00:00 AM	<b>Activity:</b>	01:30		1

<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical Training			
<b>Start Time:</b> 2/16/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical training			
<b>Start Time:</b> 2/13/2024 1:00:00 PM	<b>Activity:</b>	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Hazwhoper Target Solutions			
<b>Start Time:</b> 2/13/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical training			
<b>Start Time:</b> 2/7/2024 1:00:00 PM	<b>Activity:</b>	04:00	0	4
<b>Log Type:</b> Training	<b>Entry Text:</b> HAZ MAT Training on Target Solutions 2 classes			
<b>Start Time:</b> 2/7/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Training			
<b>Start Time:</b> 2/1/2024 1:00:00 PM	<b>Activity:</b> On Duty	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Rescue Dummy in a confined space			
<b>Total Hours and Points:</b>		<b>18:00</b>	<b>0</b>	<b>16</b>

### McCawley, Justus

		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/21/2024 1:00:00 PM	<b>Activity:</b>	03:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Natural cover fire trainingObjectives: accessing fire locations-extinguishing applications, methods- pre fire planing -available extinguishing sources.			
<b>Total Hours and Points:</b>		<b>03:00</b>	<b>0</b>	<b>4</b>

### Stone, Slater

	<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
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<b>Start Time:</b> 2/13/2024 1:00:00 PM	<b>Activity:</b>	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Hazwhoper Target Solutions			
<b>Start Time:</b> 2/7/2024 1:00:00 PM	<b>Activity:</b>	04:00	0	4
<b>Log Type:</b> Training	<b>Entry Text:</b> HAZ MAt Training on Target Solutions 2 classes			
<b>Start Time:</b> 2/1/2024 1:00:00 PM	<b>Activity:</b> On Duty	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Rescue Dummy in a confined space			
<b>Total Hours and Points:</b>		<b>12:00</b>	<b>0</b>	<b>12</b>

<b>Sunderland, Daniel J</b>
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		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/22/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical Training			
<b>Start Time:</b> 2/16/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical training			
<b>Start Time:</b> 2/13/2024 1:00:00 PM	<b>Activity:</b>	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Hazwhoper Target Solutions			
<b>Start Time:</b> 2/13/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical training			
<b>Start Time:</b> 2/7/2024 1:00:00 PM	<b>Activity:</b>	04:00	0	4
<b>Log Type:</b> Training	<b>Entry Text:</b> HAZ MAt Training on Target Solutions 2 classes			
<b>Start Time:</b> 2/7/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Training			
<b>Start Time:</b> 2/1/2024 1:00:00 PM	<b>Activity:</b> On Duty	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Rescue Dummy in a confined space			
<b>Total Hours and Points:</b>		<b>18:00</b>	<b>0</b>	<b>16</b>

**Tompson, Ron**

		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/21/2024 1:00:00 PM	<b>Activity:</b>	03:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Natural cover fire training Objectives: accessing fire locations- extinguishing applications, methods- pre fire planing -available extinguishing sources.			
<b>Total Hours and Points:</b>		<b>03:00</b>	<b>0</b>	<b>4</b>

**Wilborn, Patrick**

		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/16/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Physical training			
<b>Start Time:</b> 2/7/2024 1:00:00 PM	<b>Activity:</b>	04:00	0	4
<b>Log Type:</b> Training	<b>Entry Text:</b> HAZ MAT Training on Target Solutions 2 classes			
<b>Start Time:</b> 2/7/2024 8:00:00 AM	<b>Activity:</b>	01:30		1
<b>Log Type:</b> Training	<b>Entry Text:</b> YMCA Training			
<b>Start Time:</b> 2/1/2024 1:00:00 PM	<b>Activity:</b> On Duty	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Rescue Dummy in a confined space			
<b>Total Hours and Points:</b>		<b>11:00</b>	<b>0</b>	<b>10</b>

**Wolverton, Charles B**

		<b>Time at Activity</b>	<b>Hours Paid</b>	<b>Points</b>
<b>Start Time:</b> 2/13/2024 1:00:00 PM	<b>Activity:</b>	04:00		4
<b>Log Type:</b> Training	<b>Entry Text:</b> Hazwhoper Target Solutions			
<b>Start Time:</b> 2/7/2024 1:00:00 PM	<b>Activity:</b>	04:00	0	4
<b>Log Type:</b> Training	<b>Entry Text:</b> HAZ MAT Training on Target Solutions 2 classes			

Target Solutions 2 classes

**Start Time:** 2/1/2024 1:00:00 PM

**Log Type:** Training

**Activity:** On Duty

**Entry Text:** Rescue Dummy in a confined space

04:00

4

Total Hours and Points:

12:00

0

12

Grand Total Hours and Points:

5 Days, 10:

0

128



**Report Filter Settings**

**Report Name:** Department Log Hours and Points, Detailed  
**Filter Name:** Last Month's Training  
**Filter Expression:** ([StartTime] is between '2/1/2024 12:00:00 AM' and '2/29/2024 11:59:59 PM') And ([LogTypeID] equals 'Training')

In House Training Hours  
A Shift

Date	Class Title	Class Hrs.	Dutton Hrs.	Wolverton Hrs.	Brockman Hrs.	Boeding Hrs.	Sunderland Hrs.	Stone Hrs.	Keel Hrs.	Wilborn Hrs.	
2/1/2024	VMCA	1	1	0	0	1	1	0	1	1	
2/1/2024	Confined Space with Dummy	4	4	4	4	4	4	4	4	4	
2/7/2024	VMCA	1	1	0	0	0	1	0	1	0	
2/7/2024	Hazmat Communication	2	2	0	2	0	2	2	2	2	
2/7/2024	HazMat spill prevent	2	2	0	2	0	2	2	2	2	
2/10/2024	VMCA	1	1	0	0	1	1	0	1	1	
2/10/2024	Truck Familiarization 303	2	2	2	2	2	2	2	2	2	
2/13/2024	VMCA	1	0	0	0	1	1	0	1	0	
2/13/2024	HAZ Whoper Class	4	4	4	4	4	4	4	4	0	
2/13/2024	CPR Instructor	4	4	0	0	0	0	0	0	0	
2/16/2024	VMCA	1	1	0	0	1	1	0	1	1	
2/19/2024	VMCA	1	0	0	0	1	1	0	1	1	
2/21/2024	VMCA	1	0	0	1	0	0	0	0	0	
2/21/2024	Wild Land FF	4	0	0	4	0	0	0	0	0	
2/22/2024	VMCA	1	1	0	0	1	1	0	1	0	
2/22/2024	HAZWOPER	4	4	0	4	4	4	4	4	4	
2/22/2024	EMT - Classes	12	0	0	0	12	0	0	0	0	
2/28/2024	VMCA	1	0	0	0	0	1	0	0	1	
2/28/2024	New Radio Familiarization	4	4	4	4	0	4	4	0	4	
Hours		51	31	14	27	32	30	22	25	23	204

206

207

# Director Of Utilities Monthly Report

**February 2024** *(Presented at The March 18 City Council Meeting)*

## **Interim Director's Summary**

- Meetings with Swift foods and consultants on plant pre-treatment upgrade plans.
- Meetings with Aimee Davenport, consultants, and city officials on revisions to JBS Consent order.
- Meetings with JBS Foods and consultants about the possibility of an off-site discharge location. That has now been put on hold.
- Prepared DNR response to 2<sup>ND</sup> Odor violation.
- Interviews with both KMIZ tv and Kwik radio to discuss the Odor response.
- Daily site visits to the Downtown CSO storage project.
- Daily site visits to the Sinnock Ave Force Main extension project.
- Site inspections and planning for the Rollins St CSO Basin and Odor Control.
- Coordinate with Ace pipe on the areas and tactics for Swifts Grease removal.
- Prepared Sparks Ave sewer project to go out for bids.
- Utility dept monthly invoices
- Turn in all Utility related MIRMA claims.
- Bi-weekly Staff meetings with Utility dept heads.
- Prepare first stages of Utility budget for 24/25.
- Meetings with Jacobs and DNR (SRF) about the numerous upcoming projects.
- Meeting with Burns and Mac on the ongoing Rate Study that's in progress.
- Meetings with Barr Engineering to discuss the following in progress projects- 7 Bridges lagoon APRA, Storm Water Master Plan, and the 319 Watershed program.
- Started a Ghost meter project that has recovered 10 Neptune meters (\$5000) and found one residence that has not paid a water bill for 5yrs as the meter was never switched out during the ESP project. I have identified hundreds of addresses that need to be checked and verified.
- There was a SSO at the WWTF due to a bio-solids valve not being closed properly that led to a spill that made it to a neighboring property. The DC crew was able to clean this spill up the following day. I suspended the member of staff who made the mistake for 2.5 days without pay. We have already had the contractor change the grading surrounding this valve so this can never happen again, and any spill will be contained onsite.
- Feb 23- I terminated the employment of [REDACTED] the Storm Water Coordinator for time theft, tardiness, dereliction of workspaces and lying to me.
- Feb 26-Suspended the Household Hazardous Waste program until all materials can be removed from the building and it is made safe for the public to enter.
- Prepare water/sewer tap authorizations.
- Prepare Land Disturbance permits.
- Record Back flow preventer inspections.
- Updated Water specs to accept Clowe fire hydrants and water valves.

**Project Tracking-**

EDA-

Sturgeon/Rollins- Complete

N. Morely Detention Basin – Complete – 2023 **\$104K**N. Morley Lift Station upgrade and Sinnock Ave FM- 2024 **\$1.9M ESS-FM in progress LS- July 24**N. Morely Waterline- 2024 **\$1.2M ESS- Construction Summer 2024**Downtown CSO – 2024 **\$1.8M Schneiders- In progress- Completion Summer 2024**Downtown Rehab- 2024 **\$1.0M Out to Bid April 2024- Completion Fall 2024**

DNR FUNDED-

Rt JJ- SEWER FM- 2025? **\$3.5M Still waiting on final 2 easements Court date- 3/19/24**NW Regional lift station/Sanitary Sewer Lines- 2025 **\$5.0M Early Design Stage**Orton Ln- Regional Lift station- TBA- RIG- 2025 **\$1.0M Early Design Stage**

ARPA-

7 Bridges Rd lagoon upgrade- 2024 - \$1.5M Barr- Design in progress- Completion 2025

SRF-

Sparks Ave sewer- 2024 PBS+A- Design Complete- Construction Bids go out March 15

Logan St waterline replacement- 2025 **\$7.1M Jacobs- Design in progress- completion 2026**Rollins CSO Upgrade- 2025 **\$5.0M Design to begin once approved by SRF**

Capital Improvements-

Water Treatment Plant- Clarifiers- 2025 **\$750K Design completion summer 2024**Wastewater treatment plant- Digester Liner replacement – 2024 **\$157k ESS Completion summer 2024****Barr Engineering-****319 Watershed – in progress****Storm Wastewater Master Plan- In Progress****Multi-purpose fund-****Water/Sewer rate study- Burns/Mac-In progress Completion spring 2024**

Replacement of 4MI of 14in cast iron waterlines- \$7m- 2026.

**Dept. Summaries:**

Drinking Water produced: 36.5 MG (1.17 MG/Day)

Drinking Water billed: 34.7 MG (1.20 MG/Day) \$237,345.80 (\$8,184.33/Day)

Wastewater Treated: 58.769 MG (2.02 MG/Day)

Wastewater Billed: 33.1 MG (1.14 MG/Day) \$324,025.91 (\$11,173.3 Day)

Wastewater Discharge Combined Sewer Outfalls: 8.19 MG

**Water Billing Office**

- 67 Landlord letters. Sent to notify landlords of renters' delinquent payment status.
- 28 Deposit letters.
- 34 Emails to 7 Landlords.
- 137 Work orders
- Received 10 Waste Management calls or visits from customers.

**Distribution and Collection Department and Customer Service**

- Repaired 4 water leaks.
- Replaced or removed 3 valves.
- Completed 186 Missouri One Call tickets for locating Moberly water and sewer lines.
- Staff investigated 10 sewer calls.
- Inspected 3,463 feet of sewer line.
- Jetted approximately 13,446 feet of sewer line.
- Lead Service Line Replacement- 2.

**Feb Utility Leak Report**

- **02-01-24:** Water main break @ 111 E Coates St.
  - 2 customers without water for 2 hours.
  - Estimated water loss 115,320 gallons.
  - Repair completed in 8 hours.
- **02-05-24:** Fire hydrant replacement @ 1420 Becflo Dr.
  - 1 customer without water for 1 hour.
  - Estimated water loss 319,134 gallons.
  - Repair completed in 6 hours.
- **02-09 & 02-12-24:** Water main break @ 903 Taylor St.
  - 80 customers without water for 6 hours.
  - Estimated water loss is 151,188 gallons.
  - Repair completed in 8 hours.
- **02-20-24:** Fire hydrant repair @ 300 N Clark St.
  - 0 customers without water.
  - Estimated water loss is 3,830 gallons.
  - Repair completed in 4 hours.



## Water Filtration Plant

### CHEMICAL USAGE

- LIME- 3,814 lbs.
  - ALUM- 19,382 lbs.
  - Polymer- 133 gal
  - CHLORINE- 1,258 lbs.
  - FLUORIDE- 1,023 lbs.
  - CARBON- 2,790 lbs.
  - AMMONIA- 174 gal
  - CAUSTIC- 459 gal
- 
- Number of Lab Tests-3,284
  - Number of Jar tests Ran- 3
  - Number of Colilert tests Ran- 4

### **Sludge treatment**

- Gals treated- 0
- Lbs. dumped- 0

### Monthly Summary

- 2-1 Received a call from Matt Brownfield about no water pressure at Coates St. car wash.
- 2-2 Received TOC sample cooler from DNR lab. Ordered rebuild kit for Sparks Ave booster station from Hydro-Kinetics. Matt attended MWWC planning committee meeting in Macon. Changed out chlorine container with no issues.
- 2-5 Street barn here measuring the manholes again for rings to finish the road. Collected and shipped TOC samples. Lost a lot of water due to a fire hydrant replacement on BecFlo. Ordered alum.
- 2-6 A crane showed up at 0800 but was supposed to be at wastewater. Performed monthly maintenance on the free and total chlorine analyzers. Hach here to perform quarterly checks on turbidimeters.
- 2-7 Finished cleaning out the alum fill pipe from the truck plugging it up and put it back together.
- 2-13 Had an interview scheduled for 9 AM that was a no show. Collected Bac-T samples. Generators did their weekly test fire.
- 2-14 Brenntag here to discuss future jar testing.
- 2-15 Collected UCMR-5 and Bac-T samples.
- 2-16 Received SOC cooler from the state lab. Fire extinguishers were inspected. Held 2 interviews and a tour of the plant.
- 2-18 Hawkins here to pick up raw water for jar testing at their facility.
- 2-19 Alum truck here at 1030 and plugged the fill line before 11. Sent the truck back again.

- 2-20 Les called the plant around 11 saying there was a vehicle in the lake. Spent most of the day dealing with phone calls about the alum fill pipe. Started flushing the fill pipe again.
- 2-21 Street dept here to put rings on the manholes but they are the wrong ones. Justin collected SOC samples. Received caustic, fluoride, and pot perm from Hawkins. Utility Service dropped off their work trailer at the plant for a job next week. Communication failure with Sparks Tower, Matt was called in to reset the communication box at Sparks.
- 2-22 Agee plumbing here to camera the fill pipe.
- 2-26 Cummins here to work on generator but all the parts for the transfer switch are not here so they just did the regular PM checks.
- 2-27 Utility Service got all the conduit ready at Whicker Tower and just waiting on us to run the power line. Collected Bac-T's, ordered a camera for the plant from Lowes and attended a MWWC meeting in Macon.
- 2-28 Utility staff meeting held at the plant.
- 2-29 Ran hardness test for wastewater.

### **Wastewater Treatment Facility**

- Treated 58.769 MGM an average of 2.027 MGD.
- Transferred roughly 906,228 gallons of sludge from the SBR's to the digesters.
- There was 17.4 DT of biosolids applied for the month.
- 0.19 inches of precipitation that fell over a 5-day period.
- Taylor CSO (outfall 002) did not discharge for the month of February.
- Rollins CSO (outfall 003) discharged 8.19 MGM for the month of February.
- Seven Bridges CSO (outfall 004) did not discharge for the month of February.
- Holman Rd CSO (outfall 005) did not discharge for the month of February.
- Grease has been noticed at the wastewater plant more frequently. Pro Pumping and Hydro jetting have been removing grease from the wet well on a weekly basis. Floats in the Morley PS have not been working properly due to high grease amounts in the wet well.
- The blowers have been having failures due to pressure. WWTP staff are still working to troubleshoot the problem. An Aerzen technician was on site to do troubleshooting. We are currently working with programmers to hopefully resolve the issue.
- Taylor St CSO began draining to be able to remove grease and sludge that has accumulated in the basin.
- Pump #2 at McKinsey PS was pulled due to a seal fail. That pump is currently at Independent Electric for investigation.
- Cummins was onsite to perform maintenance on the generator alternator at the WWTP.
- Operators began yearly maintenance on the UV system. This system will be put back into operation April 1.
- An operator left a valve open on the land application field. When the pumps were turned on the next day, several thousand gallons of biosolids were discharged into a drainage ditch on the neighbor's property. DNR was on site for an investigation.
- The gear box on the hose reel went out. The reel is currently out of operation until a new one can be installed.

**Land Disturbance Inspections**

Site	Permit Holder	Status
KO Storage	KO Construction	Silt fence not trenched
Dream Moore Falls	Larry Schnell	No issues
Logan Street	Drew Kerns	Construction Not Started
Cobblestone Creek	Tony Stuart	No issues
Cobblestone Creek	Knox & Haynes	No issues
Ellis Place	Tony Stuart	No issues
Eagle Tree Ridge	Dave Richardson	No self insp, track out, no inlet protection
Southridge	Kevin Klosterman	No self insp
Alt Ed School	Jeff McCracken	No issues
Walmart DC	Scott Kleermeir	Permit closed
Holman Road	Josh Spicer	No self insp

**Moberly Area Economic Development Corporation  
Board Report: February 9<sup>th</sup> – March 14<sup>th</sup>, 2024  
Kaylee Paffrath, President/CEO**

**Ongoing Projects and Tasks**

- Moberly Downtown Hotel
- Marketing & Social Media
- Moberly Depot District CID Grant Program Administration
- Recertification of the Moberly Area Industrial Park (MAIP)
- Recertification of the Howard County Industrial Park (HCIP)
- Overall Certification of Remaining Acreage at MAIP
- KWIX/KRES Business Spotlights
- Moberly Kiwanis Club
- Monthly Newsletter
- General Omar Bradley Memorial, Museum, and Library, Inc.

**February 9<sup>th</sup> – March 14<sup>th</sup>, 2024 Activities**

- Attended ACES Building Ribbon Cutting
- Attended AEL Labs ribbon cutting ceremony.
- Attended Moberly Area Chamber of Commerce Coffee Chat
- Attended MEDC/MONE at the Capitol
- Attended Missouri Association of Manufacturers Tradeshow & Conference
- Attended MONE Meeting
- Attended webinar from Retail Strategies "Is Attending the Nation's Largest Retail Conference the Right Move for Your Community?"
- Exploring the Moberly Area CEO Program
- Hosted Howard County Government Roundtable
- Hosted Randolph County Workforce Development Roundtable
- Howard County BR&E w/ MACC
- IEDC Introduction to Entrepreneurship-Led Economic Development Workshop (Completed)
- Kaylee & Shari (DED) met w/ Project Grow to discuss expansion project. Provided PIR forms and will follow up.
- MEDC Public Policy Update Call - Happens Weekly
- Met w/ Allie Bennett (Northeast Power/Missouri Northeast) to discuss upcoming leadership class visit in Moberly.
- Met w/ Dave Patton and Stan Hulett to discuss Missouri STEM Initiative next steps.
- Met w/ KMIZ to discuss ways to better promote living/working in the Moberly area.
- Met w/ Mark Claypool to discuss SBA loans.
- Met w/ Moberly Public Schools Super Intendent
- Met w/ Moberly's new City Manager, Michael Bugalski

- Met with Dr. Sean Siebert to discuss two entrepreneurship programs and possible federal grant to support such programs.
- Methodz Barber Shop - Assisted with business development. Moved into a new location in Fayette.
- Promoted VPCulture - Mid-Missouri School of Leadership
- Rec'd \$3,000 Grant for Moberly Area CEO Program from Enterprise Development Corp.
- Rec'd NE Power Scholarship for IEDC Introduction to Entrepreneurship-Led Economic Development Workshop
- Rec'd \$2450 Scholarship to attend the 2024 Site Selector Guild's Annual Conference in April
- Spoke w/ Culver Stockton Interns Regarding Careers in Economic Development
- Tina & Kaylee met to review organizational strategies and processes.
- Toured of Thomas Hill Power Plant
- Consultant work w/ Jim Fram
- Worked with NextSite to get access to AlphaMaps GIS tool.

### **Goals/Activities for the Next Month**

- Attend Boonslick Expo
- Attend Heartland "Intro and Strategic Planning" Session
- Attend ICSC Local at Chicken'N'Pickle
- Attend Moberly Job Fair
- Attend Site Selectors Guild's 2024 Annual Conference
- Host Business Bites "Start or Grow Your Business" on April 9<sup>th</sup> at MAEDC
- KWIX/KRES Employer Interview
- Meeting w/ MPS administrators to explore Moberly Area CEO Program.
- Meeting w/ Randolph County Commission for Project Diamond.
- Present at Fayette Rotary
- Registering for SAM.gov/DUNS.
- Testify at Senate work group for HB1488 Childcare Tax Credits
- Visit to chicken farm in Howard County (TBD)

### **Projects**

#### **Entrepreneurship**

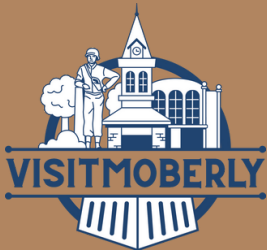
- Working with a Moberly business to relocate to The Depot District. Provided downtown incentive information.
- Working with a potential Moberly business to locate in The Depot District. Made contacts with area realtors and provided incentive information.

#### **MainStreet**

- Project Frozen – Continue working with Retail Strategies to bring 3 potential retailers to Moberly.
- Project Marathon – Continue working with Pace Properties to bring 3-4 potential retailers to Moberly.

#### **Primary**

- Project Romaine – Submitted RFI for HCIP and MAIP 1/22/24.
- Project Cherry – Howard County Project. This group is working with Missouri Partnership.
- Project Solaire – Howard County Project. This group is working with Missouri Partnership.
- Project Super – Howard County Project. Awaiting completed PIR.
- Project Glasgow – Bridge project is on schedule for Spring/Summer 2024.
- Moberly Area Industrial Park Re-Certification – Awaiting response from State of Missouri.
- Howard County Industrial Park Re-Certification – Awaiting response from State of Missouri.
- Moberly Area Industrial Park Full Site Re-Certification – Awaiting response from Terracon and City of Moberly.
- Project Grow – Met w/ owners and provided incentive information. Sent PIR to be completed.
- Project Hedron – Missouri Partnership. Semiconductor manufacturer. Submitted RFI on 2/29/24 for HCIP and MAIP.



2024

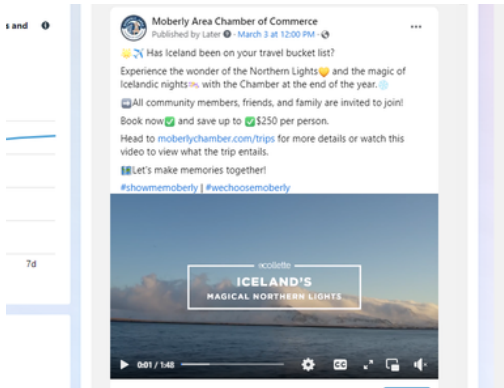
#20.

# MARCH REPORT

## SOCIAL MEDIA STATS

### TOP ORGANIC POSTS THIS MONTH

#### FACEBOOK



Chamber Iceland Trip Details  
1,500 impressions

#### INSTAGRAM



Chamber Awards Reminder  
285 accounts reached

## SOCIAL MEDIA ANAYLTICS

Month	Monthly Reach	Facebook Followers	Website Visitors
December - 2023	48,800 people	9,367	8,393
January - 2024	92,600 people	9,464	4,227
February - 2024	66,400 people	9,546	2,347
March - 2024	23,000 people	9,600	5,395

\*\*As of March 12, 2024

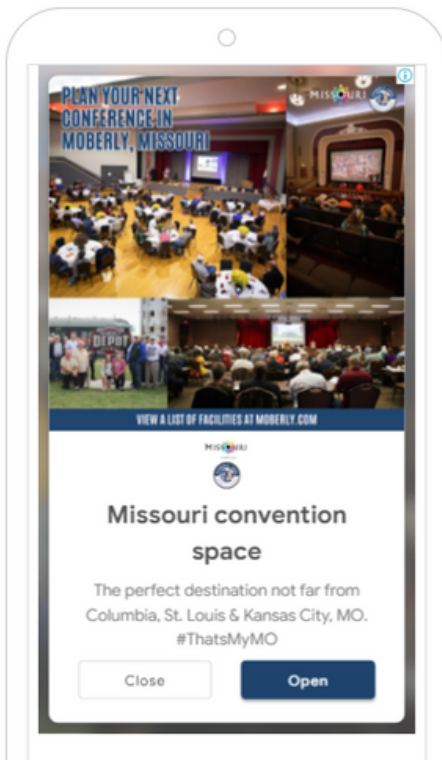


- I have scheduled many ads for the year through Meta (Facebook/Instagram)
- The Quarter 2 Reimbursement with the Missouri Division of Tourism was finalized
- Will meet with MDT staff next week to discuss changes to the FY25 grant program and then work towards the process of applying for the next grant cycle

MEDIA	2021	2022	2023	2024
DIGITAL	\$8,449.00	\$6,623.69	\$7,750.00	\$800.00
PRINT	\$2,100.00	\$3,600.00	\$2,250.00	\$750.00
RADIO	0	0	0	
SEM	\$3309.03		\$2,871.00	
GOOGLE ADS			\$600.00	\$1,030.32
TV	\$7,224.00	\$7,014.00	\$3,000.00	
<b>TOTAL:</b>	<b>\$12,958.09</b>	<b>\$17,237.69</b>	<b>\$16,471.00</b>	<b>\$2,580.32</b>

HALF OF THIS AD SPEND IS REIMBURSED BY THE STATE

## CONFERENCE AD



Medium	Date Ad Ran	Reach	Market	Amount Spent
Google	Jan. 22 - March 1	257, 975	MO Only	\$1,030.32

This was ran focusing on promoting our conference facilities.

YEARLY EVENTS AD



Medium	Date Ad Ran	Reach	Market	Amount Spent
Facebook/Instagram	Jan. 29 - Feb. 23	43,719	MO Only	\$500.00

This was an ad focused on promoting the yearly event in Moberly.

YEARLY EVENTS AD

Medium	Date Ad Ran	Reach	Market	Amount Spent
Facebook/Instagram	Feb. 10 - March 10	13,354	MO Only	\$300.00

This ad was promoting the upcoming 4th Street Theatre's yearly events.



\*ADDITIONAL ADS ARE IN PROGRESS

- Sent out March Tourism Newsletter
- Updated moberly.com to reflect changes & additions
- Gathered photographs of Hoshi during Chamber Cash Mob
- Converted community calendar and sent uploading link to partners



## ADDITIONAL ITEMS



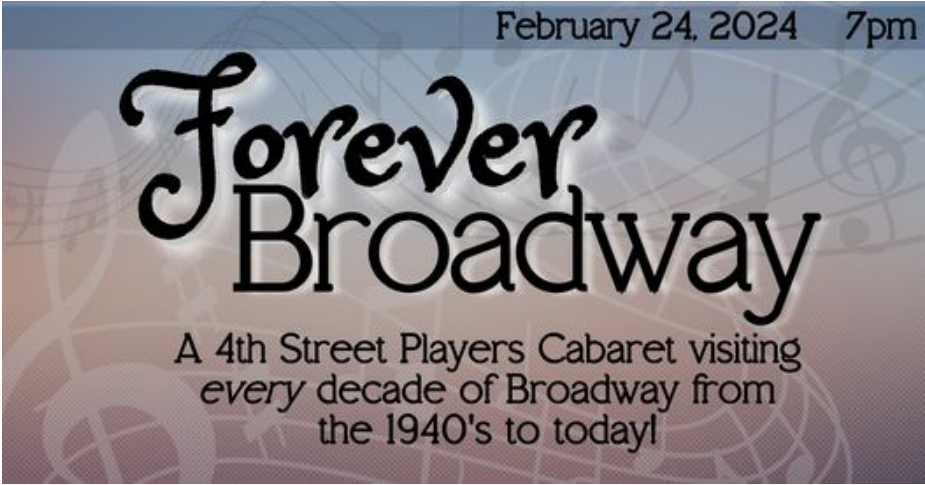
- Attended Coffee Chat and 4th Street Theatre Board Meeting
  - Gave ideas for a 4th St Theatre 25th Anniversary event
- Hosted Tourism Tuesday meeting
- Met with University of Missouri students on researching two tourism product additions for Moberly
- Met with Placer AI
- Went live on KWIX/KRES to update the public on tourism/chamber items

## PLANNED ACTIVITIES



- Continued working on Junk Junktion vintage market
  - About halfway full of vendors
- In the initial planning stages of Mid-Missouri's Christmas Festival





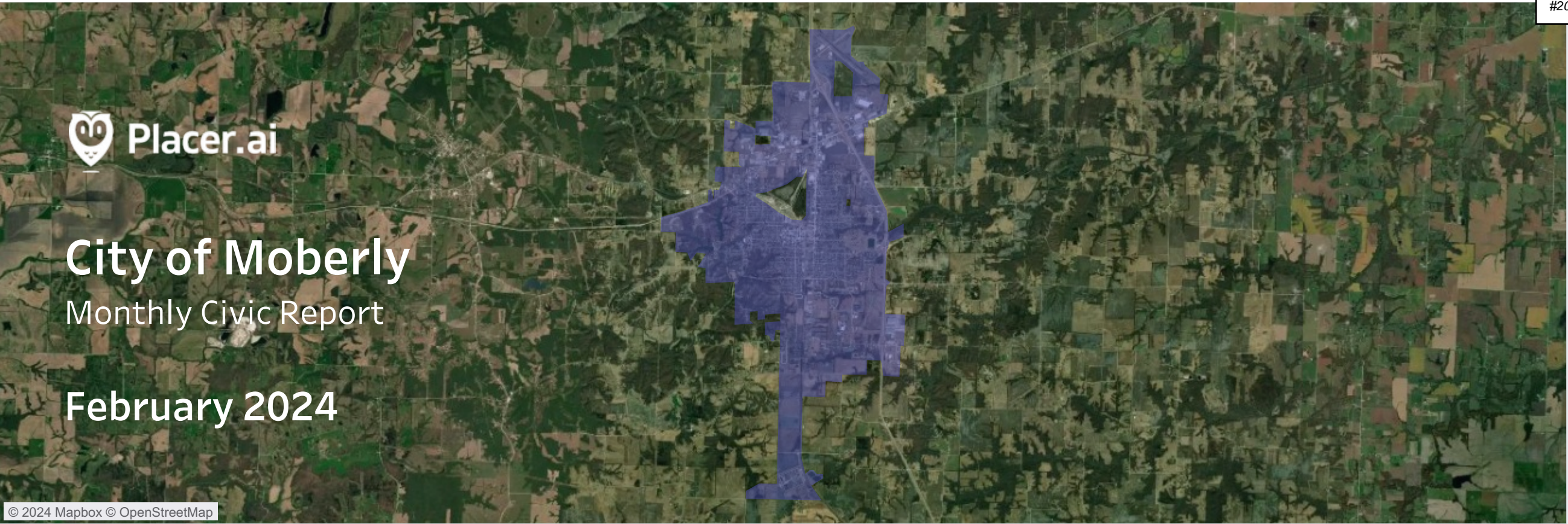
- Feb. 24 - Forever Broadway Cabaret
- March 1 - Shake, Rattle & Roll
- March 7 - Classic Movie Night




MONTHLY BILLING

ITEM # DESCRIPTION	NOV.	DEC.	JAN	FEB.	MARCH
102.000.521: ADVERTISING	\$1083.33	\$1083.33	\$1483.33	\$1483.33	\$1483.33
102.000.540: CONTRACT LABOR	\$5,433.34	\$5,433.34	\$5,433.34	\$5,433.34	\$5,433.34
102.000.541: ADMINISTRATIVE FEES	\$583.33	\$583.33	\$583.33	\$583.33	\$583.33
TOTAL:	\$7,100.00	\$7,100.00	\$7,500.00	\$7,500.00	\$7,500.00







Visitors

Feb 2024

Visits

350.3K

MoM

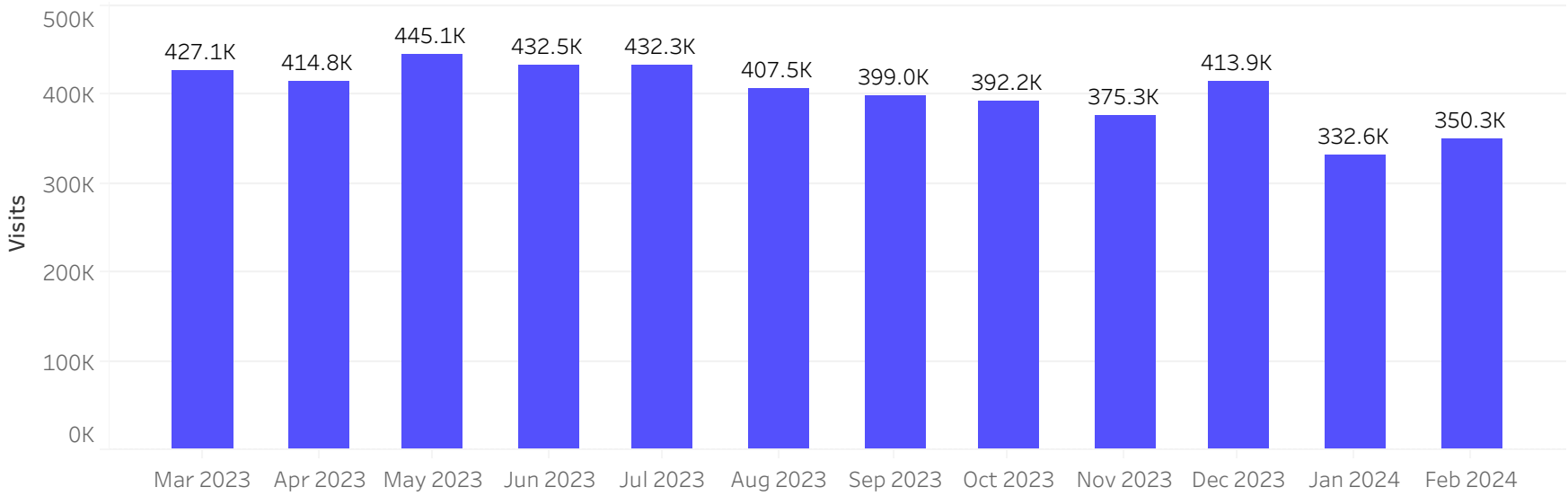
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
YoY

-3.8%

Yo3Y

-3.6%





Employees

Feb 2024

Visits

415.7K

MoM

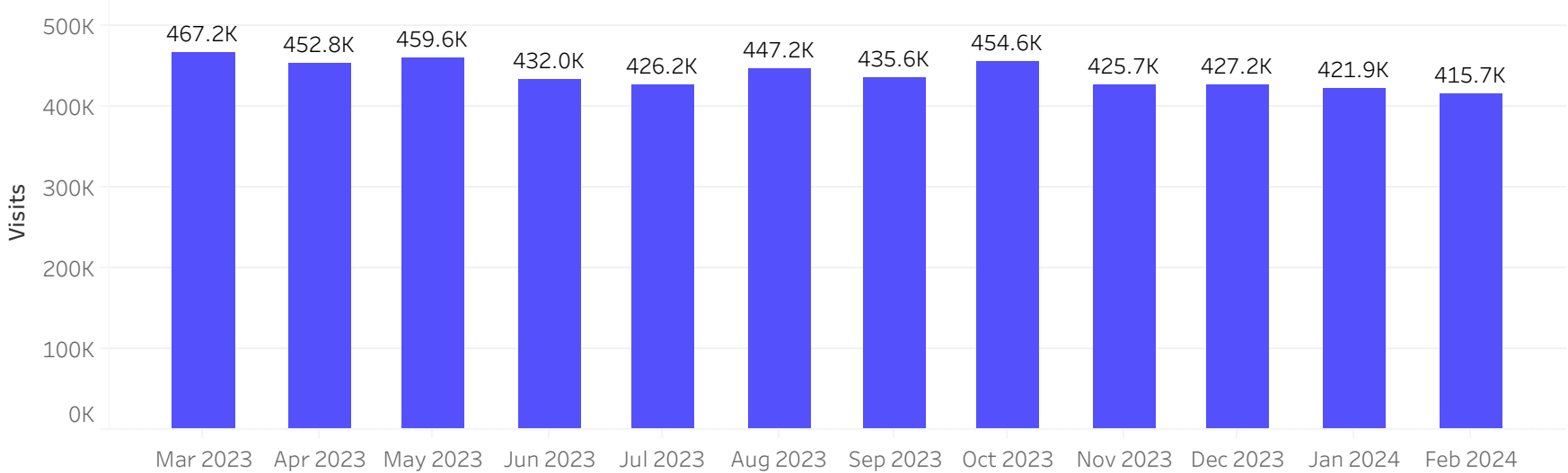
-1.5%

YoY

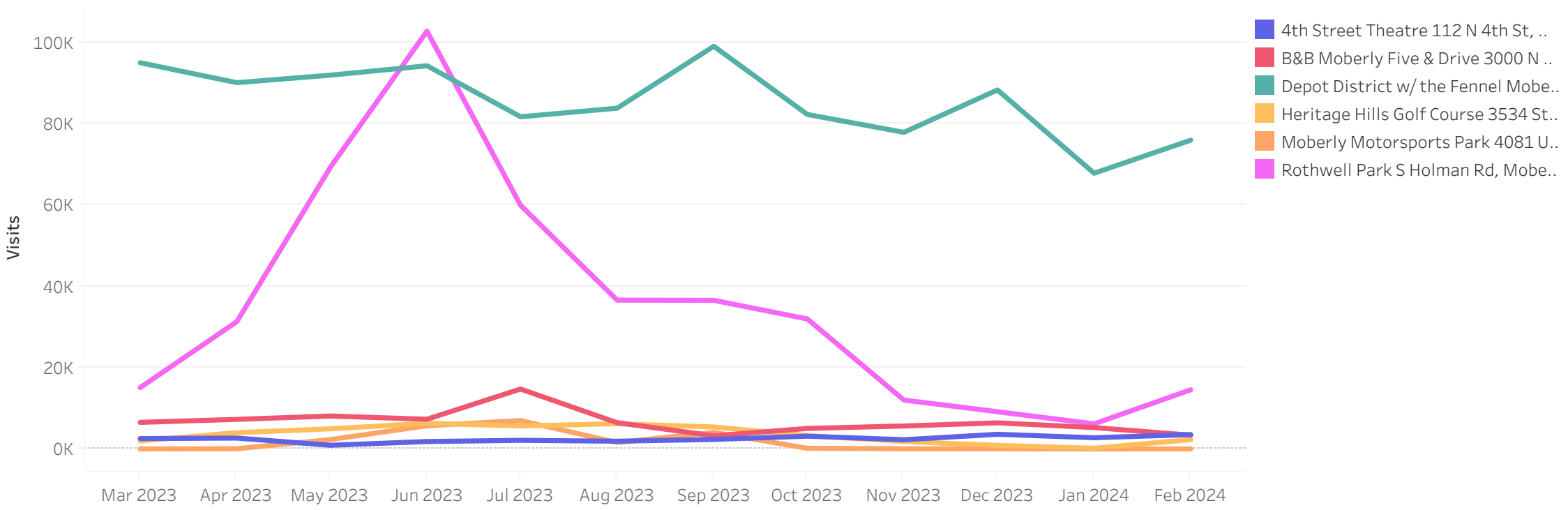
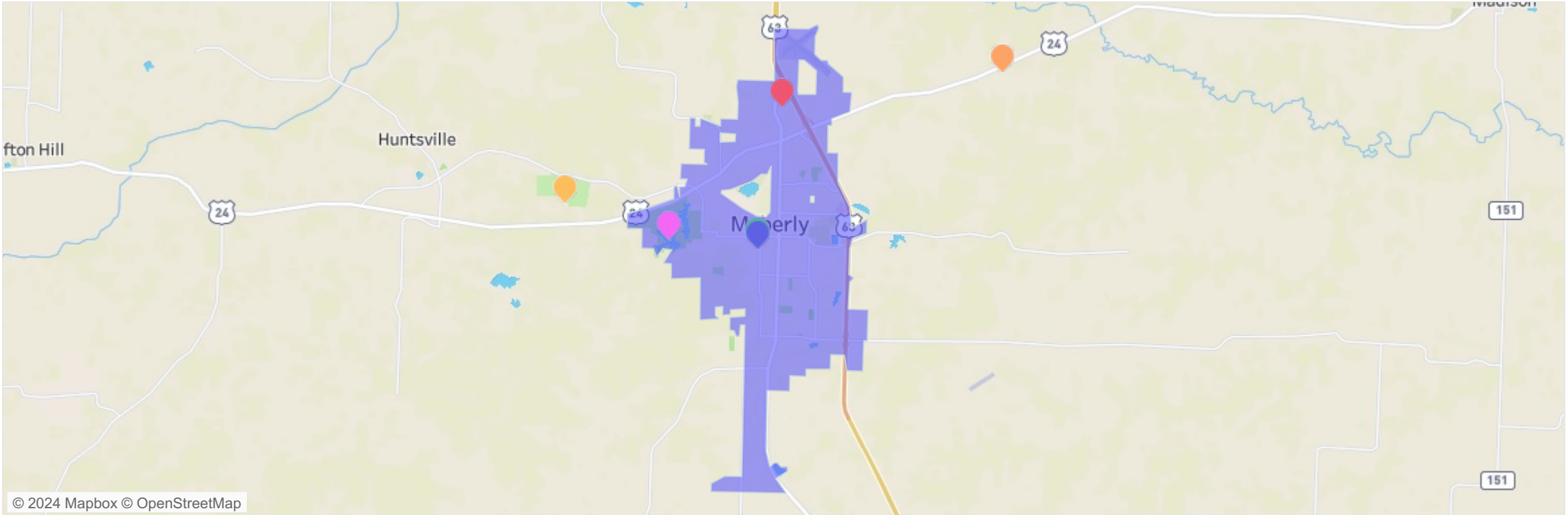
-1.7%






Yo3Y

31.7%



Selected Locations



Name	Address	Visits	MoM	YoY	Yo3Y	
Depot District w/ the Fennel	Moberly, MO, United States	75.87K	11.98%	-10.49%	20.86%	
Rothwell Park	S Holman Rd, Moberly, MO, United States	14.54K	135.89%	25.13%	75.09%	
4th Street Theatre	112 N 4th St, Moberly, MO, United States	3.55K	28.79%	17.14%	3.68%	
B&B Moberly Five & Drive	3000 N Morley St, Moberly, MO, United States	3.39K	-35.49%	-47.28%	98.06%	
Heritage Hills Golf Course	3534 State Hwy JJ, Moberly, MO, United States	2.30K	1183.50%	58.89%	1849.12%	
Moberly Motorsports Park	4081 US-24, Moberly, MO, United States	N/A	N/A	N/A	-100.00%	